



# Administrative Efficiencies Committee

CSUCI



March 17, 2020



# Administrative Efficiencies Committee

## *Meeting Agenda*

- I. Welcome
- II. Organizational Efficiencies Check-in
- III. Improvement Reporting Update
- IV. Division/Department Check-in

**Administrative Efficiencies Committee**  
*Welcome*

**Welcome**



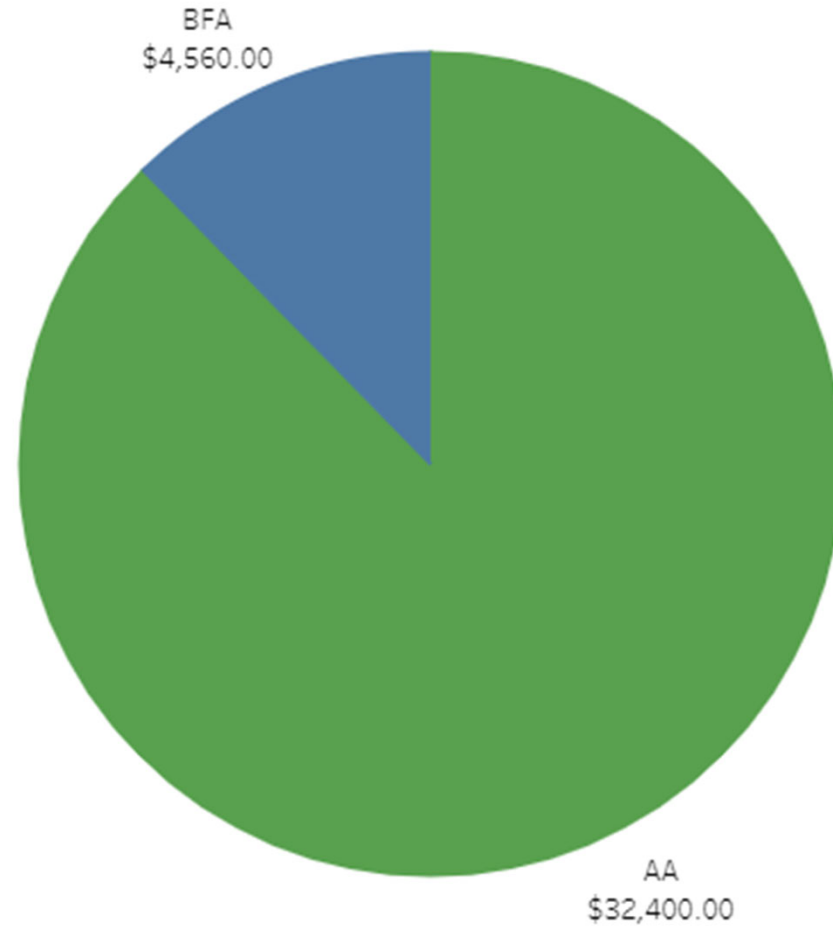
# Administrative Efficiencies Committee

## *Standing Items*

- Excellence in Efficiencies Award
  - Award in late Summer or early Fall
- OE Marketing Plan
  - In process

# Administrative Efficiencies Committee *Improvement Reporting FY 2021*

- 3 Submissions
- Total Savings  
\$36,960



**Administrative Efficiencies Committee**  
*Division/Department Check-in*

Check-in

# Administrative Efficiencies Committee

## *Continuous Improvement Training*

- **Green Belt Refresher Series**
  - #1 Thinking Lean by Identifying Waste
    - *Tuesday, April 6<sup>th</sup> 9-10:30am*
  - #2 Champion Meeting and Defining the Charter
    - *Tuesday, April 20<sup>th</sup>, 9-10:30*
- #’s 3 and 4 in May - TBD

**Administrative Efficiencies Committee**  
*Continuous Improvement Training*



**Monday, 26 April, 9:45am-1:30pm PDST**



# Administrative Efficiencies Committee

- **Next Meeting:** April 21, 11am-12pm
- ***Thank you for attending!***