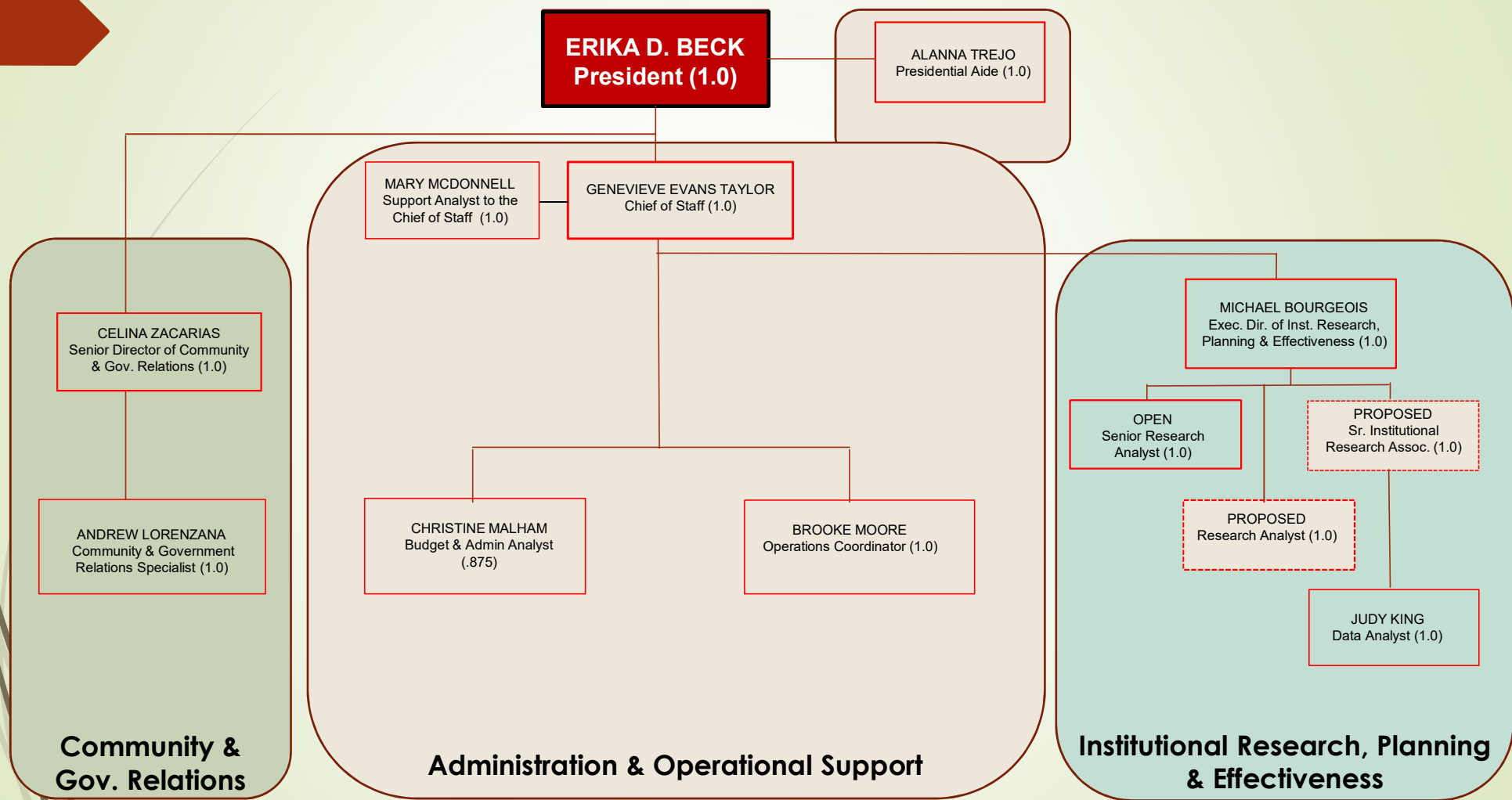




# Office of the President

Administrative & Operational Support | Community & Government Relations  
Institutional Research, Planning and Effectiveness





## MISSION

As stewards of the *CI Mission*, the Office of the President contributes to the exceptional educational experience for all students and **supports the President** through a high level of **service** and **collaboration** within and beyond the campus for all community members.

## VISION

The Office of the President is known for its **exceptional service**, **innovative practices** and **facilitating solutions** for a diverse community.

