

## Strategic Resource Planning Committee

### Meeting Minutes

9:00 to 10:30 a.m.

Friday, April 19

Solano Hall 2175

**Members Present:** Vice President Ysabel Trinidad, Interim Provost Elizabeth Say, Genevieve Evans Taylor, Vice President Richard Yao, Vice President Nichole Ipach, Virgil Adams, Marie Francois, Dianne Wei, Tara Hughes, Marco Cuevas

**Members Absent:** Jeanne Grier, Brenda Sanchez

**Support Staff:** Barbara Rex, Judy Frazier, Teresa Montoya-Morua

**Guests:** MyVan McLay

### Call to Order

The meeting was called to order by Vice President Ysabel Trinidad at 9:05 a.m. Reference information is available online on the Strategic Resource Planning webpage: (<https://www.csuci.edu/strategic-resource-planning/committee-meetings.htm>).

#### 1. CSU System preliminary Allocation

Vice President Trinidad discussed the CSU System Preliminary Allocations, including the new enrollments. The CSU has funded 203 new enrollments for CSUCI. There is currently no confirmation of permanently funding redirects; however, the campus is optimistic. The preliminary new General Fund allocation from the Chancellor's Office is \$5.859 million. This includes a funded enrollment growth of \$2.298 million and a \$927k dollar deduct for the projected tuition enrollment growth that the Chancellor's Office expects CSUCI to collect.

#### 2. Divisional Budget Request Summaries

Vice President Trinidad provided an overview of the divisional budget requests. She clarified that there are three funds including permanent, reallocation, and temporary (one-time) funds. Mr. Adams inquired about permanent funding for the Title IX new benefited positions. Ms. Trinidad mentioned that these positions are needed in order to satisfy increased compliance requirements from the Chancellor's Office.

#### 3. Five-Year Operating Budget Projection

Vice President Trinidad reviewed the five-year projections which assume 2% annual enrollment growth with no tuition increase. The upcoming year will be the end of the bargaining agreements.

The model does not include cost estimates associated with compensation increases as well as funding offsets from Chancellor's Office beyond FY 2019-20. However, the model does include anticipated cost increases for faculty promotion, staff equity pools, fixed costs such as utilities and insurance, contingency and estimated campus contributions for pension liability not covered by the Chancellor's Office. The five-year operating budget projection summary (presentation slide), shows a projected shortfall of \$928,863 dollars by FY 2022/23 after exhausting current uncommitted permanent funds of \$2.4 million dollars.

The one-time uncommitted unexpended funds from the current year of about \$2.4 million dollars include allocations for campus renovations and minor construction. These projects include Manzanita Hall, Grand Salon renovation, the Wayfinding Signage study (update to road, building, and other signs), and other projects.

Vice President Trinidad informed the committee that enrollment assumptions do not include redirects. CSUCI is one of two campuses in the Los Angeles region that have not declared impactation and will likely see an increase in the number of redirects particularly since redirects will now include freshmen. Interim Provost Say emphasized that redirect funding is from one-time money contributed for the first year only. Interim Provost Say added that each redirect would have thirty-five days to decide if they plan to stay at CSUCI, but that the campus would continue to address the growth challenges in order to meet the students' needs. She added that it was important for the campus to think strategically when using of one-time funds.

Vice President Trinidad encouraged the Committee to provide feedback. Mr. Adams mentioned that he agrees with a conservative approach in projections. Ms. Evans Taylor showed her appreciation for the innovative thought behind the use of divisional reallocations.

#### **4. Strategic Initiatives Update**

Assistant Vice President Rex provided an overview the mid-point progress reports for each of the 2018-19 Strategic Initiatives. Champions from four initiatives that received partial funding have requested the release of the remaining funds along with three requests to extend the completion dates. Several Committee members requested more time to review the status reports posted to the SI website and agreed to review the reports during the next week and vote electronically whether or not to move forward with a recommendation to the President to release remaining funds and authorize extensions. Assistant Vice President Rex mentioned that the Recreation Field Lighting initiative is complete with \$128,000 savings from the original cost estimate. These savings coupled with anticipated savings from two other proposals will serve as partial funding sources for the next round of proposals in FY 2019-20. These proposals are due in early August with awards announced in early November. Commencing in FY 2020-21, the timeline for annual Strategic Initiative proposals will follow the annual budget development cycle.

#### **5. Budget Timeline Key Dates**

Assistant Vice President Rex discussed the budget timeline key dates. Hyperion is expected to open for budget input by the departments starting in mid-May. The final CSU budget approval to take

place at the Board of Trustees by July 23 to 24.

Vice President Trinidad closed the meeting by inviting feedback and extended her appreciation to those who attended. The Budget Town Hall will take place on Friday, May 3, 2019. There being no further questions, the meeting adjourned at 10:07 a.m.