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Strategic Resource Planning Committee

Madera Hall 238I
Monday, September 9, 2019
1:30 – 3:00 pm

Agenda

1. Welcome and Introductions
2. FY 2019-20 SRPC Committee Composition
3. Integrated Planning Process - Budget Development + Strategic Initiative Proposals
4. Strategic Initiative Proposal Kick-Off
5. SRPC Planning Calendar
6. Next Steps

Strategic Resource Planning Committee (SRPC)

The Strategic Resource Planning Committee plays a vital role ensuring that CSUCI is well-positioned to continue our mission of service to our students and community. The committee serves in an advisory capacity to the President on matters pertaining to the development of the University budget, alignment of fiscal resources to strategic priorities, and fiscal sustainability. The committee also serves as a conduit to enhance campus-wide understanding of the campus budget and engage stakeholders in the budget development process.

The Strategic Resource Planning Committee is a subcommittee of the President's Planning and Policy Council (PPPC) that has oversight of CSUCI's strategic planning efforts. As such, these related roles strengthen the relationship between campus planning and fiscal resource allocation.

2019/20 SRPC Committee Composition

Cabinet Members:

Elizabeth Say, Interim Provost (co-chair)

Ysabel Trinidad, Vice President for Business and Financial Affairs (co-chair)

Genevieve Evans Taylor, Chief of Staff

Richard Yao, Vice President for Student Affairs

Nichole Ipach, Vice President for University Advancement

Faculty Representation:

Gregory Wood, Associate Professor – Physics and Academic Senate Chair

Senate Budget Committee Chair (TBD)

Alona Kryshchenko, Assist Prof – Mathematics and Faculty-at-Large

Staff Representation:

Rosario Cuevas, Operations Support Analyst and Staff Council Chair

Blake Buller, Assistant Articulation Officer and Staff-at-Large

Student Representation:

Sara Ruiz, Student Government President

Marco Cuevas, Student-at-Large

Committee Support:

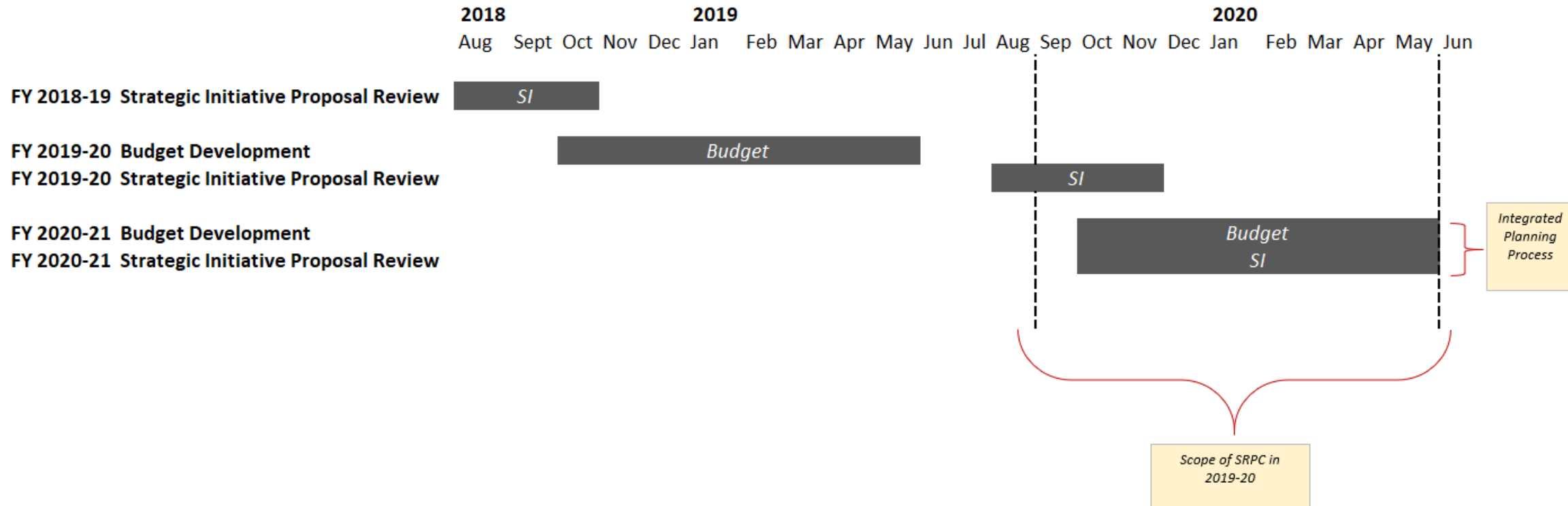
Barbara Rex, AVP of Budget, Planning, & Analysis

