



Division of Business and Financial Affairs

Petit Salon
February 27, 2020

Agenda

ORGANIZATIONAL OVERVIEW

- Organizational Chart
- Strategy Map
- Budget Summary
- Divisional Focus

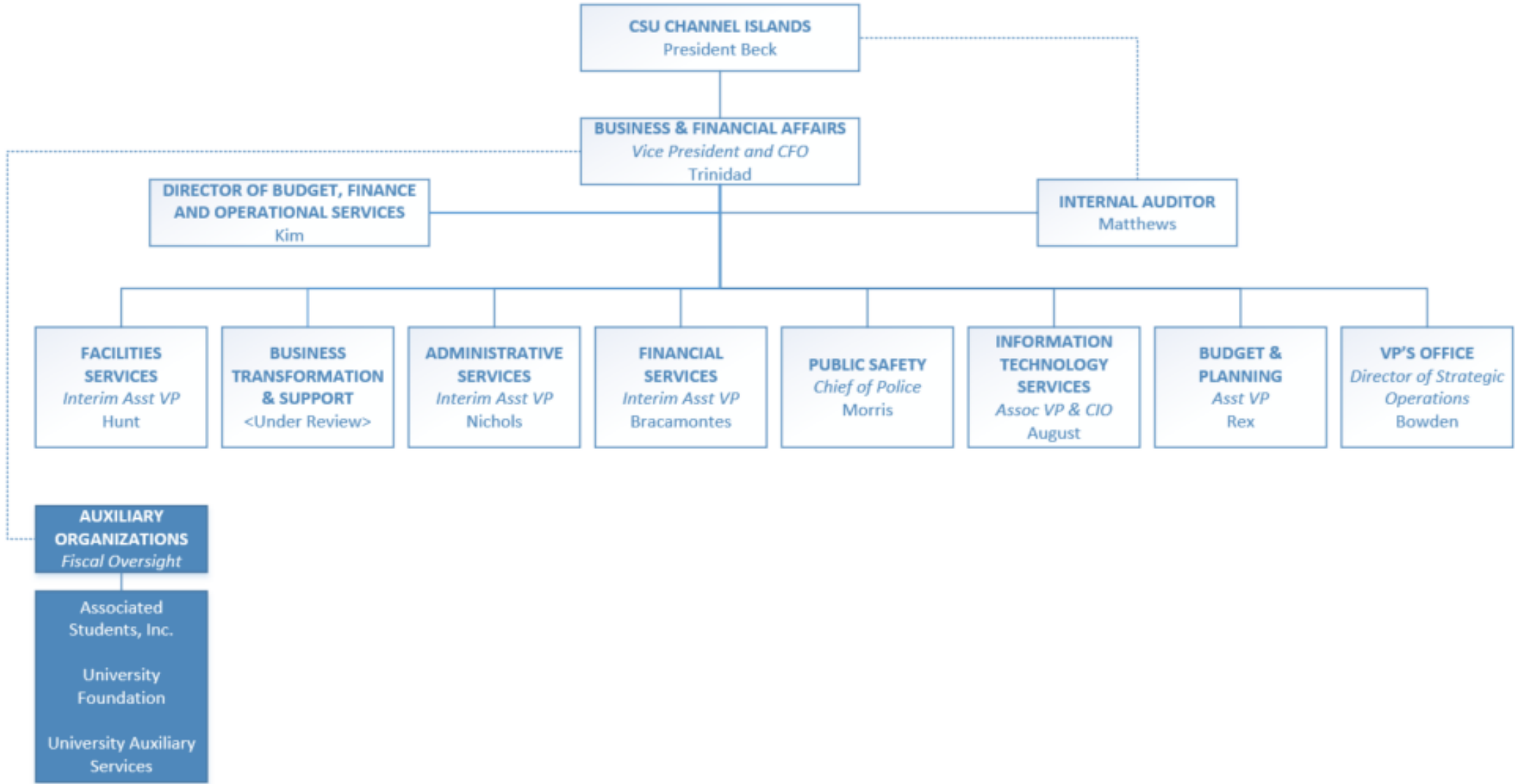
UNIT SPOTLIGHTS

- Information Technology Services
- Public Safety

ORGANIZATIONAL OVERVIEW

Division of Business & Financial Affairs

Organizational Chart



CSUCI 2018-2023 Strategic Initiatives

1. Educational Excellence
2. Student Success
3. Inclusive Excellence
4. Capacity and Sustainability

Business & Financial Affairs Strategy Map 2018

Mission	Vision
We transform the delivery of quality services to support the campus through continuous improvement	We are the recognized leader for the delivery of outstanding services
Values: Teamwork • Diversity • Integrity • Respect • Excellence • Collaboration • Fun	

