Agenda

ORGANIZATIONAL OVERVIEW
- Org Chart
- Strategy Map
- Annual Report, Work Plans & Accountability

DIVISION BUDGET REQUEST
- Budget Development Overview
- Request Breakdown
- Divisional Metrics
- Questions
ORGANIZATIONAL OVERVIEW
Organizational Chart
1. Facilitate Student Success
2. Provide high quality education
3. Realize our future

Business and Financial Affairs Strategy Map 2015-20

**Mission**
We transform the delivery of services through continuous improvement

**Vision**
We are the recognized leader for the delivery of outstanding services

**Values:**
Teamwork • Diversity • Integrity • Respect • Excellence • Collaboration

**Value to Our Customers**
Provide responsive service that reflects value
Help to solve complex problems
Ensure the safety of our community

**BFA Goals**

- **Improve Operational Excellence**
  - Improve customer service
  - Prepare for growth
  - Share expertise and services
  - Succession planning

- **Attract and Retain a Diverse and Talented Staff**
  - Create operations manuals
  - Foster entrepreneurship
  - Offer robust development opportunities
  - Community building

- **Enhance Resources**
  - Document processes
  - Implement on-line, web-based, self-service solutions
  - Streamline processes for timeliness and efficiency
  - Improve reporting

- **Enrich Communication**
  - Improve websites
  - Increase the variety of communication tools – FAQ’s, on-line news letters, annual disclosures, collaboration tools
ANNUAL PLANS AND PROGRESS REPORTS
• Strategy map guides BFA annual work
  – Operational Efficiencies

REALLOCATION/METRICS
• Internal assessments completed in all BFA areas

METRICS
• Divisional metrics focus on overall performance
• Department metrics established for functional areas; benchmarks
Divisional Metrics

Average Performance Rating by Unit
Fall 2017

- Facilities Services: 3.61
- Financial Services: 3.15
- Human Resources: 3.43
- Internal Audit: 3.17
- Public Safety: 4.16
- Title IX & Inclusion: 4.03
- University Auxiliary Services: 3.36
DIVISION 2018/19 BUDGET REQUEST
2018/19 Budget Request Overview

Total Unit Requests: $923,000
- Total permanent requests from all departments/units
- Includes three permanent recurring requests for high priority items

General Operating Request: $0
- Nothing submitted to the SRPC for funding
- All unit/department requests either:
  - addressed by reallocation, one-time, temporary funds or withdrawn

Reallocation to Student Affairs: $12,500
Title IX ADA accommodation services to students
Operating Budget Permanent Recurring Requests*

<table>
<thead>
<tr>
<th>Request</th>
<th>Dept./ Unit</th>
<th>Strategy Map Goals</th>
<th>Description</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 1</td>
<td>Public Safety</td>
<td>Attract/Retain Staff &amp; Improve Operational Excellence</td>
<td>Mandate: Chemical Hygiene/Radiation Safety Officer</td>
<td>1.0</td>
</tr>
<tr>
<td>$92,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Request</th>
<th>Dept./ Unit</th>
<th>Strategy Map Goals</th>
<th>Description</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 1</td>
<td>Title IX &amp; Inclusion</td>
<td>Improve Operational Excellence</td>
<td>Mandate: Contract Services: Coalition</td>
<td></td>
</tr>
<tr>
<td>$45,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Request</th>
<th>Dept./ Unit</th>
<th>Strategy Map Goals</th>
<th>Description</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority 1</td>
<td>Facilities Services</td>
<td>Enhance Resources</td>
<td>Mandate: BISC and Santa Rosa Island Op Expenses</td>
<td></td>
</tr>
<tr>
<td>$105,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Funded using temporary funds in 2017/18; proposed same for 2018/19
Questions

BFA Division

Facilities Services
http://www.csuci.edu/fs

Financial Services
http://www.csuci.edu/financial-services

Human Resources
http://www.csuci.edu/hr

Internal Audit
https://www.csuci.edu/vpbfa/internal-audit

Public Safety
http://www.csuci.edu/publicsafety

Title IX & Inclusion
https://www.csuci.edu/vpbfa/titleix-inclusion