

The background of the slide is a grayscale photograph of a building with a tiled roof and palm trees. A solid red vertical bar is on the left side of the image.

Strategic Resource Planning Committee Budget Update

Ysabel Trinidad and Dan Wakelee, Co-Chairs

Solano Hall 2175
Friday, May 5, 2017

Agenda

2017/18 Preliminary Draft Budget
Preliminary Budget Allocation

Review of 2017/18 Divisional Top Priorities

Divisional Contingency

2017/18 PRELIMINARY DRAFT BUDGET

Preliminary CO Budget Allocations

2017/18 Budget – Preliminary Draft

Revenues

	2017/18 - orig.	2017/18 - Prelim	2018/19	2019/20
Percent increase from 16/17 Base - GF			2%	2%
Percent Increase Tuition	4.97%		0%	0%
Projected Revenue Increase				
General Fund		3,139,000		
General Fund (2016/17 adj)		673,000		
Tuition*	1,773,999	1,698,000	641,841	667,514
TOTAL REVENUE	1,773,999	5,510,000	641,841	667,514

2017/18 Budget – Preliminary Draft

Expenditures				
	2017/18 - orig.	2017/18 - Prelim	2018/19	2019/20
Compensation - Faculty Promotions	143,400	143,400	145,000	145,000
Fixed Costs *	50,000	50,000	50,000	50,000
Student Captioning Services	145,300	145,300		
Compensation - Campus Contribution (est.)	1,100,000	425,000	1,100,000	1,100,000
State University Grant		511,000		
Health/Dental		71,000		
Retirement Adj (2016/17 adj)		673,000		
Compensation - CO Distribution		2,251,000		
TOTAL EXPENDITURES	1,438,700	4,269,700	1,295,000	1,295,000
* Benefits, utilities, insurance				

2017/18 Budget – Preliminary Draft

Summary				
	2017/18 - orig.	2017/18 - Prelim	2018/19	2019/20
TOTAL REVENUE	1,773,999	5,510,000	641,841	667,514
TOTAL EXPENDITURES	1,438,700	4,269,700	1,295,000	1,295,000
Total Uncommitted	335,299	1,240,300	(653,159)	(627,486)
16/17 Contingency/Unalloc	409,000	409,000	--	--
Cumulative Permanent Budget Change	744,299	1,649,300	996,141	368,655
Total One-Time Uncommitted	1,248,000	1,248,000	--	--
GRAND TOTAL	1,992,299	2,897,300	2,244,141	1,616,655
Total FTES	5,589	5,589	5,701	5,929

2017/18 DIVISIONAL TOP PRIORITIES

Round 2

2017/18 Top Priority Operating Budget Requests

Academic Affairs:

Priority 1 - Reallocation

Previous Perm Request #3	Santa Rosa Isl Research Coord (1.0)	\$54,000
Previous Perm Request #4	School of Education ASA I (1.0)	\$34,000
Previous Temp Request #21	ESRM Lab Tech (.50)	\$20,940
Reallocation from		Salary Savings
		\$108,940

University Advancement:

Priority 1 – Two (2) positions from the original submission are to be funded through reallocation from existing salary lines. (The third position on the original request was hired prior to the reorganization and therefore not included below.)

Previous Perm Priority #1	Sr. Director of Univ. Dev. (1.0)	\$120,000
	Executive Assistant (1.0)	\$ 65,000
Reallocation from		Salary Savings
		(\$59,000)
		Vacant Position reallocation
		(\$38,750)
		Reallocation from Conf & Events
		(\$87,250)

2017/18 Top Priority Operating Budget Requests

Office of the President:

Priority 1 – Two (2) positions from the original submission continue to be priority for Institutional Research, these are Data Manager and IR Analyst; and Research Analyst. Total for these positions is \$226,480, including benefit costs. IRPE requests reallocation of \$13,070 from student assistant salaries; leaving a request of \$213,410.

Previous Perm Request #1	Data Manager & IR Analyst(1.0)	\$81,000
	Research Analyst (1.0)	\$68,000
	Benefits	\$77,480
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Reallocation from	Student Assistants	(\$13,070)

Student Affairs:

Priority 1 – New Request Coordinator of Specialized Populations. This request, including benefits totals \$83,600.

Previous Perm Priority #1	Coordinator(1.0)	\$55,000
	Benefits	\$28,600

Priority 2 – New Request Basic Needs Initiative Specialist. This request, including benefits totals \$83,600.

Previous Perm Priority #2	Specialist(1.0)	\$55,000
	Benefits	\$28,600

Priority 3 – New Request CARE Team Case Manager. This request, including benefits totals \$98,800.