Value to Our Customers

Provide responsive service that is quantitative and reflects value

Facilitate innovative and sustainable solutions to solve complex problems

Ensure the safety of our community

BFA Goals

Improve Operational Excellence

Attract and Retain a Diverse and Talented Staff

Enhance Resources and Diversify Revenue Streams

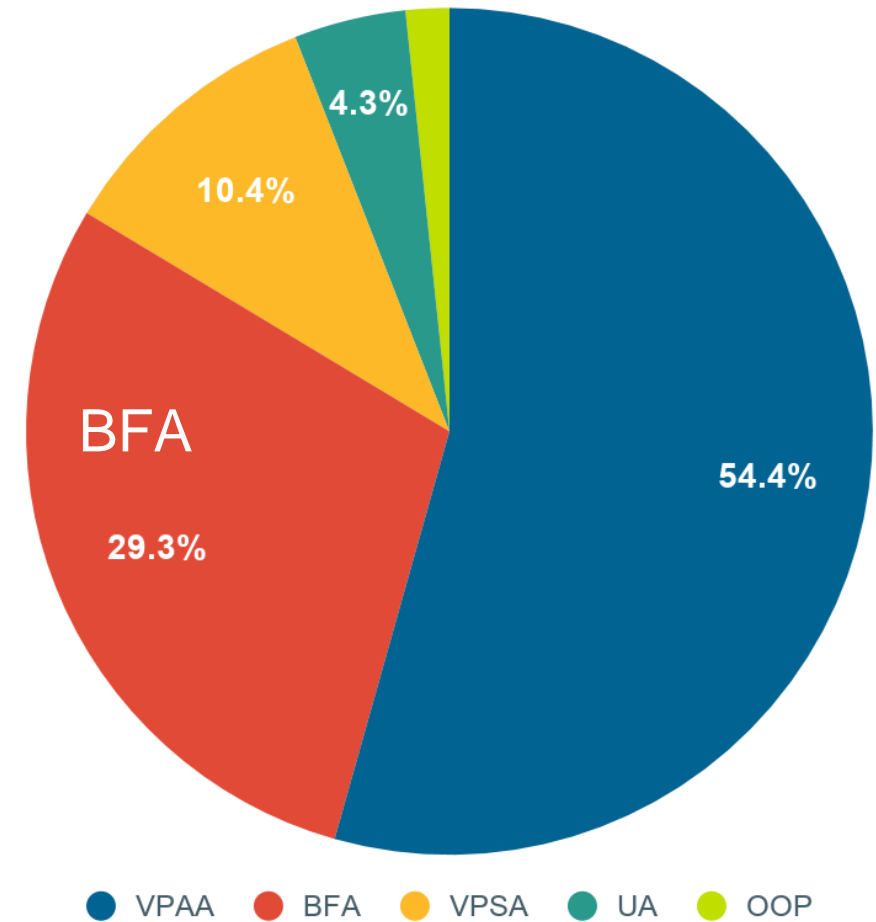
Enrich Communication

Business & Financial Affairs

Budget Summary FY20

State-Supported Programs

Division	Budget*
VPAA	\$61,430,248
BFA	\$33,055,721
VPSA	\$11,798,221
UA	\$4,825,996
OOP	\$1,878,524
Total	\$112,988,709



