

The background of the slide is a grayscale photograph of a building with a tiled roof and palm trees. A solid red vertical bar is on the left side. Two red horizontal bars are overlaid on the image, containing white text.

BUDGET TOWN HALL

DIVISION OF BUSINESS & FINANCIAL AFFAIRS

Petit Salon
May 2, 2018

Agenda

ORGANIZATIONAL OVERVIEW

- Org Chart
- Strategy Map
- Annual Report, Work Plans & Accountability

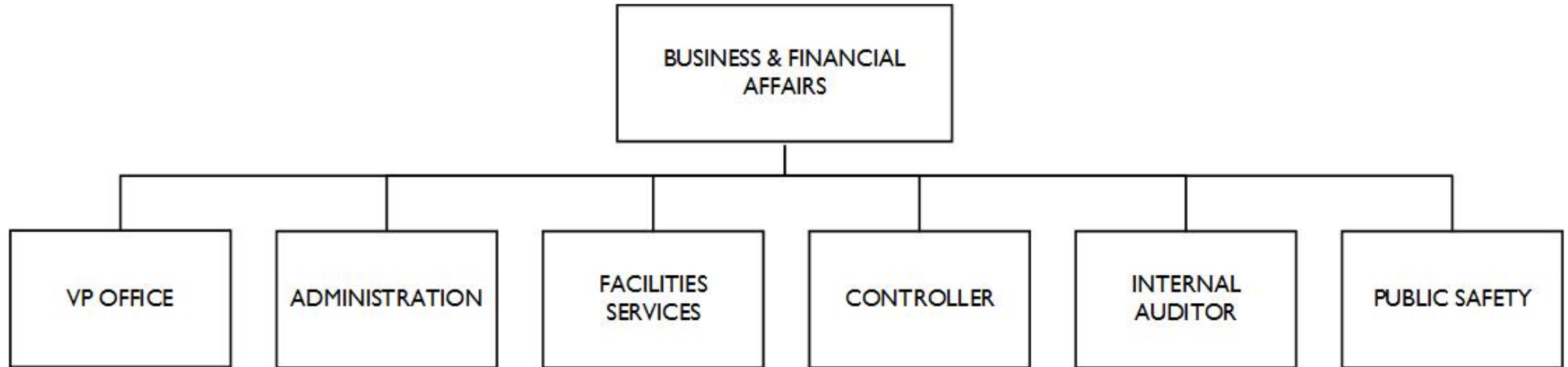
DIVISION BUDGET REQUEST

- Budget Development Overview
- Request Breakdown
- Divisional Metrics
- Questions



ORGANIZATIONAL OVERVIEW

Organizational Chart



CI 2015-20 Strategic Priorities

1. Facilitate Student Success
2. Provide high quality education
3. Realize our future

Business and Financial Affairs Strategy Map 2015-20

Mission	Vision
We transform the delivery of services through continuous improvement	We are the recognized leader for the delivery of outstanding services
Values: Teamwork • Diversity • Integrity • Respect • Excellence • Collaboration	

Value to Our Customers

Provide responsive service that reflects value

Help to solve complex problems

Ensure the safety of our community

BFA Goals

Improve Operational Excellence

Attract and Retain a Diverse and Talented Staff

Enhance Resources

Enrich Communication

- Improve customer service
- Prepare for growth
- Share expertise and services
- Succession planning

- Create operations manuals
- Foster entrepreneurship
- Offer robust development opportunities
- Community building

- Document processes
- Implement on-line, web-based, self-service solutions
- Streamline processes for timeliness and efficiency
- Improve reporting

- Improve websites
- Increase the variety of communication tools – FAQ's, on-line news letters, annual disclosures, collaboration tools

Annual Report, Work Plans and Accountability

ANNUAL PLANS AND PROGRESS REPORTS

- Strategy map guides BFA annual work
 - Operational Efficiencies
- Posted: <http://www.csuci.edu/vpbfa/vp-business-and-financial-affairs/>

