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February 5, 2002

MEMORANDUM

TO: CSU Presidents

FROM: Charles B. Reed
Chancellor

SUBJECT: Immunization Requirements — Executive Order No. 803

Attached is a copy of Executive Order No. 803 relating to immunization requirements.

In accordance with policy of the California State University, the campus president has the responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

CBR/ncs

Attachment

cc: Provosts/Vice Presidents for Academic Affairs
Vice Presidents for Administration
Vice Presidents for Student Affairs

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4000

Executive Order No.: 803
Title: Immunization Requirements
Effective Date: Fall 2002
Supersedes: Executive Order No. 730

This Executive Order is issued pursuant to Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of the California State University. This executive order applies to students who enter the California State University in or after the fall term, 2002.

I. Immunization or Information Requirement

a. Measles and Rubella Immunization

General Requirement

All students born after January 1, 1957 are required to present proof of measles and rubella immunization prior to their first enrollment. All students applying for admission or readmission shall be notified of this requirement. A person who has not been fully immunized against measles and rubella may be admitted at campus discretion on the condition that, within a designated time period, the person will provide proof of full immunization against measles and rubella. If campus policy provides for enrollment conditional upon full immunization within a designated time period, that time period must end no later than the beginning of the second year of enrollment. Students who do not provide proof of full immunization by the beginning of the second year of enrollment shall not be allowed to enroll until proof of full immunization has been provided to the campus. Students enrolled in a California public school for the seventh grade or higher on or after July 1, 1999 will have satisfied this requirement.

Additional Requirement Authorized for Specified Student Groups

In addition to the general requirement, proof of measles and rubella immunizations may be required for certain groups of enrolled students who may have increased exposure to these diseases. A campus is authorized to expand the requirement for immunization to students born before January 1, 1957 or to require full immunization prior to enrollment without provision for conditional enrollment. These groups include students who reside in campus residence halls, students whose primary and secondary schooling were obtained outside the United States, and students who are enrolled in dietetics, medical technology, nursing, physical therapy and any practicum, student teaching, or field work involving preschool-age children or taking place in a hospital or health care setting.

Exemption

Campus implementation of the requirement for verification of full immunization shall include provisions for exemptions based on medical considerations and religious or personal beliefs.

A campus may exempt from this requirement a student who will be enrolled only in courses through distance learning.

b. Hepatitis B Immunization

General Requirement

Pursuant to Section 120390.5 of the Health and Safety Code, all first-time enrollees who are eighteen years of age or younger are required to present proof of immunization against hepatitis B prior to their first enrollment. All students applying for admission shall be notified of this requirement. At campus discretion, a person who has not been fully immunized against the hepatitis B virus may be enrolled on the condition that, within a designated time period, the person will provide proof of full immunization against hepatitis B. If campus policy provides for enrollment conditional upon full immunization within a designated time period, that time period must end no later than the beginning of the second year of enrollment. Students who do not provide proof of full immunization by the beginning of the second year of enrollment shall not be allowed to enroll until proof of full immunization has been provided to the campus. Students enrolled in a California public school for the seventh grade or higher on or after July 1, 1999 will have satisfied this requirement.

Exemption

Campus implementation of the requirement for verification of full immunization shall include provisions for exemptions based on medical considerations and religious or personal beliefs. A letter from the student, if an adult, or parent or guardian, if a minor, stating that the immunization is contrary to the beliefs of the student or parent or guardian is required; or a written statement by a physician or surgeon that the physical condition of the person or medical circumstances relating to the person are such that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances that contraindicate immunization is required.

c. Meningococcal Disease Information

General Requirement

Pursuant to Section 120395 of the Health and Safety Code each campus is required to inform all incoming freshmen who will be residing in on-campus housing regarding meningococcal disease and the availability of the vaccine. Each incoming freshman who will be residing in on-campus housing is required to return to the campus a response form indicating that he or she has received the information provided; whether or not he or she has chosen to receive the vaccination; and a space for his or her signature. Each campus shall maintain the completed forms in accordance with the campus's health care records policy.

II. Immunization and Documentation

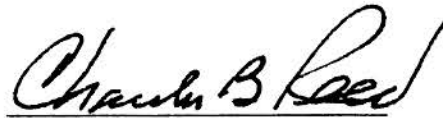
Each campus shall advise students about how to obtain required immunizations through private health care providers, local health departments, or the campus. Campus health centers, in cooperation with local health departments, are authorized to provide immunizations to enrolled

or conditionally enrolled students although campuses are not required by law to provide immunizations for students.

Campuses shall advise students about where and how to obtain acceptable proof of full immunization. Examples of acceptable proof of immunization may include a copy of the student's immunization record, including the name and date(s) of immunization or date and results of blood testing indicating immunity. Acceptable proof of immunization may be provided by the student's high school, private health care provider, local health department, or campus health center.

Campuses are required to develop appropriate forms to document immunization against measles, rubella, and hepatitis B and maintain these forms as part of student health records. The immunization forms shall include provisions for medical and religious exemption.

Each campus shall continue to conduct appropriate informational and health education programs about the dangers of measles, rubella, hepatitis B, and meningococcal disease.

A handwritten signature in black ink, reading "Charles B. Reed". The signature is fluid and cursive, with the first name "Charles" and last name "Reed" clearly legible.

Charles B. Reed
Chancellor

Dated: February 5, 2002