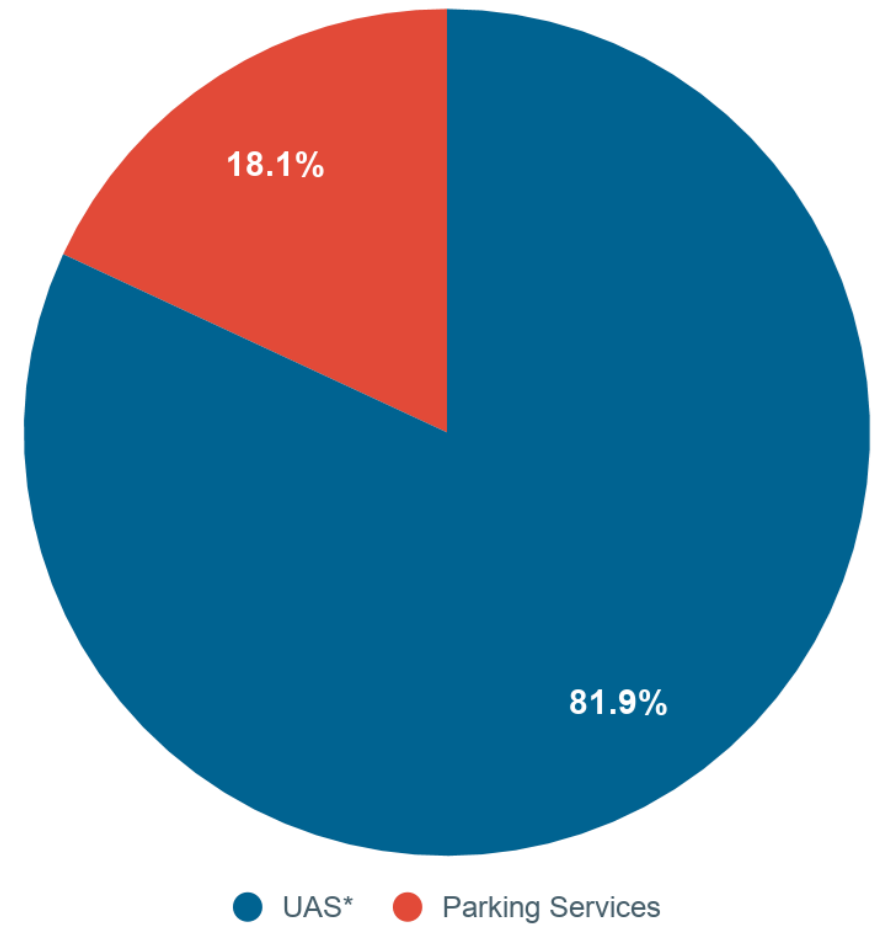
**Operating budget includes student fees and lottery funds
Excludes Centrally Managed accounts*

Business & Financial Affairs

Budget Summary FY20

Self-Supported Programs

Unit	Budget
UAS*	\$10,632,401
Parking Services	\$2,347,522
Total	\$12,979,923



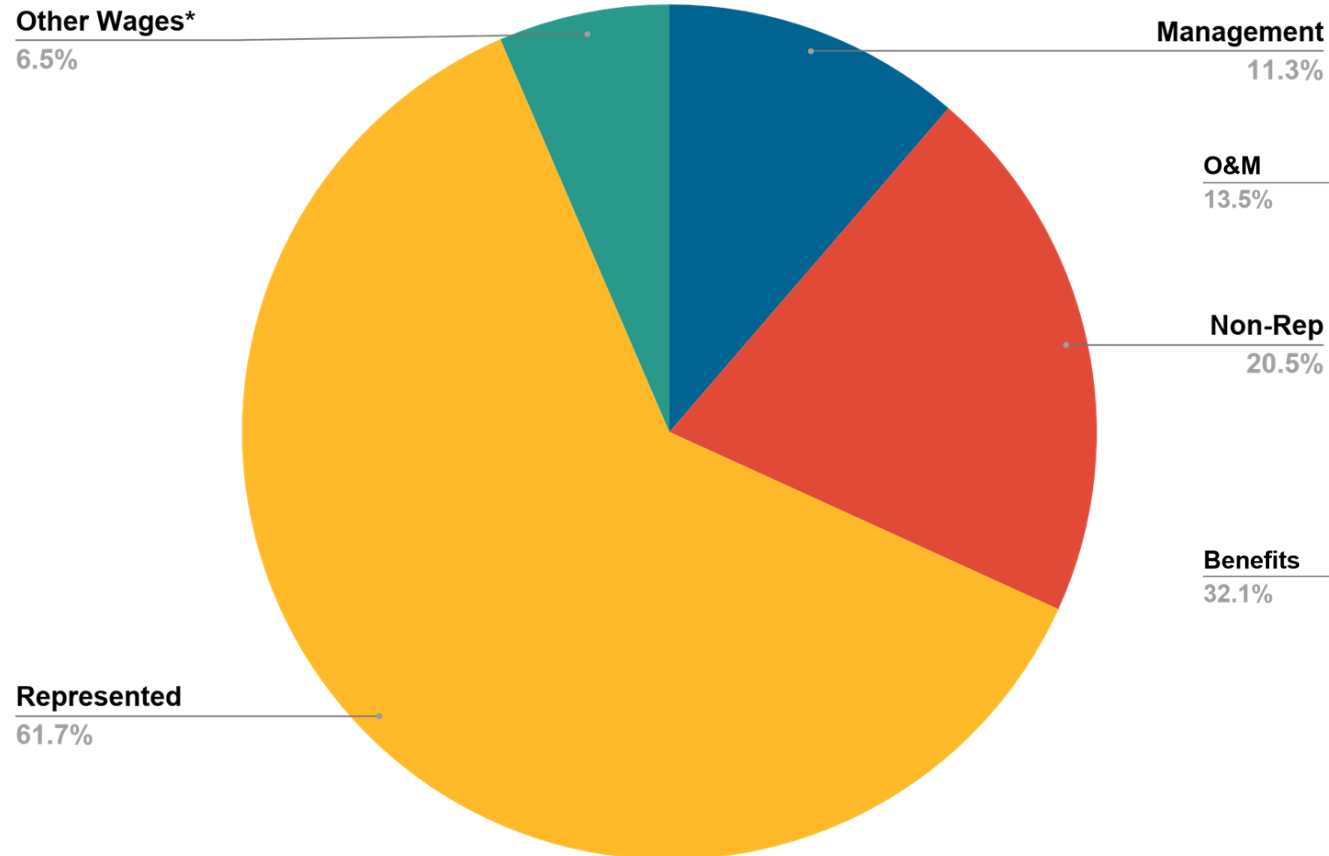
**UAS includes dining, Seastore, Bookstore, OneCard, and copier program*

