Office of the President

Administrative & Operational Support * Community & Government Relations
Institutional Research, Planning and Effectiveness
MISSION
As stewards of the CI Mission, the Office of the President contributes to the exceptional educational experience for all students and supports the President through a high level of service and collaboration within and beyond the campus for all community members.

VISION
The Office of the President is known for its exceptional service, innovative practices and facilitating solutions for a diverse community.

VALUES
Professional Growth, Optimism, Inclusiveness, Service and Excellence
Office of the President Strategic Initiatives

- **Support the President** in her vision, goals and values (3c, 3d)
- Ensure **compliance** of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (3d)
- Support and expand **external relations** (3c, 3d)
- Take an active role in the creation of the ideal **campus culture** (3c, 3d)
- Serve as a model of CI’s commitment to **excellence** by providing a service-oriented, professional and confidential environment which serves the campus community and the public (3c, 3d)
- Lead the campus in creating a culture of **assessment**, **evidence-based decision-making** and the responsible use of data (3a, 3b, 3d)
## Office of the President
2017/2018 Budget

<table>
<thead>
<tr>
<th></th>
<th>Salary (without benefits)</th>
<th>Operating</th>
<th>Total</th>
<th>FTE Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of the President</td>
<td>$963,940</td>
<td>$247,342</td>
<td>$1,211,282</td>
<td>6.875</td>
</tr>
<tr>
<td>IRPE</td>
<td>$314,150</td>
<td>$47,172</td>
<td>$361,322</td>
<td>3</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,278,090</strong></td>
<td><strong>$294,514</strong></td>
<td><strong>$1,572,604</strong></td>
<td><strong>9.875</strong></td>
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</tbody>
</table>

**IRPE – CSU Graduation Initiative 2025 Temporary Funding**

<table>
<thead>
<tr>
<th>Temporary Funding</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two Temporary Positions</td>
<td>2.00</td>
</tr>
<tr>
<td>Salaries (incl. benefits)</td>
<td>235,426</td>
</tr>
<tr>
<td>Operating &amp; Maintenance</td>
<td>90,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$325,426</strong></td>
</tr>
</tbody>
</table>
Administrative & Operational Support

Purpose: To provide administrative and operational support to the President and the Division of the Office of the President.

- Support the President in her vision, goals and values (3c, 3d)
- Take an active role in the creation of the ideal campus culture (3c, 3d)
- Ensure compliance of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (3d)
- Support and expand external relations (3c, 3d)
- Serve as a model of CI's commitment to excellence by providing a service oriented, professional and confidential environment which serves the campus community and the public (3c, 3d)
- Lead the campus in creating a culture of assessment, evidence-based decision-making and the responsible use of data (3a, 3b, 3d)
Administrative & Operational Support
Purpose: To advance CI’s positive presence and goodwill at all levels by planning, directing, and implementing a comprehensive proactive program of community and government relations. To establish and maintain strong relationships with local elected officials, legislators in Sacramento, and U.S. Congressional representatives in Washington D.C. and their staffs to communicate positions on issues and obtain support for resources on behalf of the campus.

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Community & Government Relations
Institutional Research, Planning & Effectiveness

Purpose: IRPE develops and maintains institutional data and analytical studies to support the strategic plan, to measure improvement, to demonstrate accountability and to cultivate a culture of evidence-based decision-making.

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- Take an active role in the creation of the ideal campus culture (3c, 3d)
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- Support and expand external relations (3c, 3d)
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- Lead the campus in creating a culture of assessment, evidence-based decision-making and the responsible use of data (3a, 3b, 3d)
- **Reallocations**
  - Future: IRPE permanently fund two positions, with one being partially funded with current student assistant salary allocation.

- **Administrative Efficiencies**
  - Moved two positions to AA and one to UA. We’ve absorbed duties.
  - Installation of Tableau
  - Calendar audits
  - Lean Six Sigma training

- **Accountability**
  - Review Strategic Initiatives
  - Annual Retreats
QUESTIONS?