University Committees: Student Representative Positions

Academic Appeals Committee – 2 positions
The Academic Appeals Committee reviews petitions for reinstatement to the university, as well as appeals of academic disqualification and grade appeals.

**Meeting Information**: The Appeals Committee typically meets 2-3 times per semester. There are normally two filing deadlines, one for reinstatement petitions and the other for disqualification appeals, so the committee will hold a meeting after these deadlines to review respective appeal cases; these have occurred in January and in May, with exact meeting times to be determined with everyone’s best schedule in mind.

Academic Planning Committee – 1 Position
Academic Planning is directed by the APC which is comprised of faculty and administrators responsible for updating the campus academic plan on an annual basis. It is charged with:

- Collecting empirical data and information on program needs in the region and the state
- Identifying emerging fields and degree opportunities that further CSUCI’s mission
- Soliciting input from campus and community constituencies on program priorities
- Providing cost estimates for new and projected programs
- Coordinating the introduction of state-support and self-support programs by working closely with the Dean of Extended Education
- Providing recommendations on majors, minors, emphases and other programs to the Provost and the Academic Senate
- Disseminating its findings to the wider campus community

**Meeting Information**: The committee meets on alternate Tuesdays at 9 a.m.

**Website**: [http://www.csuci.edu/app/apc.htm](http://www.csuci.edu/app/apc.htm)

Administrative Effectiveness Committee – 2 positions
This committee recommends operational improvement activities for non-academic aspects of CI and its auxiliaries to facilitate administrative and student services that are cost effective, efficient and strategically positions the university for the future.

---

1 This is only a sample list. Last updated in October 2018.
Alcohol, Tabaco & Other Drugs Committee – 2 positions
On an annual basis, this committee develops and reviews programs and goals, assesses the effectiveness of the campus program, and makes recommendations to the president.

Alumni and Friends Association Board of Directors – 2 positions
**Special Requirement:** 2-year terms; preference given to juniors.
The Alumni & Friends Association of California State University Channel Islands provides alumni support and services, engages and informs alumni of university activities, and encourages alumni to give back in support of current and future students.

ASI Board – 2 positions
ASI on the CI campus is governed by the ASI Board which consists of students, administrators, staff, faculty, and a community member. The ASI Board provides:
- Oversight and conception of all governing documents,
- Recommendations on ASI administration & Student Union budgets
- Recommendations on ASI budget allocations for student organizations & Student Life programming

**Meeting Information:** The board meets the first Thursday of each month at 7:40 a.m. in the Student Union Coville Conference Room.

Basic Needs & Emergency Initiatives (BNEI) Committee – 1 position
This committee acts as the advisory body for the CSUCI Basic Needs Program and Emergency Initiatives.
**Special Requirement:** Position is usually held by a Student Government representative

Campus Acquisition Committee (CAC) – 1 position
The Campus Acquisitions Committee (CAC) will advise the President on issues related to the acquisition and placement of works of art in public spaces in the University.

Center for Community Engagement Advisory Committee – 1 position
The committee acts as the advisory body to the Center for Community Engagement (CCE) regarding curricular and co-curricular policy recommendations on campus-wide efforts that promote civic engagement and service learning. This includes: assessment/evaluation, course designation codes, reporting, and compliance and collaboration with the Chancellor’s Office; Consulting on budget issues; Assisting in carrying out the CCE Mission and Strategic Plan.
**Meeting Information:** The committee meets once or twice a semester. Meetings are scheduled based on members’ availability.
**Special Requirements:** Appointed by the Associated Students, Inc.

**Center for International Affairs Advisory Committee – 2 positions**

The committee supports the center in promoting and supporting efforts to internationalize the curriculum, afford students the opportunity to study abroad short term, support international faculty collaboration, and foster links with higher educational institutions around the world.

**Meeting Information:** the committee meets a month to discuss Center business and once a semester to review short-term study abroad courses proposed by faculty.

**Special Requirements:** Preference given to students with international travel experience

**Commencement – 2 positions**

This committee is made of a small group of CI staff, faculty, students, and/or community The Commencement Committee leads a campus-wide effort to plan and coordinate the premier academic ceremony of the year—Commencement. The Committee strives to make Commencement a first-class memorable celebration, to promote campus pride, to recommend to executive leadership new campus traditions, and to create a meaningful experience for graduates and their families.