Previous Perm Priority #3	Case Manager(1.0)	\$65,000
	Benefits	\$33,800

2017/18 Top Priority Operating Budget Requests

Priority 4 – Director of Disability Resource Programs. This is not requesting additional funding; however a reallocation of current resources. The Director of CAPS is currently funded 50/50 between the operating fund and the Health Services fund (HSF). This request will increase 100% of the Director of CAPS coming from HSF (from salary savings, an increase in revenue, and a reduction in various expenses). This will free up \$57,126 or 64% of the \$90,000 annual salary for the Director of Disability Resource Programs position in the operating fund. The remaining funding is a reallocation of student assistant budget. An additional \$17,094 will need to be allocated to cover benefits as student assistants do not currently have benefits calculated.

Not in original budget submission	Director of DRP (1.0)	Management	\$90,000
		Benefits	\$17,094
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Reallocation from	Salary Savings	Management	(\$57,126)
		Student Assistants	(\$32,874)

Priority 5 – Administrative Support Coordinator, currently funded at .67 FTE. Due to the recent campus reorganization and alignment of Communication under University Advancement, Student Affairs had a vacant communication position. It was agreed upon between DSA and UA that DSA would retrain \$15,724 of that vacant position and this funding is requested to be reallocated to the ASC position to 1.0 FTE.

Technology & Innovation:

Priority 1 – Information Technology Consultant, to assist Help Desk and campus requests for technology assistance. Total request including benefits is \$98,800

Previous Perm Priority #1	IT Consultant (1.0)	\$65,000
	Benefits	\$33,800

2017/18 Top Priority Operating Budget Requests

Business & Financial Affairs:

Priority 1 – Chemical Hygiene and Radiation Safety Officer and O&M to ensure we are following OSHA laboratory standards to support faculty and students in the laboratory environment. Total Request including benefits is \$139,300.

Previous Perm Priority #1	RSO(1.0)	\$90,000
	Benefits	\$46,800
	O&M	\$ 2,500

NOTE: For new positions or positions funded via reallocation from non-benefitted lines (student assistants, operations & maintenance) benefits have been added at 52% of annual salary and if approved will be added to the operating fund fringe benefit pool.

Summarized Divisional Priorities 2017/18

DRAFT 5/3/2017

GENERAL OPERATING	Permanent	Reallocation	Temporary	Total
New Benefitted Position	7.00	5.33	9.65	21.98
Revenue	(369,000)		-	(369,000)
Salaries & Wages	479,000	296,594	725,979	1,501,573
Benefits *	249,080	17,094	-	266,174
Operating & Maintenance	371,500		434,279	805,779
TOTAL GENERAL OPERATING REQUEST	730,580	313,688	1,160,258	2,204,526

GENERAL OPERATING	Permanent		Reallocation		Temporary		Total	
	FTE	\$	FTE	\$	FTE	\$	FTE	\$
Academic Affairs			2.50	108,940	9.65	1,160,258	12.15	1,269,198
Office of the President	2.00	226,480		(13,070)	-	-	2.00	213,410
Business & Financial Affairs	1.00	139,300			-	-	1.00	139,300
Student Affairs	3.00	266,000	0.83	32,818	-	-	3.83	298,818
Technology & Innovation	1.00	98,800			-	-	1.00	98,800
University Advancement			2.00	185,000	-	-	2.00	185,000
TOTAL GENERAL OPERATING REQUEST	7.00	730,580	5.33	313,688	9.65	1,160,258	21.98	2,204,526

* Includes Increase to benefits pool

52% benefit costs have been added in division for new perm position requests, but will be allocated to the benefit pool if approved.
Mandatory items removed from requests as allocated in straw budget separately

Contingency 2017/18

Draft 5/3/2017

Purpose: To provide flexibility to the divisional budget on an annual basis. The Divisional Contingency is based on 2.15% of the divisional percent of the core budget (general fund) allocation of the prior year. For example, the 2017/18 divisional contingency is based on the 2016/17 approved base budget for the division.

Approved Base Budget 2016/17: \$86 million × 2.15% = \$1.85 million

2017/18 ESTIMATED CONTINGENCY

Division	% of Core Budget	Annual Contingency
Academic Affairs	54.74%	\$1,012,728
Advancement	3.74%	\$ 69,126
Business & Financial Affairs	22.72%	\$ 420,374
Technology & Innovation	9.78%	\$ 180,976
Office of the President	2.65%	\$ 49,029
Student Affairs	6.37%	\$ 117,767