Budget Summary FY20

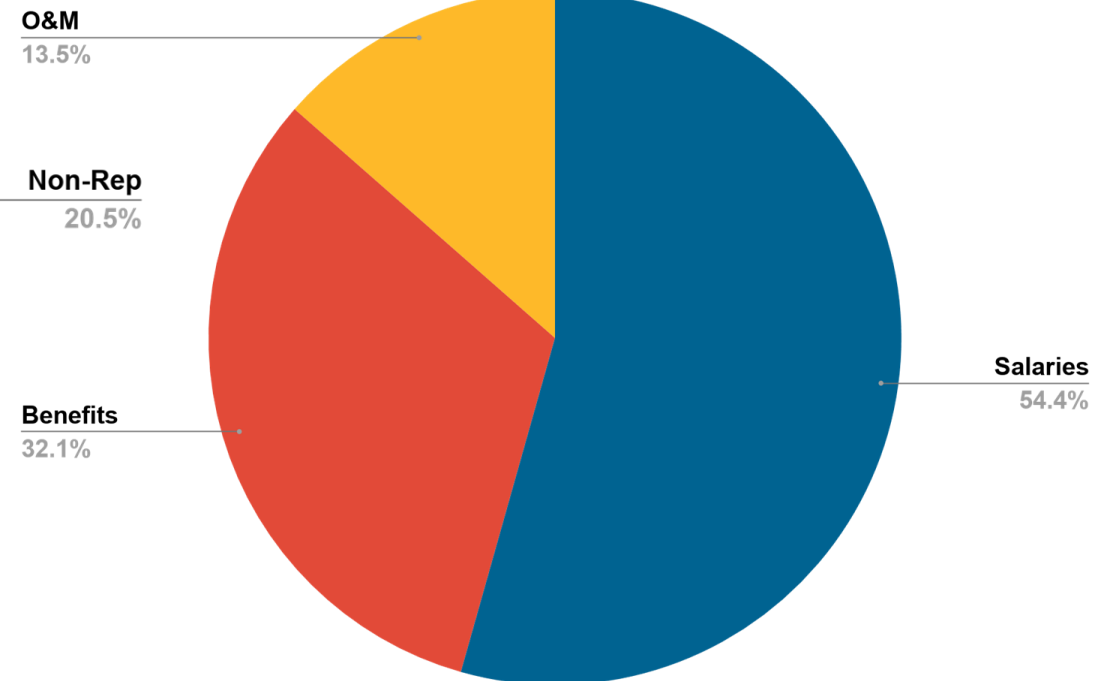
Unit	FTE
Facilities Services	98
Information Technology Services	42
Public Safety	37
Administrative Services	28
Financial Services	22
Business Transformation & Support	7
VP Office	6
Budget & Planning	5
Total	245