Judy Frazier, Interim Manager, Budget & Planning

Elaine Crandall, AVP of Business Transformation and Support

Teresa Montoya, Administrative Assistant

Integrating the Planning Process





Strategic Initiative Proposal Kick-Off

GRADUATION INITIATIVE 2025



Content and System Owners vs. Process Owners

Cabinet (Business and Content Owner)

Approves proposals, team members, measures, reports, and internal process

SRPC (SI Proposal System Design and Review/Recommendations Owner)

Designs and approves materials, process and schedule for SI review

Reviews proposals and makes recommendations to the President

Reviews Mid-Year and Year-End progress reports

Barbara Rex (Process Owner)

Publishes Budget Instructions to include Strategic Initiative Funding

Receives Strategic Initiative Proposals

Provides periodic financial status reports for Strategic Initiatives that receive funding

Elaine Crandall (Process Owner)

Schedules, tracks, and prepares SI Proposals. Coordinates presentations for SRPC

Solicits, receives and prepares performance reporting for SRPC

Facilitates approved process changes

Meeting Objectives for CY2019

1. Discuss draft schedule for FY2019-20 Proposals
2. Discuss draft schedule for FY2018-19 Year-end progress report
3. Lessons Learned: confirm or improve proposal templates
 - a) Finalized and used for the first time
 - b) Collaborative and arduous process to develop these template
 - c) Consultation with faculty, SIIT, and SRPC



FY20 Strategic Initiative Proposals

Proposal Champions

Academic Affairs

Santa Rosa Island Research Station Registration Administration Management
Expanding Opportunity, Inclusiveness, and Diversity in Student Research
CSUCI-STEM Corps Program
Ekhobot: Improving Retention with Artificial Intelligence

Russell Bradley

Sean Kelly & Luis Sanchez

Pilar Pacheco & Jules Balén

Jill Leafstedt, Amanda Quintero,
Tara Hughes

Student Affairs

Students of Color Mentoring Program
Living Learning Communities (LLCs) Coordinator
CAPS Case Manager

Charles Osiris

Cindy Derrico

Toni DeBoni

University
Advancement

Annual Giving
Expand Awareness
Pre-Professional Advisor
Career Readiness- Dolphin Mentorship Program

Richard LeRoy

Nancy C. Gill

Amanda Carpenter & Ernesto
Guerrero

Amanda Carpenter

Business & Financial
Affairs

DUO 2-Factor Authentication (2FA) for Students
Green Revolving Fund (GRF)

Jim August & Neal Fisch

Tom Hunt

CY2019 SRPC Strategic Initiative Draft Agenda

September 9*	FY19-20 and FY20-21 Strategic Initiative Cycles
October 2*	FY20 Strategic Initiative Proposal Review (#1 of 3)
October 16*	FY20 Strategic Initiative Proposal Review (#2 of 3)
November 7*	FY20 Strategic Initiative Proposal Review (#3 of 3)
November 15*	FY20 Strategic Initiative Proposal Review (#4 of 4) Review FY18-19 Project Outcomes
November TBD	President Announces FY20 Strategic Initiative Funding Allocation

**Final Year Strategic Initiative Proposals follow separate timeline from Annual Budget Development Planning Cycle*

Lessons Learned

Review Templates

- a) Application
- b) Budget detail
- c) Rubric
- d) Reporting

Meeting Objectives – CY2020

1. Discuss draft schedule for FY2020-21 Proposals
 - a) Compressed Schedule
2. Discuss schedule for FY2019-20 Progress Reports
 - a) Progress reports will still be off
 - b) Will align in the FY2020-21 Cycle
3. Status of SIIT
4. Review new flow

CY2020 SRPC Draft Strategic Initiative Agenda

(NOTE: FY21 STRATEGIC INITIATIVES DUE BY END OF JANUARY)

