

The background of the slide is a grayscale photograph of a building with a tiled roof and palm trees. A solid red vertical bar is on the left side of the image.

Strategic Resource Planning Committee Budget Town Hall

Aliso Hall 150
Friday, May 3, 2019
1:30 p.m.

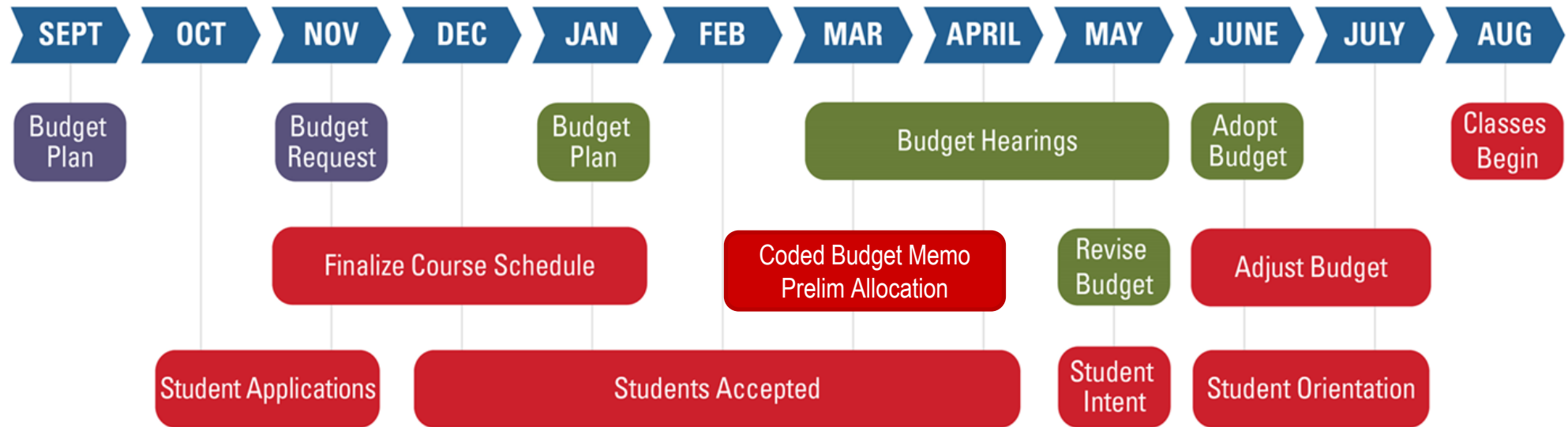
AGENDA

1. Welcome and Campus Operating Budget Overview
2. Divisional 2019/20 Budget Requests
 - Academic Affairs (Beth Say)
 - Student Affairs (Rich Yao)
 - University Advancement (Nichole Ipach)
 - Business & Financial Affairs (Ysabel Trinidad)
3. Discussions / Comments / Questions

PRELIMINARY CAMPUS OPERATING BUDGET OVERVIEW

- CSU System Budget Timeline and Preliminary Campus Allocation
- Five-Year Operating Budget Projection
- Divisional Budget Request Summaries
- Key Budget Dates

