



Strategic Resource Planning Task Force

Meeting Minutes

8:00 a.m. – 9:00 a.m.

Wednesday, Sept. 11, 2015

Madera Hall 2381

Members Present: Ysabel Trinidad, Gayle Hutchinson, Genevieve Evans-Taylor, Dianne Wei (for Dr. Gregory Sawyer), Jeanne Grier, Michael Berman, Nichole Ipach, Missy Jarnagin

Members Absent: Dr. Gregory Sawyer

Call to Order

The meeting was called to order by Ysabel Trinidad at 8:37 a.m.

1. Information/Discussion: FY16 Final Budget

Ms. Trinidad explained the overall amended University final FY 15/16 budget. She added that with the additional funding, each CSU campus would be held accountable and required to report annually.

- **Revenues**

Ms. Trinidad gave an overview of the revised budget. She stated that the Governor's May Revise added full funding for the CSU, which increased CI's FTES from 160 to 500 funded FTES. Because of the timing in notifying campuses of the increased FTES, the Chancellor's Office (CO) has delayed the requirement of meeting these targets until fall 2016. The Cabinet discussed the rise in FTES with Hung Dang, AVP for Enrollment Management. Ms. Trinidad stated that we anticipate reaching 400 FTE this fiscal year. She noted that there are funds for the Student Success and Completion initiative which had been set aside by the Chancellor's Office. In prior years, this was allocated on a competitive basis with the CSU campuses submitting proposals.

- **Expenditures**

The expenses include campus space, insurance, employee benefits, faculty related costs, compensation pool, etc. The tenure track faculty has grown as a result of the increased FTES. In keeping with the commitment of a budgeted 55% tenure density, tenure track faculty increased by 30 FTE and non tenure track faculty increased by 8 FTE. There are one-time-funds to cover the faculty course release, per the collective bargaining agreement. Ms. Trinidad stated that an additional \$250,000 of base funding is allocated to support deferred maintenance. A 1% salary compensation pool will allow divisional flexibility for in- ranges, re-classes, and equity raises for staff. To reconcile unbudgeted Academic Affairs permanent release time, \$720,000 has been allocated, as well as \$165,000 in funding for unbudgeted position management salaries.

2. Information: FY15 End of Year Financial Report

Ms. Jarnagin mentioned that her team was in the process of finishing the campus audits. She stated

that the divisional operating fund actuals reflect salary increases and expenses per division over the past three years. The temporary divisional budget allocations are based on a one- time need. Dr. Hutchinson noted that the Academic Affairs funds would be used to respond to as many budget requests as possible. She mentioned that the division is in the process of completing several in-place projects. Dr. Berman added that specific projects would be completed. Ms. Jarnagin explained that the amended FY15/16 divisional budget reflects that Academic Affairs has been allocated 83% of the funding.

3. Information/Discussion: Academic Sustainability Plan

Dr. Hutchinson discussed the 16 performance measures that are included in the CSU academic sustainability plan, and is part of the Budget Act of 2014. Ms. Trinidad added these measures will extend to FY18/19, and will detail the University's academic and fiscal sustainability over this time span. The CSU is projecting a 1% enrollment growth. CI will model its budget on both a 3% and an 8% scenario for planning purposes. The funds would give the campus the ability to add lab stations, flexible space, and allocation for infrastructure (CI 2025) expansion. Dr. Hutchinson added that the Cabinet is currently working on a matrix that would add new programs in FY16. Ms. Trinidad handed out a copy of the matrix. She asked that the members report all new money that is generated. The campus has made significant investments in other areas within the last two years.

4. Information: FY17 Budget Development

Ms. Jarnagin gave an overview of the CSU 2016-17 Preliminary Support Budget Plan. She stated that it includes total incremental new revenue of \$295 million. She added that an Annual Budget Development Timeline was created to give a clear idea of the reporting time frame for the state. She added that all funds are budgeted, including the general fund. Dr. Hutchinson stated that the start of the budget-planning process has begun earlier, building upon the success of last year's budget planning efforts.

Ms. Trinidad closed the meeting by inviting feedback, and extended her appreciation to those who attended. The next meeting will take place on Oct. 2, 2015.