

Strategic Resource Planning Committee**Meeting Minutes**

9:30 a.m. – 10:30 a.m.

Friday, March 9, 2018

Sage Hall 2030

Members Present: Vice President Ysabel Trinidad, Provost Geoff Chase, Nichole Ipach, Michael Berman, Jeanne Grier, Dianne Wei, Chanda Cunningham-Spence, Tyler Alvarez, Marco Cuevas, Manuel Correia (Proxy for Marie Francois)

Members Absent: Genevieve Evans Taylor, Virgil Adams, Marie Francois

Staff Support: Diane Mandrafina, Jennifer Moss, Teresa Montoya-Morua

Guests: Don Ogata, Molly Oberst, Christine Malham, Dusty Russell

Call to Order

The meeting was called to order by Vice President Trinidad at 9:40 a.m. The agenda items were reviewed and unanimously approved. Vice President Trinidad solicited feedback from the Budget Forum held earlier in the morning. Reference information is available online on the Strategic Resource Planning webpage:

<https://www.csuci.edu/strategic-resource-planning/calendars.htm>

1. CSUCI 2016-17 Audited Financials

Assistant Vice President Mandrafina provided a brief summary related to the CSU annual financial audit conducted by KPMG for the year ending June 30, 2017. She notified the Committee that the CSU Board of Trustees approved the audit in January 2018. Vice President Trinidad added that there were no findings.

2. General Fund Reserves

Vice President Trinidad summarized the 2016-17 Reserves as mandated by the ICSUAM policy. She indicated that the Capital Improvements Reserves include campus funding for the Gateway I and Gateway II projects. She added that CSUCI is competing with other campuses for infrastructure funding due to a significant deferred maintenance backlog. Vice President Berman asked for clarification on the use of reserves and auxiliary funds. Vice President Trinidad confirmed that the balance presented on the slide consists of only general funds, excluding Parking & Transportation and other entities.

- Reserve designations include capital improvements, program development, economic uncertainty, and facilities maintenance and repairs.

3. Budget Timeline Key Dates

Vice President Trinidad reviewed the key budget dates.

4. Discussions

Vice President Trinidad reminded the Committee of the upcoming Budget Forum (Town Hall) planned for Monday, April 16 at 9:00 a.m. in Smith Center, Room 1908.

Vice President Trinidad closed the meeting and extended her appreciation to those who attended. The next meeting will take place on Friday, April 6 at 1:30 p.m. in Sage Hall 2030. There being no further business, the meeting adjourned at 9:56 a.m.