Graduation Initiative  
Monthly Reporting Form  
February 13, 2012

Campus: Channel Islands  
Team Leader: Dawn Neuman

1. **What did your team commit to completing during this month? (What did you promise?)**  
   a. The Steering Committee committed to discuss the results from the second task force and determine further initiatives.  
   b. Work on the Student Success Week continued.  
   c. We committed to presenting the Student Success Partnership to the Academic Senate. Due to a change in leadership, this has been postponed.  
   d. Terry Ballman, Jane Sweetland and Jacquelyn Kilpatrick presented the Student Success Partnership to the President’s Planning and Policy Council on Jan. 23, 2012.

2. **What did you do and how will it help?**  
   a. Dr. Cindy Wyels joined the Student Success Partnership Steering Committee. As the Director of Student Success for the ACCESSO grant, she is a very important addition to the committee.  
   b. Jacquelyn Kilpatrick is leaving CSU Channel Islands, and Terry Ballman is taking her place as the Academic Affairs co-lead of the Student Success Partnership. The two met with Jane Sweetland, the Student Affairs co-lead, numerous times to discuss the partnership and to inform Dr. Ballman of the details and plans.  
   c. A webpage for Early Start has been developed and a link to that program will appear on our Student Success Partnership webpage.  
   d. The ISLAS Project  
      i. In Academic Affairs, workshops for faculty development continue, as well as focused development of curriculum in preparation for expanded University Studies offerings next academic year.  
      ii. Project ISLAS in Student Affairs continues to develop outreach curriculum including financial literacy and admissions requirements for the CSU and UCs.  
   e. Project ACCESSO (Achieving a Cooperative College Education through STEM Opportunities)  
      i. A coordinator for Students Success was hired to assist the Director of Student Success for ACCESSO.

3. **What will you accomplish next month?**  
   a. Initiating academic advising intervention on students who have completed more than 60 units and have remained undeclared.  
   b. Investigating processes for students once they have declared a major that include easy access of academic major forms and roadmaps, how-to guides to run their CI Academic Requirements Report (CARR), and faculty advisor contact information.  
   c. Continuing development of communication to assist faculty in earlier intervention for students with declared majors who are experiencing academic difficulty.

Prepared by Terry Ballman, Jacquelyn Kilpatrick and Jane Sweetland  
2/10/12