February 13	FY21 Strategic Initiative Proposal Review (#1 of 3)
March 19	FY21 Strategic Initiative Proposal Review (#2 of 3)
April 23	FY21 Strategic Initiative Proposal Review (#3 of 3)
May 7	FY21 Strategic Initiative Final scoring and Recommendations. FY19-20 Mid-year Progress Reports
JUNE TBD	President Announces FY2021 Strategic Initiative Funding Allocation

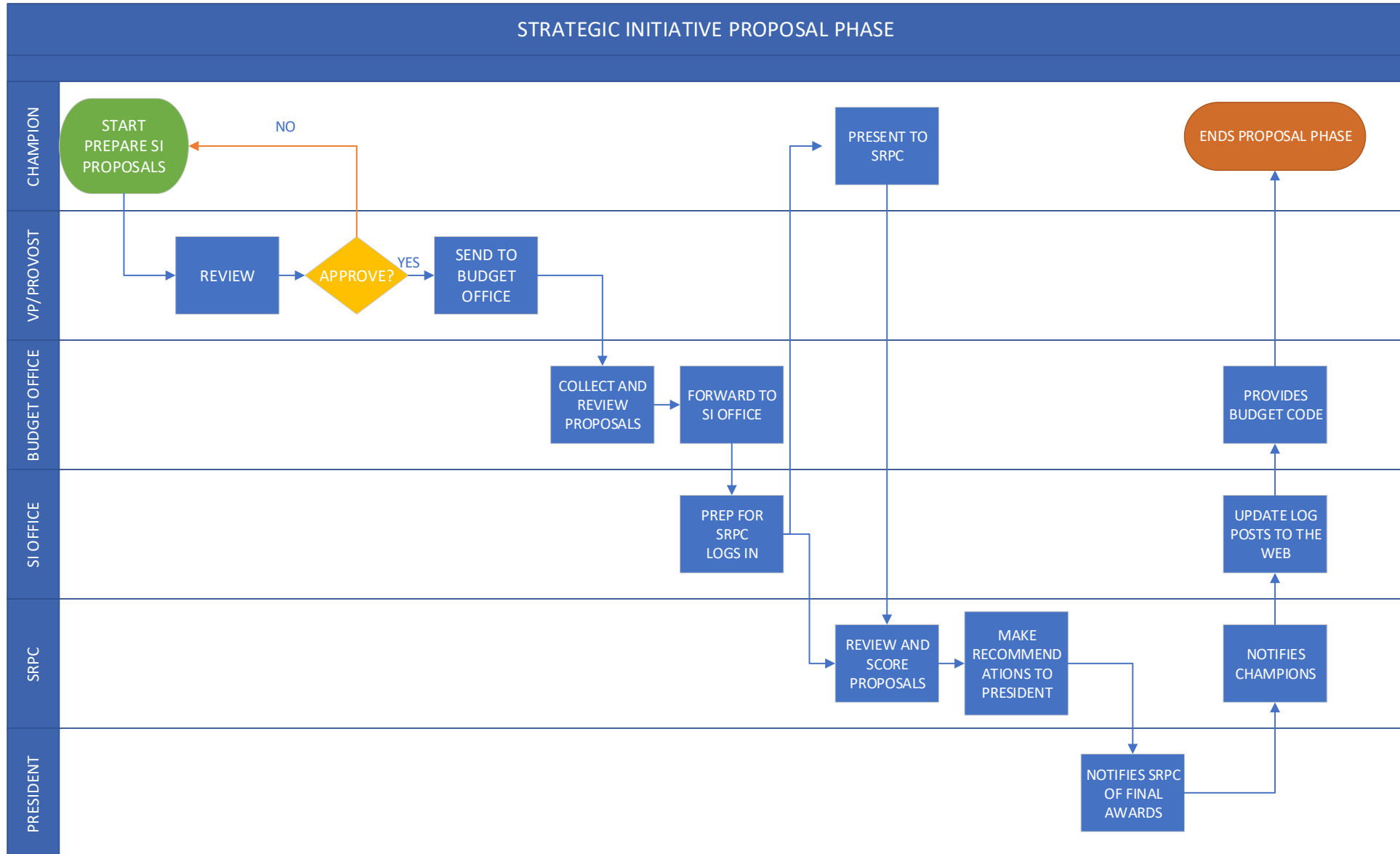
Status of Strategic Initiatives Implementation Team