## VALUES

Professional Growth, Optimism, Inclusiveness, Service and Excellence



# Office of the President Strategic Initiatives

## *Tied to University's Draft Strategic Priorities*

- **Support the President** in her vision, goals and values (1, 2, 3, 4\*)
- Ensure **compliance** of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (4\*)
- Support and expand **external relations** (2, 4\*)
- Take an active role in the creation of the ideal **campus culture** (3, 4\*)
- Serve as a model of CI's commitment to **excellence** by providing a service-oriented, professional and confidential environment which serves the campus community and the public (3, 4\*)
- Lead the campus in creating a culture of **assessment, evidence-based decision-making** and the responsible use of data (1, 2, 3, 4\*)

\* University's draft Strategic Priorities as of 5.2.18 include 1) Student Success, 2) Educational Excellence, 3) Inclusive Excellence and 4) Capacity & Sustainability.

## ➤ **Reallocations & Reassignments**

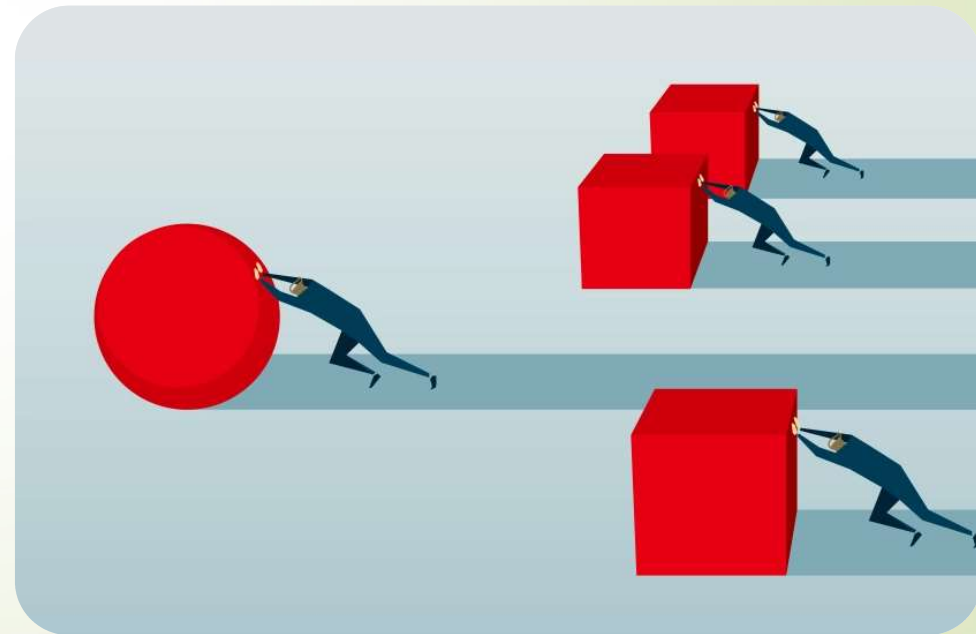
- Reassignment of two positions to Academic Affairs to strengthen the academic enterprise and one to University Advancement to strengthen the priority for unified messaging and branding.

## ➤ **Administrative Efficiencies**

- Two members of the office participated in Lean Six Sigma training
- Implementation of Tableau
- Survey calendar
- Calendar audits

## ➤ **Accountability**

- Review Strategic Initiatives
- Annual Retreats





# Office of the President 2018/2019 Budget

Office of the President		Permanent	Temporary	Total
	New Benefitted Position	2.00	--	
	Salaries (not incl. benefits)	145,930	--	145,930
	Operating & Maintenance	18,447	--	18,447
<b>TOTAL GENERAL OPERATING REQUEST</b>		<b>164,377</b>		<b>164,377</b>

# IRPE Positions

- ▶ **The Data Manager and Institutional Research Analyst position:** *Designs IR data files and IRPE data components of the campus wide warehouse, and the common data set and other databases used for all IRPE functions. This position will also author standard SAS and related programming codes needed to integrate databases across platforms, will coordinate CO data extraction and reporting mandates, will design data tables behind HSI grant analytics, program review, accreditation, interactive analytic dashboards and other key IR-related analytical studies.*
  - ▶ IRPE requests \$77,930 of the total \$91,000 in salary for this position. \$13,070 will be reallocated from the Student Assistant salary line.
- ▶ **The Research Analyst position:** *Directly supports the data development, methodology and analytics behind the 2025 Graduation Initiative and the HSI, STEM and other administrative grant needs. Additionally, the Research Analysts will develop interactive dashboards reporting standard University statistics, including enrollment, financial aid and faculty workload analytics and other academic planning studies. As needed, the Research Analyst will support other IRPE projects, such as campus surveys, program evaluation, student success metrics, academic program review, student learning outcomes, and accreditation.*
  - ▶ IRPE requests \$68,000 for salary to fund this position.





Questions for clarification?