BUDGET TIMELINE

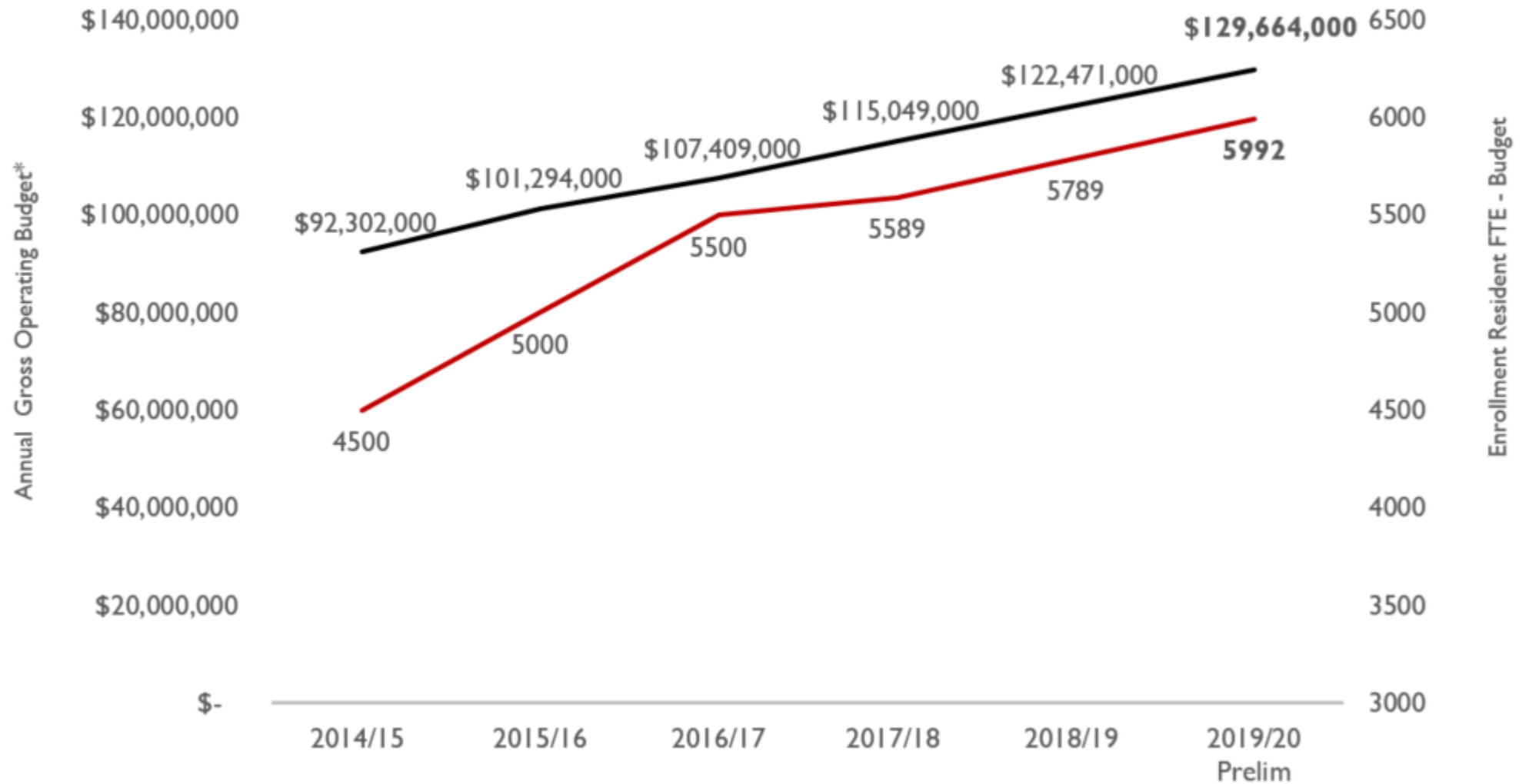


■ STATE
■ TRUSTEES
■ CHANCELLOR/SYSTEM/CAMPUSES

CSU System Preliminary Allocation

- CSU funded 203 new enrollments for CSUCI; total of 6,929 allocated with an additional 366 held centrally
- CSUCI Preliminary new General Fund allocation from the CO:
 - \$5.859 million:
 - Mandatory - \$667,000
(Health - 143,000; O&M - 102,000; Retirement above State funding - \$289,000; Min. Wage increase - \$133,000)
 - Compensation - \$2.702 million
 - GI 2025 - \$1.068 million
 - Ave. Unit Load Increase: \$51,000
 - Funded Enrollment Growth: \$2.298 million
 - Tuition from enrollment growth: (\$927,000)
- Tuition from new enrollment: \$927,000; prior year retirement adjustment - \$407,000
- State University Grant: 2018/19 was \$9.579 million; 2019/20 is \$9.099 million

CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS OPERATING BUDGET TREND



*per Chancellor's Office Coded Budget Memos

FIVE-YEAR OPERATING BUDGET PROJECTION

Five-Year Operating Budget Projection

Projected Revenue Change

	2019/20 Prelim	2020/21 Projected	2021/22 Projected	2022/23 Projected	2023/24 Projected
<i>Annual Enrollment Growth</i>	3.5%	2.0%	2.0%	2.0%	2.0%
<i>Enrollment Increase - Resident FTES</i>	203	120	122	125	127
<i>Total Enrollment - Resident FTES</i>	5,992	6,112	6,234	6,359	6,486
<i>Tuition Increase</i>	0%	0%	0%	0%	0%
General Fund Enrollment Increase	\$ 1,371,000	-	-	-	-
Tuition from Enrollment Growth	927,000	667,000	678,000	695,000	706,000
CO - GI 2025 Allocation	1,068,000				
CO - Compensation	2,702,000				
CO - Health; Retirement; O&M; Min Wage	667,000				
CO - Average Unit Load Increase	51,000				
CO - Prior Year Retirement Adjustment	407,000				
Total Sources of Revenue	\$ 7,193,000	\$ 667,000	\$ 678,000	\$ 695,000	\$ 706,000

Five-Year Operating Budget Projection

Projected Expenditure Increase

	2019/20 Prelim	2020/21 Projected	2021/22 Projected	2022/23 Projected	2023/24 Projected
CO - Compensation	\$ 2,702,000	-	-	-	-
CO - Health; Retirement; O&M; Min Wage	667,000	-	-	-	-
CO - Prior Year Retirement Adjustment (18/19)	407,000	-	-	-	-
Compensation - Faculty Promotion	186,000	150,000	150,000	150,000	150,000
Fixed Costs (utilities, insurance)	340,886	357,930	375,827	394,618	414,349
Compensation/Benefits - Campus Contribution (est.)	640,000	652,800	665,856	679,173	692,757
Division Requests - Perm	1,627,000				
Staff Equity Pool	250,000	125,000	125,000	125,000	125,000
Contingency	350,000	350,000	350,000	350,000	350,000
Total Expenditure Increase	\$ 7,169,886	\$ 1,635,730	\$ 1,666,683	\$ 1,698,791	\$ 1,732,106

Five-Year Operating Budget Projection

Summary

	2019/20 Prelim	2020/21 Projected	2021/22 Projected	2022/23 Projected	2023/24 Projected
Total Revenue	\$ 7,193,000	\$ 667,000	\$ 678,000	\$ 695,000	\$ 706,000
Total Expenditures	<u>\$ (7,169,886)</u>	<u>\$ (1,635,730)</u>	<u>\$ (1,666,683)</u>	<u>\$ (1,698,791)</u>	<u>\$ (1,732,106)</u>
Total Permanent Uncommitted for FY	\$ 23,114	\$ (968,730)	\$ (988,683)	\$ (1,003,791)	\$ (1,026,106)
Cumulative Permanent Budget Change*	\$ 2,459,781	\$ 1,491,051	\$ 502,368	\$ (501,423)	\$ (1,527,529)

**FY 2018/19 Permanent budget unallocated of \$2,436,667 applied to 2019/20 balance*

Total One-Time Uncommitted	\$ 2,427,744	\$ 133,341	\$ 83,341	\$ 33,341	\$ (16,659)
Total One-Time Funding Expenditures	2,234,403	-	-	-	-
Sabbatical - Faculty	<u>60,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
One Time Ending Balance	\$ 133,341	\$ 83,341	\$ 33,341	\$ (16,659)	\$ (66,659)

DIVISIONAL BUDGET REQUEST SUMMARIES

FY 2019-20 Budget Request Summary

(General Fund)

GENERAL OPERATING	Permanent	Conversion/ Reallocation	Total Permanent	Temporary	Grand Total
New Benefitted Position	12.00	12.00	24.00	-	24.00
Salaries & Wages	\$ 1,308,000	\$ 468,748	\$ 1,766,748	\$ 726,403	\$ 2,503,151
Operating & Maintenance	25,000	11,252	36,252	368,000	404,252
TOTAL GENERAL OPERATING REQUEST	\$ 1,333,000	\$ 480,000	\$ 1,813,000	\$ 1,094,403	\$ 2,907,403

Divisional Operating Budget 2019-20 Requests

(General Fund)

	Permanent	Temporary	Total
Office of the President	-	-	-
Academic Affairs	\$1,547,250	\$986,673	\$2,533,923
Advancement	25,000	-	25,000
Business & Financial Affairs	155,250	-	155,250
Student Affairs	85,500	107,730	193,230
TOTAL	\$1,813,000	\$1,094,403	\$2,907,403

Divisional Summary - PERM Position Requests

(General Fund)