**Meeting Information:** The committee typically meets once or twice per month in the Fall and weekly in Spring.

**Special Requirements:**
- Position is not open to senior students participating in Commencement, since the appointed student is required to work on the day of Commencement (usually third Saturday in May).
- Committee would prefer a student who is already employed on campus or someone who is involved in clubs/orgs or has strong involvement in the campus and community. Also, good social/people skills are a plus, as there may be significant interaction with Executive Staff and the President's Office.

**Commencement Vocalist Committee – 2 Positions**

This committee is made of a small group of CI staff, faculty, students, and/or community members appointed by the Commencement Vocalist Committee Chair to screen, audition, and select vocalists for the CI Commencement Ceremony(s). The members of this committee sit through auditions and callbacks to select vocalists to sing the National Anthem and the Alma Mater at Commencement.

**Meeting Information:** This committee only meets in the Spring (late January to early March).
Food Services Committee – 4 positions
This committee provides a forum to discuss and recommend action on issues related to campus food service. Conduct on-going review of campus food service and related issues. Function in a positive, proactive manner with campus constituencies to ensure the best possible food service delivery to the campus community.

**Meeting Information:** The committee meets 3 times/semester, traditionally on a Thursday from 3:00-4:30 p.m.

**Special Requirements:**
- 1 ASI representative
- 1 RHA representative
- 1 Commuter Student
- 1 student at-large

Foundation Board – 1 position
The CSUCI Foundation was organized and operates for the purpose of fostering private giving, managing gifts and endowment funds, and providing other support for the benefit of the University.

**Special Requirement:** Committee works directly with VPSA and Provost for recommendations, which go to the President for final approval.

General Education Committee (GE) – 1 position
The GE Committee sets and implements policy that affects the General Education course requirements at CI. As such, it affects every student in every major.

**Meeting Information:** The committee meets on Thursdays (8 - 9.30 am)

Instructionally Related Activities (IRA) Committee – 7 positions
The IRA committee serves as a steward of the IRA Fund, which supports instructionally related activities that are essential to the educational mission at CI.

**Meeting Information:** Historically the IRA committee has held regular weekly meetings on Tuesday mornings from 8-9am; the committee has discussed alternate times that may better accommodate student schedules, which will likely be discussed again in the upcoming term.

**Special Requirements:** 6 voting positions and 1 alternate.

IT Policy & Planning Committee – 2 positions
The Information Technology Policy & Planning Committee (ITPPC) supports IT governance for CSU Channel Islands by serving as the formal campus-wide advisory committee to the Vice President for Technology and Innovation.
Meeting Information: The committee meets for one-hour in October, November, January, February, March, and April, based on members’ availability.

Additional Information:
- 1 or 2-year terms are available, depending on student’s standing.
- Elected members of Student Government preferred but not required.
- Expressed interest in university technology processes, policy or projects is preferred.

Materials, Services, Facilities, and Technology (MSFT) Committee – 6 positions
The MSFT committee provides oversight to the MSFT fee and provide recommendations to the Provost and Vice President for Academic Affairs on the scope of service, delivery, funding, and other critical issues relating to projects, facilities, equipment, technology and services that support student learning, as well as the facilities and environment of the campus.

Meeting Information: This committee meets on the first Monday of the month, 8 -9 a.m. More information can be found on the MSTF Committee webpage.

Partners Reforming Institutional Sexual Misconduct (PRISM) – 2 positions
The purpose of this committee (formally known as the University Multidisciplinary Workgroup on Eradicating Sexual Violence) is to form an alliance on-campus made up of students, staff, and faculty to help navigate the climate related to sexual misconduct and sexual violence.

Meeting Information: The committee meets once a month based on members’ availability.

Special Requirements:
- 1 residential student and 1 commuter student
- Psychology majors are a plus

Physical Master Plan Committee – 2 or 3 positions
This committee assists the President in the coordination, development and control of a long-range plan for the physical development of the campus, within a framework of policy established by the Trustees of the CSU.

Meeting Information: The committee meets once a semester based on members’ availability.

President’s Planning and Policy Council - 2 positions
This committee develops and recommends policy as well as reviews and assesses the development and progress of the University Strategic Plan. More information can be found at http://www.csuci.edu/president/presidentscouncil/.
Meeting Information: The committee traditionally meets the last Friday of the month, 9:00-10:30 a.m.

