Student Conduct & Community Responsibility
Faculty Information Sheet

Introduction
Student Conduct & Community Responsibility (SCCR) contributes to the University community by investigating and addressing academic and non-academic allegations that may violate the Student Conduct Code. SCCR staff provide interventions that foster the ethical development and personal integrity of students while also holding students accountable for their actions.

How faculty and SCCR work together:
Faculty and SCCR can work together to support students by reporting academic and non-academic Student Conduct Code violations. Consistent reporting enables SCCR to ensure a student is held accountable to the standards of the University.

Reporting
While a student's misconduct in one class may be an isolated case, reporting incidents to SCCR enables the University to track a student's progress or continued misconduct in other areas of the campus. Consistent reporting and addressing issues as they arise creates a campus culture of integrity, accountability, and continuous student development.

Reporting incidents or behaviors involving students creates an opportunity for SCCR to meet with the student to discuss how their behavior may impact your classroom, other students or your functions as a professor. If necessary, administrative and/or educational sanctions may be imposed.

Advantages of reporting:
Research suggests there are significant advantages to utilizing a formal student conduct process. Some advantages of CI's student conduct process and the SCCR office include:

- Addressing violations consistently creates a culture of integrity.
- SCCR administrators are trained in conflict resolution and student development; they emphasize educational development of the student throughout the process.
- Formal student conduct proceedings take into account legal requirements, CSU executive orders, and the student's due process rights. This assures objectivity and consistency when addressing student behavior.
- Students are held accountable by both their faculty member and the University. The SCCR office serves as a central location for all reported acts of academic and non-academic misbehavior, allowing for a consistent and cumulative response based on the student's educational history at CI.

Gallant, Tricia B. (2008). Academic integrity in the twenty-first century: A teaching and learning imperative. *ASHE Higher Education Report,* 33(5), 33-46.
Whitley, Bernard E. (2002). *Academic dishonesty: An educator's guide*. Mahwah, NJ: Lawrence Erlbaum Associates, Inc.

What should be reported?
SCCR recommends reviewing the Student Conduct Code to learn about possible violations at CI to report. The Student Conduct Code may be found at: www.csuci.edu/campuslife/student-conduct.

As outlined in the Student Conduct Code some violations you may report include: academic misconduct (cheating, plagiarism, fabrication, facilitation, unauthorized collaboration, furnishing false information such as a doctor's note to get out of taking an exam, etc.) or non-academic misconduct (disruptive behavior in the classroom, theft of services, damage to property, etc.).

How to report:

To report acts of **academic dishonesty** or other types of **misconduct** please visit: http://www.csuci.edu/campuslife/student-conduct/

To report a crime, please contact the University Police Department at 805-437-8444 or 9-1-1.

Student Conduct Process
Once the report is submitted, you will be contacted by SCCR to discuss the report. SCCR will conduct an investigation of the report to determine if the student's behavior is a violation of the Student Conduct Code. If there is no evidence of a violation, then the case will be dismissed. If the incident may constitute a violation, the SCCR administrator will recommend the appropriate level of administrative response (warning, disciplinary probation, suspension, expulsion) as well as an educational sanction(s) to support the student's development and education in accordance with Executive Order 1098. SCCR may provide follow-up on the case to you if requested.

Campus Resources to Assist Students *(*confidential resources)*

Resource	Telephone Number	Location
CARE Team (for students of concern)	805-437-8512	BT 2565
*Counseling & Psychological Services	805-437-2088	BT 1856
*Sexual Assault Advocate	805-796-4844	a.olson@thecoalition.org
Title IX & Inclusion office	805-437-3608	LIN 2752
Disability Resource Programs	805-437-3331	BT 1769
Writing Center	805-437-8934	BL 2675
Learning Resource Center	805-437-8409	BL 2760
Academic Advising	805-437-8571	BT 1595

Presentation Requests
SCCR offers educational presentations on a variety of topics related to student conduct issues. The list below provides a sample of the presentation topics that our office offers.
- Dealing with difficult or disruptive students
- Academic dishonesty
- Civility
- Overview of the student conduct process at CI

Student Conduct & Community Responsibility Contact Information:
Email: studentconduct@csuci.edu
Telephone: 805-437-3332

Website and to report acts of **academic dishonesty** or other types of **misconduct**:
http://www.csuci.edu/campuslife/student-conduct/