REALLOCATION/METRICS

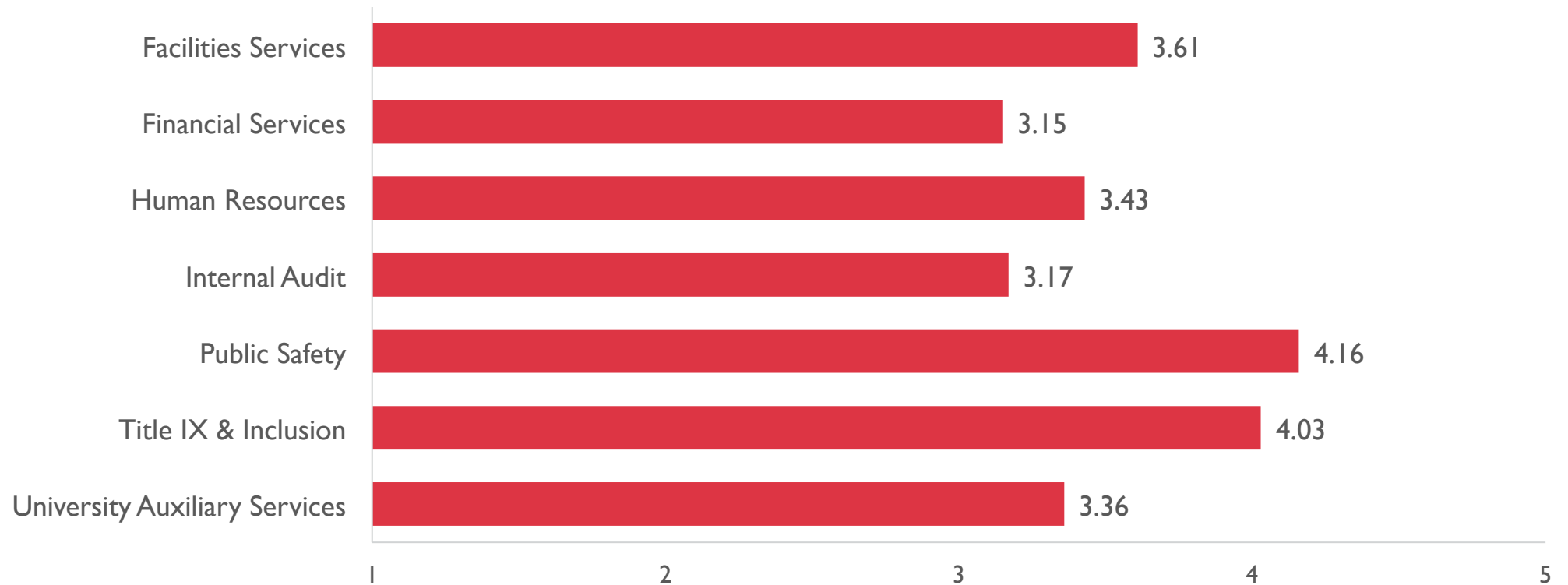
- Internal assessments completed in all BFA areas

METRICS

- Divisional metrics focus on overall performance
- Department metrics established for functional areas; benchmarks

Divisional Metrics

Average Performance Rating by Unit
Fall 2017





DIVISION 2018/19 BUDGET REQUEST

2018/19 Budget Request Overview

Total Unit Requests:
\$923,000

- Total permanent requests from all departments/units
- Includes three permanent recurring requests for high priority items

General Operating Request:
\$0

- Nothing submitted to the SRPC for funding
- All unit/departments requests either:
 - *addressed by reallocation, one-time, temporary funds or withdrawn*

Reallocation to Student Affairs: \$12,500

Title IX ADA accommodation services to students

Operating Budget Permanent Recurring Requests*

Request	Dept./ Unit	Strategy Map Goals	Description	FTE
Priority I	Public Safety	Attract/Retain Staff & Improve Operational Excellence	Mandate: Chemical Hygiene/Radiation Safety Officer	1.0
\$92,500				

Request	Dept./ Unit	Strategy Map Goals	Description	FTE
Priority I	Title IX & Inclusion	Improve Operational Excellence	Mandate: Contract Services: Coalition	
\$45,000				

Request	Dept./ Unit	Strategy Map Goals	Description	FTE
Priority I	Facilities Services	Enhance Resources	Mandate: BISC and Santa Rosa Island Op Expenses	
\$105,000				

* Funded using temporary funds in 2017/18; proposed same for 2018/19

Questions

BFA Division

<http://www.csuci.edu/vpbfa/vp-business-and-financial-affairs/>

Facilities Services

<http://www.csuci.edu/fs>

Financial Services

<http://www.csuci.edu/financial-services>

Human Resources

<http://www.csuci.edu/hr>

Internal Audit

<https://www.csuci.edu/vpbfa/internal-audit>

Public Safety

<http://www.csuci.edu/publicsafety>

Title IX & Inclusion

<https://www.csuci.edu/vpbfa/titleix-inclusion>



California State
University

Division of
**BUSINESS &
FINANCIAL
AFFAIRS**

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