

Strategic Resource Planning Committee
Meeting Minutes

10:30 a.m. to 12:00 noon

Wednesday, October 3

Solano Hall 2030

Members Present: Vice President Ysabel Trinidad, Provost Geoff Chase, Richard Yao, Genevieve Evans Taylor, Virgil Adams, Marie Francois, Dianne Wei, Tara Hughes, Brenda Sanchez, Marco Cuevas

Members Absent: Nichole Ipach, Jeanne Grier

Support Staff: Diane Mandrafina, Jennifer Moss, Teresa Montoya-Morua

Guests: Elaine Crandall, Don Ogata, Dusty Russell, Michael Gravagne, Toni Deboni, Kirk England, Tom Hunt, Richard LeRoy, Dottie Ayers

Call to Order

The meeting was called to order by Vice President Trinidad at 10:35 a.m. The agenda items were reviewed and unanimously approved. Vice President Trinidad asked for an introduction of present members. Reference information is available online on the Strategic Resource Planning webpage: (<https://www.csuci.edu/strategic-resource-planning/committee-meetings.htm>).

1. 2018/19 Budget Overview

Vice President Trinidad provided an overview of the FY 18/19 budget. A detailed discussion took place on both the permanent and one-time funds. The one-time revenue included funding to the Research Scholarship and Creative Activity Grants. It is important to note that the one-time revenues account for contingency funds from the prior two years. There are two contingency funds, one for the divisions and the other for the institution.

Vice President Trinidad referenced the campus contribution to compensation. She stated that the campus allocated funds to cover the cost load of new permanent employees receiving benefits not covered by the State. She added that the one-time temporary funds are for critical or mandated expenditures including the Strategic Initiatives.

Vice President Trinidad reminded the Committee that the multi-year projection, if held static, allows for no structural deficit over the next three years. Lastly, she provided an overview of the permanent divisional requests for staffing across the campus.

2. Budget Instructions

Assistant Vice President Mandrafina reviewed the guidelines and schedule for the budget instructions. In addition, her department will provide outreach to various campus entities in order to confirm the fee increases prior to December 14. The goal is to provide the President with the final FY 20 budget recommendation in April. Drafts of the budget instructions are under review and feedback is encouraged.

3. Strategic Initiative Funding Requests

Associate Vice President Crandall provided an overview of the strategic initiatives history, process, key implementation teams, and timeline. A scoring rubric was distributed to the Committee for review and feedback. The document will be utilized to score each proposal. The contacts for the rubric submissions include both Ms. Crandall and Dusty Russell.

Associate Vice President Crandall provided an overview of the Recreation Field Lighting risks and benefits. Due to the allowed time, the discussion on this proposal will continue at next meeting.

Vice President Trinidad closed the meeting and extended her appreciation to those who attended. There being no further questions, the meeting adjourned at 12:04 p.m.