

Student Success Partnership Steering Committee  
Minutes  
July 17, 2012

Members present: Terry Ballman, Marie Francois, Damien Peña, Ginger Reyes,  
Jane Sweetland

- I. Approval of public minutes
  - The minutes of May 17, 2012 were approved. It was mentioned that the SSP will continue to distribute internal minutes, but may want to do public minutes differently.
- II. Updates & Announcements
  - This was the last meeting of the SSP for Jane Sweetland who is retiring from CI this week. She will be missed. Greg Sawyer has appointed Damien Peña as the Student Affairs co-lead who will work with Terry as the Academic Affairs co-lead.
  - Early Start was briefly discussed. The issues that arose this year included need for better supervision of instructors, improved communication with students, and the option of providing MATH 94 or 95 in the summer as at least two other CSUs have done. There will be a follow-up meeting on Early Start to recap and identify improvements for next year.
- III. Student Success Week Preparations
  - The list of activities and responsibilities was distributed. Also taking place that week are:
    - 10/11 Campus Reading Celebration with author Junot Diaz (Matt Cooke)
    - 10/11 Lincoln Exhibit (Jane Pinkley)
    - 10/12 Family Weekend. Proposed is a Student-Faculty Forum for parents
  - Regarding Student Success Week:
    - During Orientation over 800 students completed the "As a CI student I define SUCCESS as..." postcards. On a related note, Damien will be responsible for the Wordles and posters, among other responsibilities.
    - It was suggested that the Majors Fair take place in Broome Plaza.
    - Damien will help recruit students to help with the Photo with the President event to be held concurrently with the Majors Fair
    - Marie sent information in a July 17 6:12pm e-mail that can be used for the Upside Down Quiz. It also contains useful information that Kaia and Terry may want to use at the Fall faculty meeting.
- IV. Other
  - In her July 17 e-mail, Marie distributed an interesting report on student success. Her e-mail contains the URL for the Kuh report.
  - Marie mentioned some of the work being done with UNIV courses that have student success and GE implications.

V. Next steps

- In addition to continuing to work on SSW, a list of gateway courses will be distributed among the steering committee. The committee is mindful of the confidentiality of said list.
- Terry will talk to Sue Saunders and Karen Carey about the Major Fair