Business & Financial Affairs Budget Summary FY20

Distribution of Salary Categories FY20



Distribution By Expense Categories



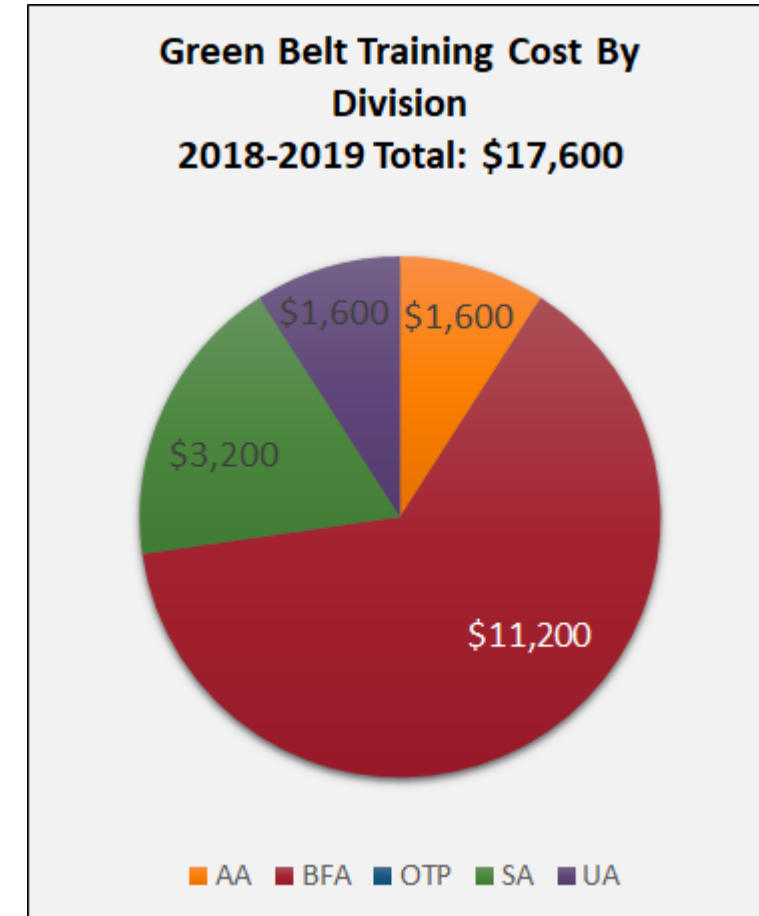
