Attendees:
Jacquelyn Kilpatrick
Damien Pena
Ginger Reyes
Carmen Delgado

Call to Order
The meeting began at 11:30AM

Approval of Minutes
The minutes from the previous meeting were approved.

Handouts
Jacquelyn Kilpatrick handed out copies of the following:
- CARS Dashboard Measures/2010
- UG – Probation list
- UG – Disqualified list
- Task Force One: Intervention Strategies Inventory

The committee discussed the charge for the next three Task Forces:

Task Force Two: Transfer Level Advisement vs. Freshmen Advisement
- What transfer level advisement is being offered to transfers students opposed to what’s offered to freshmen
- What are the differences

Task Force Three: Research Student Fees
- Cindy Wyels has volunteered to participate in this charge
- Recruit someone from Education program
- Pre-admission
  - What fees are charged for each program
  - How is information disseminated to students
- Conditional vs. extended enrollment
  - Which is less expensive
  - How do they differ
  - What are the fees that a student has to pay
  - When are fees due
  - List of fee structure; best route for student to take
- What are the possibilities for fees at this university
Task Force Four: Look at Level of Students’ Writing
- How do other disciplines feel about their students’ writing
- If students can’t write they will fail
- What are the areas that we need to work on in the university
- What are we currently doing?
- Damien suggested Susan Arias and Leah Alvarado to serve on this Task Force

What is student success?
- For the next meeting: Characteristics of CI student- could be the starting point for definition

Adjournment:
The meeting was adjourned at 12:35 p.m.