Office of the President

Administrative/Operational Support * Special Projects * Community & Government Relations
Title IX & Inclusion * Institutional Research, Planning and Effectiveness
MISSION
As stewards of the CI Mission, the Office of the President contributes exceptional educational experience for all students and supports the President through a high level of service and collaboration within and beyond the campus for all community members.

VISION
The Office of the President is known for its exceptional service, innovative practices and facilitating solutions for a diverse community.

VALUES
Professional Growth, Optimism, Inclusiveness, Service and Excellence
## Budget Overview

<table>
<thead>
<tr>
<th>Department</th>
<th>Salary 2015/16 (w/o benefits)</th>
<th>Operating 2015/16</th>
<th>TOTAL 2015/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of the President</td>
<td>$1,148,742</td>
<td>$231,632</td>
<td>$1,380,375</td>
</tr>
<tr>
<td>Title IX &amp; Inclusion</td>
<td>$156,800</td>
<td>$52,108</td>
<td>$208,908</td>
</tr>
<tr>
<td>IRPE</td>
<td>$291,439</td>
<td>$47,174</td>
<td>$338,613</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,596,981</strong></td>
<td><strong>$330,914</strong></td>
<td><strong>$1,927,895</strong></td>
</tr>
</tbody>
</table>

*Title IX & Inclusion did not exist at this time*
Office of the President Strategic Initiatives

- Support the President in his vision, goals and values (3c, 3d)
- Ensure compliance of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (3d)
- Support and expand external relations (3c, 3d)
- Take an active role in the creation of the ideal campus culture (3c, 3d)
- Serve as a model of CI’s commitment to excellence by providing a service oriented, professional and confidential environment which serves the campus community and the public (3c, 3d)
- Lead the campus in creating a culture of assessment, evidence-based decision-making and the responsible use of data (3a, 3b, 3d)
Administrative/Operational Support

**Purpose:** To provide administrative and operational support to the President and the Division of the Office of the President.

- Support the President in his vision, goals and values (3c, 3d)
- Take an active role in the creation of the ideal campus culture (3c, 3d)
- Ensure compliance of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (3d)
- Support and expand external relations (3c, 3d)
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Administrative / Operational Support

**Current Status**
- Research and meeting preparation
- Issue resolution
- Document and communication management
- Reporting deadline tracking
- Signature authority
- Policy development

**Future Status**
- Undetermined new Presidential needs

**Risk Mitigation**
- Federal, State and CSU reporting deadlines and regulations
- Fiscal responsibility
- University reputation

**Meeting and event logistics**
- Travel coordination
- Customer service
- Budget development and oversight
- Grant management
Special Projects

Purpose: To facilitate special projects on behalf of the President, working closely with university colleagues and community leaders, to further the Mission of the University and to assist in developing strong collaborative relationships across the County in support of the educational pipeline.

- Support the President in his vision, goals and values (3c, 3d)
- Take an active role in the creation of the ideal campus culture (3c, 3d)
- Ensure compliance of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (3d)
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- Lead the campus in creating a culture of assessment, evidence-based decision-making and the responsible use of data (3a, 3b, 3d)
Special Projects

Current Status

- Support the President
- Establish CI as a leader in the community
- Facilitate opportunities for CI
- Promote CI and a college-going culture
Special Projects

**Future Status**
- Continue facilitation of community collaborations to further the University Mission.

**Risk Mitigation**
- Loss of opportunities to leverage resources
- Loss of support of local community
Community & Government Relations

**Purpose:** Community and Government Relations serves two purposes:

The first is to advance California State University Channel Islands’ positive presence and goodwill at all levels throughout the culturally diverse service region, the state, the nation and internationally by planning, directing, and implementing a comprehensive proactive program of community and government relations.

The second purpose is to establish and maintain strong relationships with local elected officials, legislators in Sacramento, and U.S. Congressional representatives in Washington D.C. and their staffs to communicate positions on issues and obtain support for resources on behalf of the campus.

Both of these functions have a direct link to the support and development of campus operations, infrastructure and academic programs. The Director of Community and Government Relations provides council to the President on matters affecting the University in community and governmental affairs and serves to represent the President as assigned.
Community & Government Relations

- **Support the President in his vision, goals and values (3c, 3d)**
- **Take an active role in the creation of the ideal campus culture (3c, 3d)**
- **Ensure compliance of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (3d)**
- **Support and expand external relations (3c, 3d)**
- **Serve as a model of CI's commitment to excellence by providing a service oriented, professional and confidential environment which serves the campus community and the public (3c, 3d)**
- **Lead the campus in creating a culture of assessment, evidence-based decision-making and the responsible use of data (3a, 3b, 3d)**
Community and Government Relations

**Current Status**
- Create and foster strong relationships with local, regional, state and national legislators and congressional representatives.
- Increase community awareness, cultivate relationships and develop partnerships.