Special Requirements: The assigned students usually are the Student Government President and a senator.

President’s Scholars Advisory Committee – 1 position
No details available related to committee or meeting frequency.
Special Requirement: Appointed student should be a President’s Scholar in his/her senior year.

Recreation and Athletics Fee Committee (RAFC) – 4 positions
The committee provides oversight to the Recreation and Athletics fee and provide recommendations to the Vice President for Student Affairs on the scope of service, delivery, funding, and other critical issues relating to Campus Recreation.
Meeting Information: The committee traditionally meets on the first and third Tuesday of the month, 8-9 a.m. More information is available on the RAFC webpage.

Santa Rosa Island Research Station Advisory Committee – 1 position
The committee advises the Santa Rosa Island Research Station (SRIRS) director in maintaining and updating a strategic plan and focus for the station; provides guidance and advice regarding sustainability, and focus of station operations; assists in setting priorities for scheduling and use of station facilities, as well as assisting with policy questions related to ongoing operational issues; assists in developing research and educational programs and in establishing and maintaining partnerships related to the station.
Special Requirements: Preference for students who have some experience on Santa Rosa Island and an interest in topics related to the Channel Islands National Park.

Strategic Resource Planning Committee – 2 positions
SRPC serves as a subcommittee of the President’s Planning and Policy Council that has oversight of CI’s strategic planning efforts. The committee advises the President on the development of the University budget and to further the campus-wide understanding of the next budget and serves a critical role to ensure that CI is well-positioned to continue its mission of service to students and the community. More information available at http://www.csuci.edu/strategic-resource-planning/
Meeting Information: The committee traditionally meets once or twice a month on a Friday, 8:30-10:00 a.m.
Special Requirements: Student representatives usually are the Student Government President and a senator.

Student Fee Advisory Committee (SFAC) – 6 positions
The SFAC reviews new campus proposals and the modification of current category II and III fees in order to provide advice to the campus President on A) how to proceed with appropriate and meaningful consultation, and B) adjustments to campus mandatory and course-based fees.
Meeting Information: This committee meets on the first Friday of the month, 8-9 a.m. More information is available on the SFAC webpage.
Special Requirements: Traditionally, the 7 student representatives are appointed as follows: Student Government President (SFAC chair), IRA Chair, MSFT Chair, SHAC Chair, RACF Chair, ASI Chair, and one student-at-large.

Student Health Advisory Committee (SHAC) – 4 positions
SHAC provides oversight to the Student Health Services fee and the Health Facility fee and provide recommendations to the Vice President for Student Affairs on the scope of service, delivery, funding, and other critical issues relating to Student Health Services and Personal Counseling services. SHAC advises/oversees Student Health Department and Personal Counseling Center.
Meeting Information: The committee traditionally meets on the first and third Wednesday of the month, 8-9 a.m. More information is available on the SHAC webpage.

Sustainability Task Force – 4 positions
The committee develops, proposes, and recommends campus policies and procedures on sustainability. The task force identifies and prioritizes practices and programs to further the University's sustainability efforts. The primary areas of focus are Building Design, Environmental Education, Recycling Awareness, Strategic Energy Management, and Transportation. It also advances the institution's engagement in sustainability at a local, state and global level.
Meeting Information: The committee meets quarterly.
Special Requirements:
- Student representatives are selected as follows:
  - 1 residential student
  - 1 student senator for sustainability
  - 2 students at-large
- Students should be sustainability/ecologically-minded
Transportation Subcommittee – 2 positions
This committee is a subcommittee to the Physical Master Plan Committee. Its purpose is to review, assess and make recommendations on issues related to transportation and parking.

Meeting Information: The committee typically meets twice a semester.

Special Requirements:
- 2-year appointments, staggered preferred.
- 1 residential student and 1 commuter student

University’s Accessibility Committee – 3 positions
- No details available

University Auxiliary Services (UAS) Board of Directors – 1 position
The Board of Directors is the governing body for UAS, which provides food services for the campus and oversees the Freudian Sip coffee shops, Lighthouse Café, Sea Store, Islands Café, and catering services.

Meeting Information: The board meets quarterly, traditionally on a Thursday.