

# **CSU CHANNEL ISLANDS**

## **Strategic Resources Planning Committee Meeting**

October 2, 2015

# Agenda

1. Committee agenda previews; protocol (Co-Chairs)
2. 2016/17 Budget Development Process (Trinidad)
  - Goals/Guidelines, Instructions, Divisional Activities
  - CSU and CI Enrollment Planning
3. Institutional Metrics and Reporting (Hutchinson)
  - Accountability and Mandates
  - Integration with campus planning
4. University-Planning Activities for the Spring (Jarnagin)
  - Calendar

# Strategic Resource Planning Committee

## **Agenda Previews**

- Timelines for release of agenda
- Early release of information

## **Meeting information Protocol**

- Scenario topics
- Potential confidential information
- Early agendas are not for distribution prior to meeting; final agendas and materials are posted after meetings

# 2016/17 Budget Development Process

## **Goal**

1. Create a balanced and sustainable on-going budget
2. Strengthen the link between the budget development process and strategic planning

## **Guidelines \***

1. Align budget resource allocations with strategic planning for the short- and long-term including careful planning to support a sustainable operating environment;
2. Incorporate new CSU accountability into the resource allocation process;
3. Engage in necessary planning to successfully support new student FTE enrollment growth;
4. Support budget environments decentralized by division;
5. Aim for transparency; and
6. Support outcomes as outlined in the CSU Academic Sustainability Plan and Student Success and Completion Initiatives.

\* Approved by President Rush

# 2016/17 Budget Development Process

## **FY17 Budget Instructions**

1. Incorporate new accountability requirements from the Chancellor's Office
2. Add data/information requested by Academic Senate – Fiscal Policy Committee; update Supplemental Questions to reflect information for new budget requests.

## **Divisional Activities**

1. Manage its internal process within its division based upon Guidelines;
2. Ensure alignment with campus strategic plan;
3. Support a process that is inclusive and encourages participation;
4. Communicate as necessary to support transparency;
5. Divisional head maintains perspective of planning context as the division finalizes its new budget requests.
6. Support outcomes as outlined in the CSU Academic Sustainability Plan and Student Success and Completion Initiatives.

## **Enrollment Planning**

1. CSU – 1 and 3 percent enrollment growth projections
2. CI – 1, 3 and 8 percent enrollment growth projections

# 2016/17 Budget Development Process

## Questions / Discussion

### Goals / Guidelines

1. The university-wide budget development process (Budget Instructions and the Supplemental Questions) intends to strengthen the relationship between planning and budget development. Are there additional activities within the process to support this goal?

### Instructions / Divisional Activities

1. At the divisional level, what additional activities can help to encourage participation in the budget process?

### Enrollment Planning

1. Given the state and CSU scenarios for enrollment planning, do the 1, 3 and 8 percent options seem appropriate? Are there other considerations?

# Institutional Metrics and Reporting

## **Accountability and Mandates**

1. Academic Sustainability Plan
  - 16 Performance Metrics
  - Reported annually to the State
2. CSU Board of Trustees
  - Student Success and Completion Initiatives
    1. Tenure-track Faculty Hiring;
    2. Enhanced Advising;
    3. Augment Bottleneck Solution Initiative;
    4. Student Preparation;
    5. High-Impact Practices for Student Retention;
    6. Data-Driven Decision Making
    7. CAMPUS ADDED: Infrastructure
  - Annual reporting – early October of each year; final report completed and submitted to Chancellor's Office; includes reporting on new general fund revenue received for the current year
3. The Academic Sustainability Plan, CSU Student Success and Completion Initiatives and CI Strategic plan must be integrated to successfully achieve desired outcomes.

# Institutional Metrics and Reporting

## Questions / Discussion

### Accountability and Mandates

1. What opportunities or suggestions will help to reinforce the Student Success and Completion Initiatives to CI's strategic plan?
2. Does an "Infrastructure" category assist to capture other critical needs of a developing campus?
3. What activities will help to ensure that we are successfully integrating the CSU Academic Sustainability Plan, the Student Success and Completion Initiatives and CI's Strategic Plan?



# Planning Activities

## Abbreviated Calendar

### **2015**

Oct 16      FY17 Budget Instructions distributed to Campus Budget Heads and posted;  
FY17 Divisional/Unit Budget Preparation officially begins

Nov 3 -      Divisions/Units prepare FY17 budget requests based on unit-divisional goals  
and Feb 5 objectives and linked to the University's strategic plan goals

### **2016**

Jan 9      Governor submits budget to Legislature

Feb 5      FY17 unit budgets due to Budget and Planning (B&P)

Feb 8      B&P begin initial review of FY17 budget submissions

Feb      Cabinet budget discussions take place; Town Hall meetings  
SRPC convenes to provide input on FY17 budget submissions

March      Final draft budget prepared based on divisional requests based on SRPC input

April      VPs complete plans for their respective division and share final plans with SRPC;  
Final Budget FY17 recommendations to President

May      Governor's May Revise

June      President approves FY17 final budget

# SRPC Meeting

## Wrap Up

- Other Discussion / Comments
- Next Meeting: October 23, 2015; 8:30 am; Madera Hall, Rm 2381