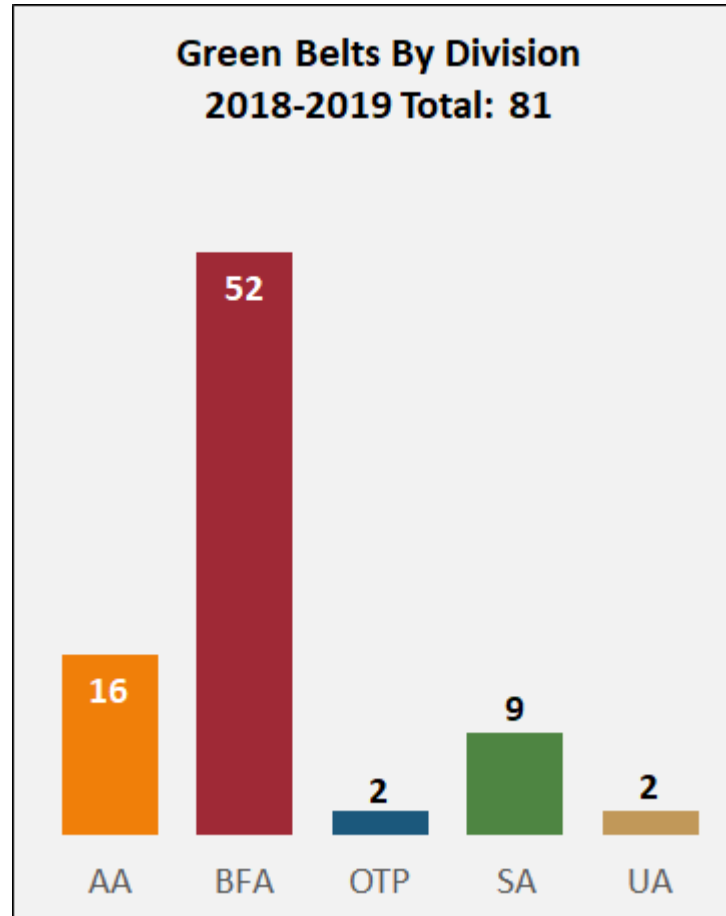
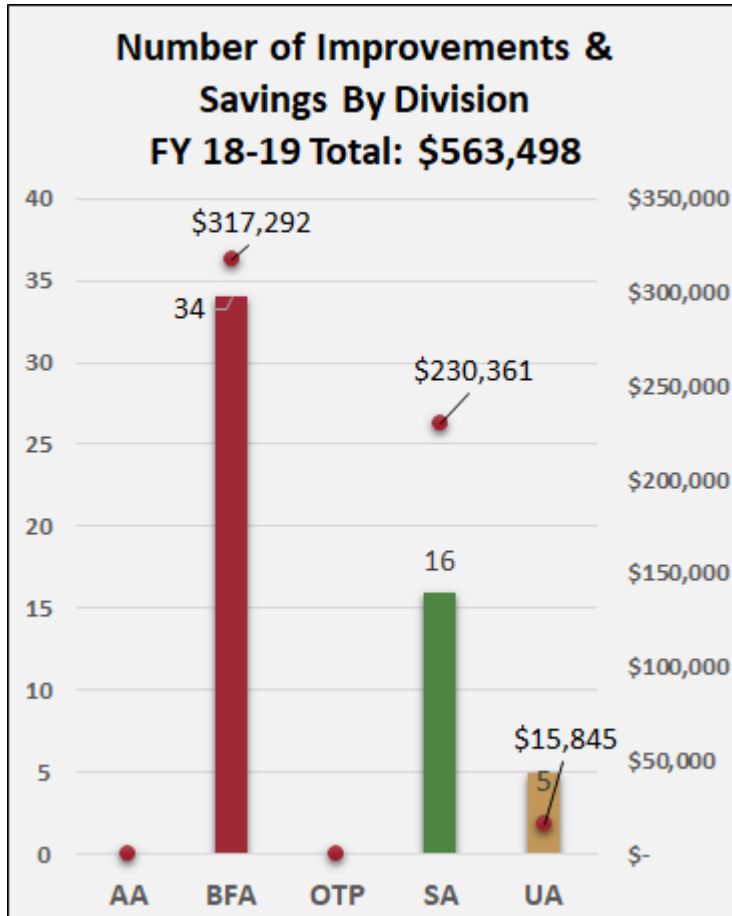
**Other wages include overtime, student assistants, shift differential, and special consultants.*

