

**Strategic Resource Planning Committee**  
**Meeting Minutes**

8:30 a.m. – 10:00 a.m.

Friday, Sept. 7, 2018

Madera Hall 2175

**Members Present:** Vice President Ysabel Trinidad, Provost Geoff Chase, Richard Yao, Christine Malham (Proxy for Genevieve Evans Taylor), Nichole Ipach, Virgil Adams, Marie Francois, Jeanne Grier, Dianne Wei, Tara Hughes, Marco Cuevas

**Members Absent:** Genevieve Evans Taylor

**Support Staff:** Diane Mandrafina, Jennifer Moss, Teresa Montoya-Morua

**Guests:** Don Ogata, Elaine Crandall, Dusty Russell

**Call to Order**

The meeting was called to order by Vice President Trinidad at 9:01 a.m. The agenda items were reviewed and unanimously approved. Vice President Trinidad asked for an introduction of present members. Reference information is available online on the Strategic Resource Planning webpage: (<https://www.csuci.edu/strategic-resource-planning/committee-meetings.htm>).

**1. Status of FY 18/19 Budget**

Vice President Trinidad provided an update on the FY 18/19 Budget timeline. The planning for the FY 2019/20 budget will begin at the end of this month. This will include the budget instructions in order to allow time to develop budget requests, which will address reallocating resources in order to meet critical mandates and Strategic Initiatives.

**2. Strategic Initiatives**

Vice President Trinidad reminded the Committee that the President set aside \$1.0 million for Strategic Initiatives. It is important to note that alignment of proposals with Strategic Initiatives is critical and required. Narratives and metrics should be developed and used to support proposals. She added that review of proposals would be at upcoming SRPC meetings. Reference information is available online on the Strategic Initiatives webpage: (<https://www.csuci.edu/president/initiatives/>).

**3. FY 19/20 Budget Instructions**

Vice President Trinidad stated that the budget instructions would be reviewed at an upcoming SRPC meeting.

Vice President Trinidad closed the meeting and extended her appreciation to those who attended. There being no further questions, the meeting adjourned at 9:58 a.m.