GENERAL OPERATING BUDGET - PERMANENT POSITION REQUESTS

	<u>Description</u>	<u>FTE</u>	<u>Salary/Benefits</u>	<u>Detail</u>
Academic Affairs	Tenure Track Faculty - Conversions	12.0	480,000	Conversion positions
	Tenure Track Faculty - New Lines	4.0	510,000	New positions - increase tenure density
	Academic Advisors	3.0	225,000	New positions
	Graduation Advisor	1.0	78,750	convert temp to perm
	Financial Aid Specialist	1.0	67,500	convert temp to perm
Business & Financial Affairs	Title IX - Admin Analyst	1.0	85,500	New position
	Title IX - Admin Coordinator	1.0	69,750	New position
Student Affairs	Coordinator of Basic Needs	1.0	85,500	New position
	Asst. Dir. for Inclusive Student Services / Intercultural Services	-	-	Reallocation
	CARE Case Manager	-	-	Reallocation - increase to 1.0 FTE
University Advancement	Director of Special Projects	-	-	Reallocation
	Admin Analyst/Specialist - Career Services	-	-	Reallocation – temp to perm
	Admin Support Assistant - Career Services	-	-	Reallocation – temp to perm
Total General Operating Budget - Permanent Position Requests		24.0	1,627,000	

BUDGET TIMELINE KEY DATES

Budget Timeline Key Dates

May 10	Governor's May Revise	<i>Tentative release date only</i>
May 14	Begin Budget Load	Hyperion PBCS opens for budget input (closes May 28)
June 15	CA Budget Act	State Legislature expected to pass final state budget
June 28	Campus Deadline	Final budget changes (if necessary) entered into Hyperion
July 23-24	CSU Board of Trustees	Final CSU budget approval

DISCUSSION/COMMENTS/QUESTIONS

CSU CHANNEL ISLANDS

Division of Academic Affairs

STRATEGIC RESOURCE PLANNING COMMITTEE
FY2019 -BUDGET OVERVIEW
MARCH 25, 2019

Division of Academic Affairs

Budget Overview – FY 2019-20 Funding

AA FY2019-20 Funding *Institutional*

Division of Academic Affairs

Six Year Plan - Institutional Funding

- **Four additional tenure track faculty - FACULTY**
- **Faculty promotions/in-range elevations - FACULTY**
- **Graduation Advisor (moving from temp to perm funded) - STAFF**
- **Financial Aid Specialist (moving from temp to perm funded) - STAFF**
- **Three Academic Advisors - STAFF**

Division of Academic Affairs

Six Year Plan - Institutional Funding

- Twelve additional tenure track faculty lines leveraging permanent reallocated resources with institutional support (to be allocated over three years)- FACULTY
- Faculty travel pool (one time allocation) - FACULTY
- Supplemental Enrollment Fund – FACULTY

Academic Affairs FY 2019-20 Budget Request Summary

(General Fund)

Academic Affairs	<u>Permanent</u>	<u>Conversion/ Reallocation</u>	<u>Total Permanent</u>	<u>Temporary</u>	<u>Grand Total</u>
New Benefitted Positions					
Faculty Positions	4.00	12.00	16.00	-	16.00
Staff Positions	5.00	-	5.00	-	5.00
3.0 Academic Advisors					
1.0 Graduation Advisor					
1.0 Financial Aid Specialist					
Total New Benefitted Positions	9.00	12.00	21.00	-	21.00
Salaries & Wages & Benefits	\$ 881,250	\$ 480,000	\$ 1,361,250	\$ -	\$ 1,361,250
Salary Adjustments - faculty promotions	186,000	-	186,000	-	186,000
Add'l Release time for New TTF				308,673	308,673
Sabbaticals	-	-	-	60,000	60,000
Provost Travel Pool for TTF	-	-	-	200,000	200,000
New TTF Startup				168,000	168,000
Supplemental Enrollment Fund				250,000	250,000
Total Academic Affairs Request	\$ 1,067,250	\$ 480,000	\$ 1,547,250	\$ 986,673	\$ 2,533,923

Questions?