- The SIIT did sunset on September 5, 2019
- Some members may be available if it is helpful for anyone who might wish to have a second review of proposals before submission
- Please advise Genevieve Evans Taylor or Brian Sevier if this support is desired

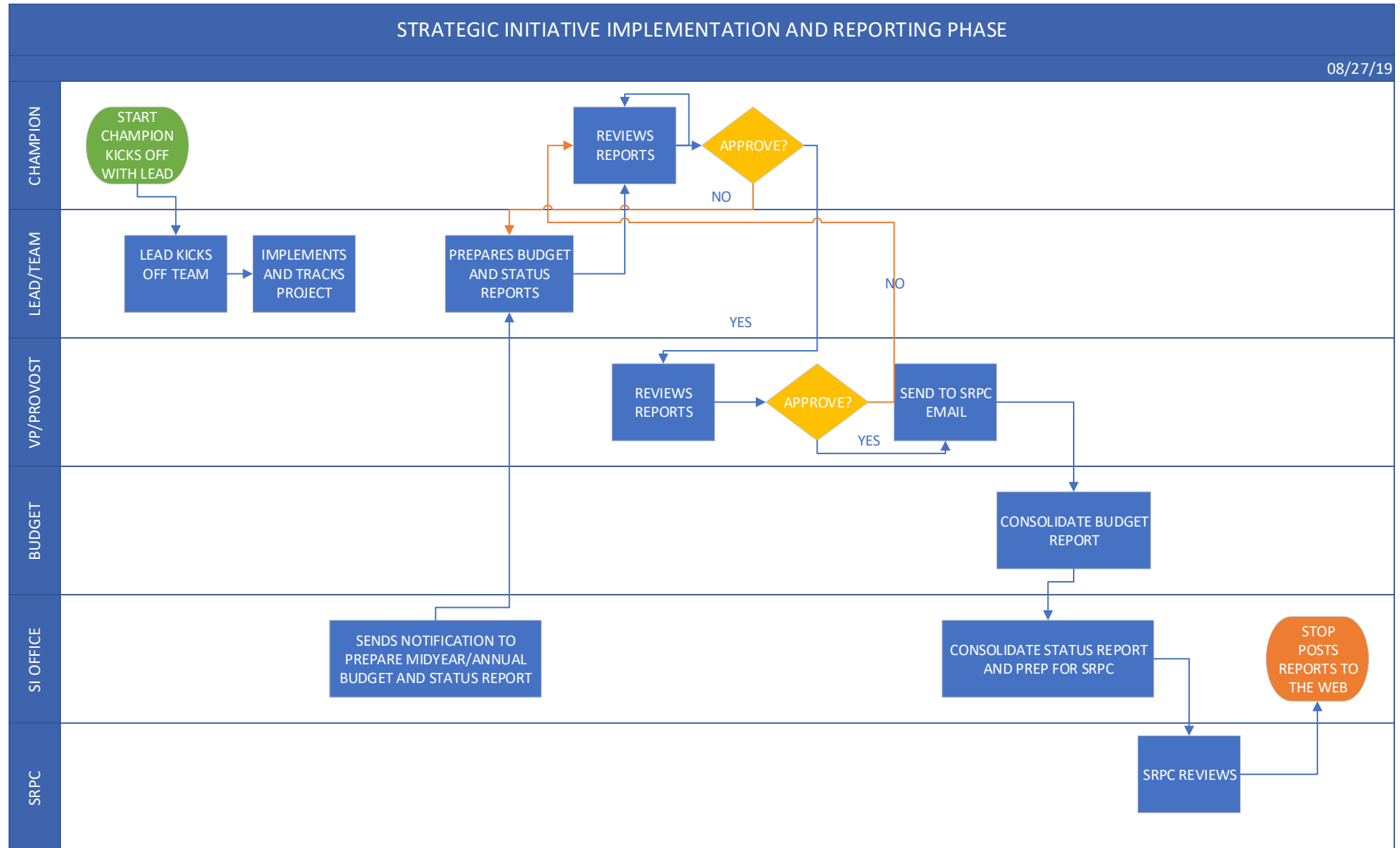
SIIT / SRPC Accomplishments

- Finalization and publication of project application package
 - Form, budget detail, rubric, final report
- Collection of non-funded projects
- Mapping all funded and non-funded projects to Strategic Initiatives
- Created Web Site

