

Student Success Partnership Steering Committee
Notes from Meeting 11/27/12

Present: Terry Ballman (Co-chair), Damien Peña (Co-chair), Ginger Reyes, Kaia Tollefson and Cindy Wyels

1. A quick review of the 9/11/12 meeting notes was done

2. Assessment of Student Success Week (Oct. 8-12)

- a) Majors Fair in Broome Plaza. It seemed to go well and many students participated.
- b) Picture with the President. It was good how Joanna Murphy, a professional photographer, took the pictures. There was a misunderstanding of where the photos were, but Damien will ask that student helps send them out soon.
- c) Freudian Sip Coupons. We are awaiting a response from D. Nirenberg about the number of coupons actually redeemed. In response to a query, Terry received positive feedback, but from only 6 faculty members. Damien said that he heard much favorable feedback from students, particularly in regard to having coffee with faculty. In the future on the back of the coupons, participants will be asked to give their names plus check a box regarding year in school, commuter vs. resident, etc.
- d) Student Success Week PPT: Kaia said that quite a few faculty told her that they had shown it in class and they found it useful as a springboard to broader discussions with their students. Some commented that they wished that it hadn't been timed.
- e) Advertising (Banners, T-shirts, book marks, table tents). Damien mentioned that people are still wearing their T-shirts, and the book marks and table tents are still evident. The banners were useful and it was recommended that we also use banners for future Student Success Weeks.

3. High impact classroom practices and next steps.

Four meetings were held at 8am on Sept. 6, Sept. 27, Oct. 25 and Nov. 15. Attendance ranged from 5 to 16, and the most highly attended meeting was Oct. 25 when Mr. Ken O'Donnell from the Chancellor's Office attended.

The 20-pages of notes taken so far was briefly displayed.

- a) Student hours. Kaia mentioned how Frank Barajas coined the term "student hours" to replace the traditional "office hours." It was discussed how to encourage that "student hours" be adopted broadly by CI faculty, including listing student hours on their office doors.
- b) Disseminating the ideas generated. The committee spent a great deal of time discussing this. It was mentioned that we could generate slides (e.g., Somee-cards) with approved photos of students and of campus, and these could feature tips for students and/or faculty. It was suggested that a series of PPTs be developed to address several topics addressed in the high impact classroom practice meetings, such as "how to better to get to know your students."

Next steps:

1. Damien and Terry need to meet with the VPs, Drs. Sawyer and Neuman, to apprise them about Student Success Week and the SSP's desire to host a modified SSW in Spring 2013.
2. In early Spring Ginger's office will generate a list of students found on academic probation and another list of at-risk students (below 2.5 GPA). Program chairs will receive a message and a list of their respective students, with a template (like Don Rodriguez's e-mail) of what to say when contacting students.
3. Kaia and Terry will begin working on 6-8 Power Point presentations featuring the ideas generated in the high impact classroom practices meetings. Ideally these PPTs will be highlighted at the Fall 2013 Academic Affairs meeting and made available to all faculty on the university website under Faculty Resources.