



# Strategic Resource Planning Committee

Virtual  
Thursday, October 22, 2020  
1:00 – 2:00 PM

# Topics

1. Welcome (Provost Say)
  - Approval of September 3rd and October 8th SRPC meeting minutes
  - Updates
    - Divisional Budget Websites Go Live - Oct 13
    - Expansion of SRPC committee membership
  - Meeting Objective:
    - Present and discuss Enrollment Planning
    - Continue Discussion on Preliminary Planning for 2020/21 Permanent Reductions
2. Campus Communications (VP Ipach)
3. Enrollment Planning (AVP Dang)
4. SRPC Committee Discussion on Preliminary Reductions Proposal
5. Next Meetings Schedule

# Welcome

## Updates:

- Divisional Budget Websites Live - Oct 12
  - VP/Provost announcements introducing new webpage - Oct 13
- Town Hall Divisional Presentations - Oct 8
  - update on changes that have occurred in their divisions in response to the COVID-19 pandemic.
- September Town Hall Q&A posted on Sept 18

# SRPC Membership

## **Cabinet:**

Elizabeth Say, Interim Provost (co-chair)  
Ysabel Trinidad, Vice President for Business and Financial Affairs (co-chair)  
Richard Yao, Vice President for Student Affairs  
Nichole Ipach, Vice President for University Advancement  
Genevieve Evans Taylor, Chief of Staff

## **Faculty Representation:**

Gregory Wood, Professor – Physics and Academic Senate Chair  
Annie White - Assistant Professor - Early Childhood Studies and Senate Budget Representative  
Alona Kryshchenko, Assist Prof – Mathematics and Faculty-at-Large

## **Staff Representation:**

Annie Block-Weiss - Staff Council Chair  
Leticia Romero, Systems Analyst and Staff-at-Large

## **Committee Support:**

Barbara Rex, AVP of Budget, Planning & Analysis  
Lisa Woods, Manager, Budget & Information Systems  
Teresa Montoya, Administrative Support Coordinator

## **Student Representation:**

Isaiah Ball - Student Government Chief of Staff and Student-at-Large  
Sergio Mercado - The CI View and Student-at-Large

# 2020/21 Budget Guidelines - Amended

*(Reviewed and discussed at May 7, 2020 SRPC meeting)*

In developing the FY21 budget, the following parameters are provided:

- Align available resource allocation to **support sustainable operations** in relation to our Strategic Initiatives and GI 2025 goals that support student success;
- Incorporate on-going **accountability** (reallocations or other actions to demonstrate how areas have adequately assessed capacity) into the resource allocation process;
- Engage in **planning** to respond to potential fluctuation in enrollment and changes to state appropriations and tuition;
- Ensure **transparency**;
- Protect resources for **strategic investment** during times of economic uncertainty; and
- Use challenging time as an opportunity for **innovation**.

# Campus Communications

# Central and Divisional Budget Web Pages

## Budget Planning

### Campus Budget Overview

The budget development process takes place at nearly every level within the University starting with initiatives and programmatic needs and ending with projecting campus-wide fixed costs such as benefits, insurance and utilities increases. The University's budgets are decentralized with divisional accountability to the President and the Chief Budget Officer of the University. While general guidelines for spending exist, divisions and units maintain considerable autonomy in managing their respective budgets.

[CSUCI Budget Development Timeline\(PDF, 442KB\)](#)

### Planning Updates

#### *Planning for Budget Reductions – Background (October 2020)*

Amid the COVID-19 crisis, the state of California faces budget deficits of historic proportion. As noted in the [President's Budget Memo for Fiscal Year 2021](#), the CSU state-funded base budget was cut by \$299 million in FY 2020-21. This resulted in a \$5.1 million permanent reduction in appropriation funding for the campus. Continued budget challenges are anticipated for the next two to three years.

To engender campus engagement and ensure transparency in budget reduction planning, each division has established a webpage for divisional budget planning which is available below. Each contains important information including an overview of the divisional budget planning process, budget meeting dates, presentation materials, and other resources intended to inform and engage you in the divisional planning process.

- [Academic Affairs](#)
- [Business & Financial Affairs](#)
- [Office of the President](#)
- [Student Affairs](#)
- [University Advancement](#)

#### BUDGET AND PLANNING

- Budget Planning
- Budget Resources & Forms
- Budget Reporting & Analysis
- About Us
- Contact Information

#### RELATED PAGES

[Strategic Resource Planning Committee](#)

[Division of Business and Financial Affairs](#)

[CSU Budget](#)

<https://www.csuci.edu/budget/budget-planning.htm>

# **Enrollment Planning (H. Dang)**



# 2020-21 Enrollment Update

- 6,194 Fall 2020 FTE
  - 5,880 Projected Spring 2021 FTE
  - 6,037 Projected 2020-21 Annualized FTE
  - 0-2% Projected Decline in 2020-21 Annualized FTE
-

# Fall 2021 Enrollment Timeline

**Dec 4, 2020**

**CSU Deadline to Apply**

**Jan 11, 2021**

**CSUCI Admission Decisions to be Issued**

**Feb 22, 2021**

**Spring 2021 Census**

**May 3, 2021**

**Intent to Enroll Deadline**

**May 7, 2021**

**Registration Completed for Continuing Students**

**July 30, 2021**

**Registration Completed for all Students**

# **SRPC Discussion on Preliminary Reductions Proposal**

# Communications and Activities on Preliminary Reductions Proposal

## Committee Discussion

- Office of the President
- Divisions:
  - Academic Affairs
  - Student Affairs
  - University Advancement
  - Business and Financial Affairs
- Faculty
  - Senate Representatives
  - At Large Representatives
- Staff Representatives
- Student Representatives

# Schedule of SRPC 2020/21 Planning Discussions

DATE	ACTIVITY
Oct 8	Budget Town Hall
Oct 8	SRPC Meeting #2 - <u>Preliminary Planning on Reductions</u> ; Communications Plan
Oct 22	SRPC Meeting #3 - Enrollment Modeling; <u>Continue Discussion on Reduction Planning</u>
Nov 12	SRPC Meeting #4 - <u>Continue Discussion on Reduction Planning</u> ; Divisional Reduction Plans Presented
Nov 19	SRPC #5 - <u>Reduction Planning Finalized</u> for Recommendation to President
Dec 4	SPRC #6 - Budget Town Hall on Reductions; Introduce budget planning for 2021/22

# 2020/21 Budget Reduction Planning

## Supporting Our University Strategic Initiatives

**Educational Excellence**  
**Student Success**  
**Inclusive Excellence**  
**Capacity and Sustainability**

**Thank You and Stay Well**