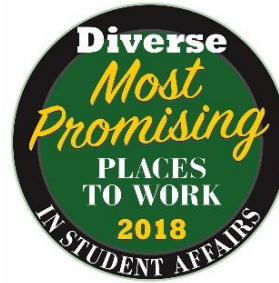
California State
University

C H A N N E L
I S L A N D S

Division of Student Affairs

Presentation to the
Strategic Resource Planning Committee

May 3, 2019



General Fund

Permanent Reallocation Requests

- **CARE Case Manager | \$0 | .5 FTE**
 - PREVIOUS TEMPORARY POSITION
 - 50% covered with temporary general fund dollars
 - 50% covered with HRE contribution approved in 18-19 budget cycle
 - PERMANENT REALLOCATION REQUEST
 - Funding: \$0
 - Permanent reallocation of vacant staff salary line of \$35,750
 - HRE contribution of \$35,750
 - FTE: .5
 - .5 FTE needed on the general fund side
 - .5 FTE HRE contribution approved in 18-19 budget cycle
 - 46% increase in reports from 16-17 to 17-18 AY (149 to 217 reports)
 - 86% increase in reports from Fall 2017 to Fall 2018 (119 to 222 reports)

CHANNEL
YOUR
POTENTIAL

General Fund

Permanent Reallocation Request

- **Assistant Director for Inclusive Student Services / Intercultural services | \$48,912| 0 FTE**
 - Permanent Reallocation of Administrator to Staff Dollars:
 - Vacant Administrator III (\$20,862)
 - Vacant Administrator II (\$28,050)
 - 1 FTE and remaining salary to come from permanent reallocations of vacant staff salary lines (\$20,104)

Position will contribute to “fostering a campus culture that advances inclusive excellence”, “improving graduation rates for students from historically underserved populations” with an emphasis on strategic initiative 3.6 - “Expand culturally responsive curricular and co-curricular offerings that infuse inclusivity and holistic student development throughout the student experience.”

CHANNEL
YOUR
POTENTIAL

General Fund

Permanent Reallocation Request

- **Educational Opportunity Programs (EOP) Scholarships | \$12,900**
 - Permanent Reallocation of Administrator and Operating Dollars to Scholarships:
 - Vacant Administrator III (\$11,252)
 - DSA Operating (\$1,648)

CHANNEL
YOUR
POTENTIAL

General Fund

New Budget Request

- **Coordinator of Basic Needs & Emergency Intervention Programs | \$57,000 | 1.0 FTE**

- Previously funded with temporary funds

Fall 2018 Dolphin Pantry & Food Security

731 unique student visits; 2,464 total visits; 71 CalFresh applications

1-term retention rate of 90.2% v. 87.3% (* $p < .05$)

13.6% were FTFT, with a one-term retention rate of 93%

16.9% were new transfers, with a one-term retention rate of 95.9%

2017-2018 Basic Needs Cases

Emergency Grant - 10 students were provided emergency grants, totaling \$4,640 of emergency aid

Emergency Housing (On-Campus) - 16 students were accommodated (over 160 nights)

Dolphin Pantry - Accommodated a total of 4,508 visits

CalFresh Application Assistance – 13 applications

Fall 2018 Basic Needs

30 unique students served; 1-term retention 70% v. 87.7% (* $p < .05$)

CHANNEL
YOUR
POTENTIAL

General Funds

One-time Request for Pilot Program

- **Expansion of DSA Peer Support Training | \$56,700**
 - Emphasis on equity, non-cognitive factors, facilitation skills, student success
 - Scholarly and theoretical emphasis
 - Conference style
 - Collaboration with Academic Affairs Peer to Peer Support Strategic Initiative Proposal

Request based on 175 participants for a 12 hour program offered twice a year, at an estimated hourly rate of \$13.50.

Fall 2018: DSA student assistants presented with a 1-term retention rate of 94% v. 87.7% (* $p < .05$) and cumulative GPA of 3.17 v. 3.02 (* $p < .05$).

The 1-term retention rate for students who engaged in DSA programming is 88.9%, v. 85.1% (* $p < .05$).

CHANNEL
YOUR
POTENTIAL

General Funds

One-time Request for Pilot Program

- **Mandatory Peer-Advising | \$51,030**
 - Mandatory advising pilot for all FTFT students for select DSA cohorts (SSS, EOP, and PATH).
 - Collaboration with Academic Advising for “train the trainer” approach.
 - Request based on hiring six peer advisors for 15 hours a week, for 42 weeks per year at the hourly rate of \$13.50.