**Future Status**
- Continue outreach efforts
- Election year - opportunities for education and engagement

**Risk Mitigation**
- Loss of Voice
- Loss of Funding
- Loss of Partnerships
- Loss of Community Support
Title IX & Inclusion

**Purpose:** To advance and lead the University's Title IX, diversity and equity initiatives through development of programs, initiatives and policies which align the campus mission, goals, and objectives with all applicable federal and state equal opportunity laws.

- Support the President in his vision, goals and values (3c, 3d)
- Take an active role in the creation of the ideal campus culture (3c, 3d)
- Ensure compliance of local, CSU, state, and federal requirements, rules and regulations governing higher education institutions (3d)
- Support and expand external relations (3c, 3d)
- Serve as a model of CI's commitment to excellence by providing a service oriented, professional and confidential environment which serves the campus community and the public (3c, 3d)
- Lead the campus in creating a culture of assessment, evidence-based decision-making and the responsible use of data (3a, 3b, 3d)
Title IX & Inclusion

**Current Status**
- Compliance directives related to EEO laws
- Response to all DHR-related complaints, which includes investigations
  - Sexual violence response
- Education and training through multiple mediums
- Stakeholder consultation at and beyond CI
- Inclusivity and social justice programming

**Future Status**
- Efficient, timely complaint resolutions
  - Compliance manager/investigator
  - Confidential analyst
- Programming opportunities beyond the screen and effective facilitation of campus-wide committees
  - Programs specialist
- Ongoing assessment of campus climate
- Community engagement

**Risk Mitigation**
- Loss of federal or state funding
- Lawsuits
- Diminished reputation
- Ongoing monitoring
Institutional Research, Planning & Effectiveness

Purpose: IRPE develops and maintains institutional data and analytical studies to support the strategic plan, to measure improvement, to demonstrate accountability and to cultivate a culture of evidence-based decision-making.

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<table>
<thead>
<tr>
<th>Current Status</th>
<th>Future Status</th>
<th>Risk Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Triage</strong></td>
<td><strong>Data Governance</strong></td>
<td>❯ Inaccurate Institutional Data</td>
</tr>
<tr>
<td>❯ Enrollment</td>
<td>❯ iData</td>
<td>❯ Inconsistent Campus Figures</td>
</tr>
<tr>
<td>❯ Mandated Reporting</td>
<td>❯ Data Cookbook</td>
<td>❯ Unmet CSU, State, &amp; Federally Mandated Reporting</td>
</tr>
<tr>
<td>❯ HSI Status</td>
<td><strong>Data Management &amp; IR</strong></td>
<td>❯ Unmet CSU, State, &amp; Federally Mandated Analytics</td>
</tr>
<tr>
<td>❯ Data Queue</td>
<td>❯ Warehouse 2:</td>
<td>❯ Unmet Campus Data Requests</td>
</tr>
<tr>
<td><strong>Foundations</strong></td>
<td>❯ Campus Training</td>
<td>❯ Failed Program Review</td>
</tr>
<tr>
<td>❯ Reestablish ERS History</td>
<td>❯ F-AID</td>
<td>❯ Failed Accreditation</td>
</tr>
<tr>
<td>❯ Mandated Reporting</td>
<td>❯ Building Capacity:1 YR</td>
<td>❯ Failed HSI Status</td>
</tr>
<tr>
<td>❯ Program Review (data)</td>
<td>❯ Analyst</td>
<td>❯ Burnout</td>
</tr>
<tr>
<td>❯ Accreditation (data)</td>
<td>❯ Blackboard Report Writer &amp; data queue manager</td>
<td></td>
</tr>
<tr>
<td>❯ HSI Grant (data &amp; some analytics)</td>
<td>❯ Analyst</td>
<td></td>
</tr>
<tr>
<td>❯ Data Request Process</td>
<td>❯ Grants &amp; Special Project</td>
<td></td>
</tr>
<tr>
<td>❯ Warehouse Development: BBA</td>
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</tbody>
</table>
QUESTIONS?