Business & Financial Affairs Work Plan Highlights 2019/20

- **Financial Services**
 - Implement 23C Procurement initiative and elevate contract discussions to the system level
 - Implement CalUsource for sourcing and contracting
- **Administration**
 - Streamline the interactive process for workplace accommodations to encourage interactive discussions among employees and managers
- **University Auxiliary Services**
 - Partner with Student Affairs (Basic Needs) to provide workshops and cooking demonstrations focused on affordable and healthy foods
- **Budget & Planning**
 - Document standard processes to minimize operational redundancy and increase efficiency
- **Shared Services**
 - Increase staff and faculty bandwidth by implementing additional shared service models
- **Facilities Services**
 - Implement recommendations upon completing the Facilities Management Evaluation Program (FMEP)
- **Information Technology Services**
 - Implement best practices for delivering IT services
 - Roll out DUO multi-factor authentication for faculty and students
 - Upgrade campus computers to Windows 10

Organizational Effectiveness Program

Campus Process Improvement Efficiencies



UNIT SPOTLIGHTS

Division of Business & Financial Affairs

Spotlight: Information Technology Services

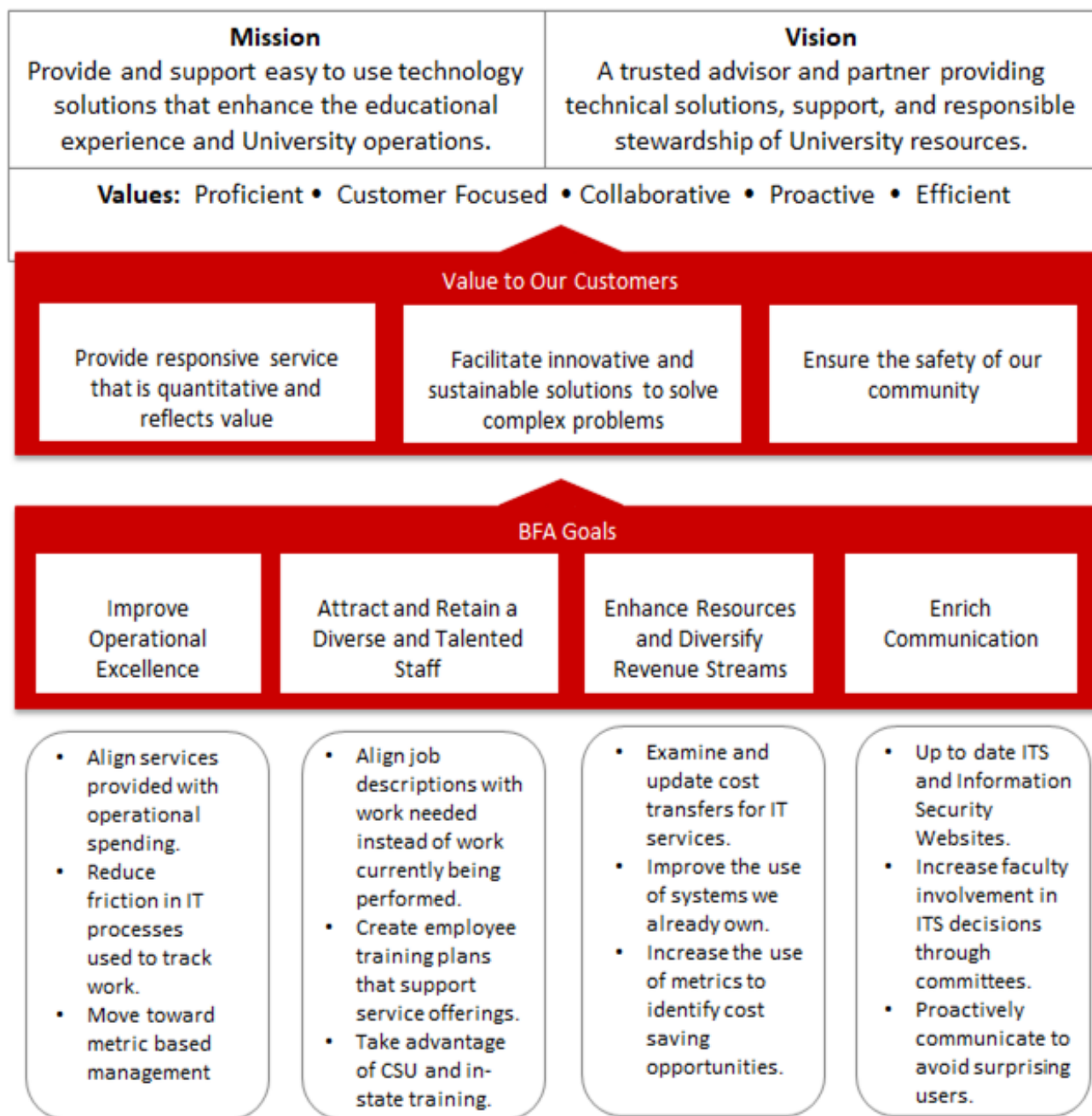
Jim August

Chief Information Officer & Associate Vice President for Information Technology

Information Technology Services Strategy Map 2020

ITS

Strategy Map



ITS Budget By Unit

ITS Departments	FTE
Associate Vice President/CIO Office	2
User Services	11
Infrastructure	11
IT Strategy	8
Application Services	8
IT Security	2
Total	42
ITS Departments	Budget*
Information Tech Services	\$ 4,398,797
ITS Maintenance	\$ 1,086,937
ITS Infrastructure	\$ 225,012
Total	\$ 5,710,746

**Operating base excluding benefits*

Core Functions

The **Information Technology Services Unit** is responsible for providing and supporting technology and innovative solutions that enhance the educational experience and University operations.