EOP FTFT Cohorts 1-year retention:

- Fall 2015: 87.2% v. 81.1%
- Fall 2016: 84.9% v. 79.6%
- Fall 2017: 76.8% v. 77.9%

Academic Advising Center:

- Fall 2016 FTFT/New Transfer 1-year retention: 91.5% peer advising; 89.5% professional advisor; 81% no advising (*p<.05);
- Fall 2017 FTFT/New Transfer 1-year retention: 88.8% peer advising; 87.6% professional advisor; 81.8% no advising (*p<.05)

CHANNEL
YOUR
POTENTIAL

Student Affairs FY 2019-20 Budget Request Summary

(General Fund)

Student Affairs	<u>Permanent</u>	<u>Reallocation</u>	<u>Total Permanent</u>	<u>Temporary</u>	<u>Grand Total</u>
New Benefitted Position - Coordinator of Basic Needs	1.00	-	1.00	-	1.00
Salary Reallocations (2 positions)					
- Asst. Dir for Inclusive Student Services/Intercultural Services					
- CARE Case Manager					
Staff Salaries & Wages & Benefits	85,000	(11,252)	73,748	-	73,748
Student Assistant Salaries (pilot programs)	-	-	-	107,730	107,730
Salaries & Wages & Benefits	85,500	(11,252)	74,248	107,730	181,978
Operating & Maintenance	-	11,252	11,252	-	11,252
Total Student Affairs Request	85,500	-	85,500	107,730	193,230



DIVISION OF UNIVERSITY ADVANCEMENT

Budget Town Hall

Aliso Hall 150
Friday, May 3, 2019



California State
University

C H A N N E L
I S L A N D S

2019-20 Budget Request

Reallocation to address staffing needs:

- Reallocating existing permanent staff salary funds to support two positions in Career Services that are currently supported with temporary funds

University Advancement FY 2019-20 Budget Request Summary (General Fund)

University Advancement	Permanent	Reallocation	Total	Temporary	Grand Total
			Permanent		
Staff Reallocations					
Director of Special Projects	-	(1.00)	(1.00)	-	(1.00)
Admin Analyst/Specialist - Career Services (temp to perm)	-	1.00	1.00	-	1.00
Admin Support Assistant - Career Services (temp to perm)	-	1.00	1.00	-	1.00
Net Position Reallocation	-	1.00	1.00	-	1.00
Increase in Revenue	-		-	-	-
Salaries & Wages & Benefits	-	-	-	-	-
Salary Adjustments	-	-	-	-	-
Operating & Maintenance - Commencement	25,000	-	25,000	-	25,000
Total University Advancement Request	25,000	-	25,000	-	25,000



DIVISION OF BUSINESS AND FINANCIAL AFFAIRS

Budget Town Hall

Aliso Hall 150
Friday, May 3, 2019

Title IX - Changes to Executive Order 1097 and Clery Act

- CSUCI has highest reporting rates within the CSU
- There has also been increased logistical responsibilities due to the inclusion of a live hearing at the end of an investigation under the revised EO 1097.
 - These changes will result in multiple timed notices, increased outreach and follow up, scheduling of rooms and witnesses for hearings, ensuring accommodations for Parties, and detailed responses to evidence requests.
- This change will also result in increased documentation
- At minimum, this revision adds **50** working days to the current timelines.
- Clery Act and Clery Director Responsibilities

New Benefited Positions	Permanent Positions = 2
Title IX Admin Analyst	
Title IX Admin Coordinator	
Total DBFA Request	\$155,250

Business and Financial Affairs FY 2019-20 Budget Requests

(General Fund)

Business & Financial Affairs			<u>Total</u>		<u>Grand</u>
	<u>Permanent</u>	<u>Reallocation</u>	<u>Permanent</u>	<u>Temporary</u>	<u>Total</u>
New Benefitted Positions	2.00	-	2.00	-	2.00
Title IX - Admin Analyst					
Title IX - Admin Coordinator					
Salaries & Wages & Benefits	155,250	-	155,250		155,250
Operating & Maintenance	-	-	-	-	-
Total Business & Financial Affairs Request	155,250	-	155,250	-	155,250