Proposed Flow for Proposals



Proposed Flow for Outcome Reviews



Strategic Initiative Proposal - Reflections & Next Steps

- SRPC Members - Begin review of FY20 Strategic Initiative Proposals
- Amend FY21 Strategic Initiative forms per today's feedback (staff)

DRAFT CAMPUS PLANNING SCHEDULE

(FY20 STRATEGIC INITIATIVE PROPOSALS* and FY21 BUDGET DEVELOPMENT PLANNING)

2019		
September 9*	SRPC Meeting - FY20 Strategic Initiative Proposal Overview and Planning	FY20 Strategic Initiative Proposal Review Process Begins
September 24	SRPC Meeting - FY21 Budget Planning	Launch of FY21 Planning process which now incorporates FY21 Strategic Initiative Proposals; Current year budget updates; Reserve allocation discussion
October 2*	SRPC Meeting - FY20 Strategic Initiative Proposal Review	FY20 SI Proposal presentations begin
October 16*	SRPC Meeting - FY20 Strategic Initiative Proposal Review	Continuation of FY20 SI Proposal presentations
October 21	SRPC Meeting - FY21 Budget Planning	Final FY21 Budget Instructions including SI Proposals; Discussion on revenue and cost drivers, trend analysis
Oct 21 - Jan 31	Division/Unit Budget and SI Proposal Development for FY21	Divisions/Units prepare FY21 budget requests and strategic initiative proposals based on unit-divisional goals and objectives and linked to the University's Strategic Plan Goals
November 7*	SRPC Meeting - FY20 Strategic Initiative Proposal Review	Continuation of FY20 SI Proposal Presentations
November 15*	SRPC Meeting - FY20 Strategic Initiative Proposal Review	Finalize FY20 funding recommendation to the President
November TBD	President Announces FY20 Strategic Initiative Funding Allocation	
November 21	SRPC Meeting - FY21 Budget Planning	Discussion on revenue and cost drivers, trend analysis, fees; cost allocations
Late Nov/Early Dec	Fall Campus Budget Forum	
December 13	FY21 Fee Changes /New Fee Proposals Due	Fee Increase Requests due to Budget & Planning; Will be vetted by Cabinet with final decisions to be made in mid-January; If approved, include in budget submission

****Final Year Strategic Initiative Proposals follow separate timeline from Annual Budget Development Planning Cycle***

2020

January	Governor Submits Budget to Legislature	
January 16	SRPC Meeting - FY21 Budget Planning	Update on Governor's budget; Begin review of FY21 Budget Proposals (includes SI Proposals)
February 13	SRPC Meeting - FY21 Budget Planning	Update on Chancellor's Preliminary Budget; Continuation of FY21 Budget Proposal Review (includes SI Proposals)
March TBD	Campus Budget Presentation	
March 19	SRPC Meeting - FY21 Budget Planning	Continuation of FY21 Budget Proposal Review (includes SI Proposals)
April 1	FY20 Strategic Initiatives Mid-point Progress Reports Due	Mid-point Progress Reports for FY20 Strategic Initiatives Due; Final Progress Reports for FY19 Strategic Initiatives Due
April 23	SRPC Meeting - FY21 Budget Planning	Continuation of FY21 Budget Proposal Review (includes SI Proposals)
May 7	SRPC Meeting - FY21 Budget Planning	Final FY21 Budget Recommendation to President (includes SI Proposals)
May TBD	Campus Budget Presentation	Town Hall Meeting - Divisional Budget Proposal Presentations (includes SI Proposals)
May	Governor's May Revise	
May 15 - June 5	Hyperion B&P open for all units for FY21 budget input	
June	President Approves FY21 Budget (includes Strategic Initiative Proposals)	

Next Steps

- Begin Review of FY20 Strategic Initiative Proposals
- New Member Orientation
- Other
 - Meeting Notices/Reminders
 - Proxies
 - Budget and SI Proposal Submittals



Discussions / Comments / Questions