- ***User Services:*** Computer and technology support for desktops, classrooms and shared spaces
- ***Infrastructure:*** Network, server, telecommunication and wireless support, Help Desk and Solution Center
- ***IT Strategy:*** IT Portfolio and project management, change management, assessment and IT procurement
- ***Application Services:*** Application support for CI Records, CI Financials, and CSU Common Management System (CMS)
- ***IT Security:*** Information security, audit, risk and compliance support

Strategic Initiatives Support

Current and Recently Completed Information Technology Projects

Educational Excellence

- AWS Amazon Workspaces Virtualization Pilot (CSU AWS Grant)
- AWS Grant: ESRM Virtualization Project
- Azure Virtualization for School of Business (CSU Azure Grant)
- SI Grant: Improving Accessibility & Quality of Web Content

Student Success

- Assessment Management System (Via by Watermark)
- Expand Deployment of LabStats
- Singularity Migration to Lexmark Perceptive Content
- LYNX- 25 Live Transactional Upgrade

Inclusive Excellence

- Annual Cyber Security Fair
- ADG Online Orientation Implementation

Strategic Initiatives Support

Current and Recently Completed Information Technology Projects

Capacity and Sustainability

- Business Process Improvement / Service Expansion
 - Campus Energy Management System Software – EcoVox
 - Docusign to Adobe Sign Migration
 - ESM Solutions Campus Marketplace
 - HRE StarRez Upgrade, Server Migration, & Portal X Implementation
 - Implement Shared Services for BFA w/ Cisco Phone & TeamDynamix
 - Multi-campus business process automation POC (BP Logix)
 - TeamDynamix - Help Desk for Financial Services
 - BlackBoard Transaction - eAccounts
- Information Security/Compliance/Audit
 - Duo 2-Factor Authentication for Faculty/Staff
 - PC upgrades to Windows 10
 - Chancellor's Office Information Security Audit - 2020.01
 - Implement Grey Heller ERP Firewall for PeopleSoft
 - CI Records (CS) Security Audit and Data Availability

Spotlight: Public Safety

Michael Morris
Chief of Police

Public Safety Strategy Map 2019

Mission	Vision
We transform the delivery of quality public safety services to support the campus through continuous improvement	We are the recognized leader for the delivery of outstanding public safety services
Values: Teamwork • Diversity • Integrity • Respect • Excellence • Collaboration • Fun	

Value to Our Customers

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Divisional Goals

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Enrich Communication

- Create additional police lieutenant position
- Implement Police Department reorganization
- Implement improved Injury/Illness reporting tool

- Create additional police officer position
- Increase diversity among police officers
- Implement career development program

- Transition to new parking permit sales vendor
- Grow perpetual fundraising campaign for student scholarships

- Update Public Safety web presence
- Increase use of social media

Public Safety Strategy Map

Each department in the Public Safety Unit has a comprehensive fiscal year work plan that flows from a Strategy Map developed in response to Division and University goals.

Public Safety

Budgets By Unit

State-Supported Programs	FTE	Budget*
Police	22	\$ 2,430,964
Environmental Health & Safety	5	\$ 351,089
Total	27	\$ 2,782,053

Self-Supported Programs	FTE	Budget
Transportation & Parking	10	\$ 2,347,522
Total	10	\$ 2,347,522

**Operating base excluding benefits*

Core Functions

The **Public Safety Unit** is responsible for the safety and security of the campus environment as well as management of campus transportation and parking.

- ***University Police:*** Responsible for the around-the-clock maintenance of public order and the prevention and detection of crimes on property owned or controlled by the university.
- ***Transportation & Parking Services:*** Self-support work group responsible for managing all policies, programs and regulations governing parking, alternative transportation, bicycles, and pedestrians on campus.
- ***Emergency Management:*** Responsible for creating the framework within which the university reduces vulnerability to hazards and responds to disasters.
- ***Environmental Health & Safety:*** Responsible for creating a systematic approach to complying with environmental regulations and organizing efforts and procedures for identifying hazards and reducing accidents and exposure to harmful situations and substances.

Strategic Initiatives Support

Capacity and Sustainability

- Police Department Reorganization
 - Following the retirement of the long-time director of Transportation & Parking Services, the police department engaged in a structural reorganization. Through a reallocation of resources, the Public Safety Unit improved overall efficiency and effectiveness within the police operation and added two additional sworn peace officer positions without the need for any additional State funding. (*Capacity & Sustainability*)
- Increased participation in Carpool Program, by semester (Target = 15%)
 - Fall 2019 (406) compared to Fall 2018 (248) - 64% increase
 - Spring 2020 (357) compared to Spring 2019 (342) - 4.4 % increase (*as of Feb. 19, 2020*)

A photograph of a winter forest scene. A path covered in snow leads into the distance, flanked by trees whose branches are heavily laden with white frost. The scene is peaceful and serene.

Thank you