



Administrative Efficiencies Committee

CSUCI

September 15, 2021

Administrative Efficiencies Committee
Welcome

Welcome



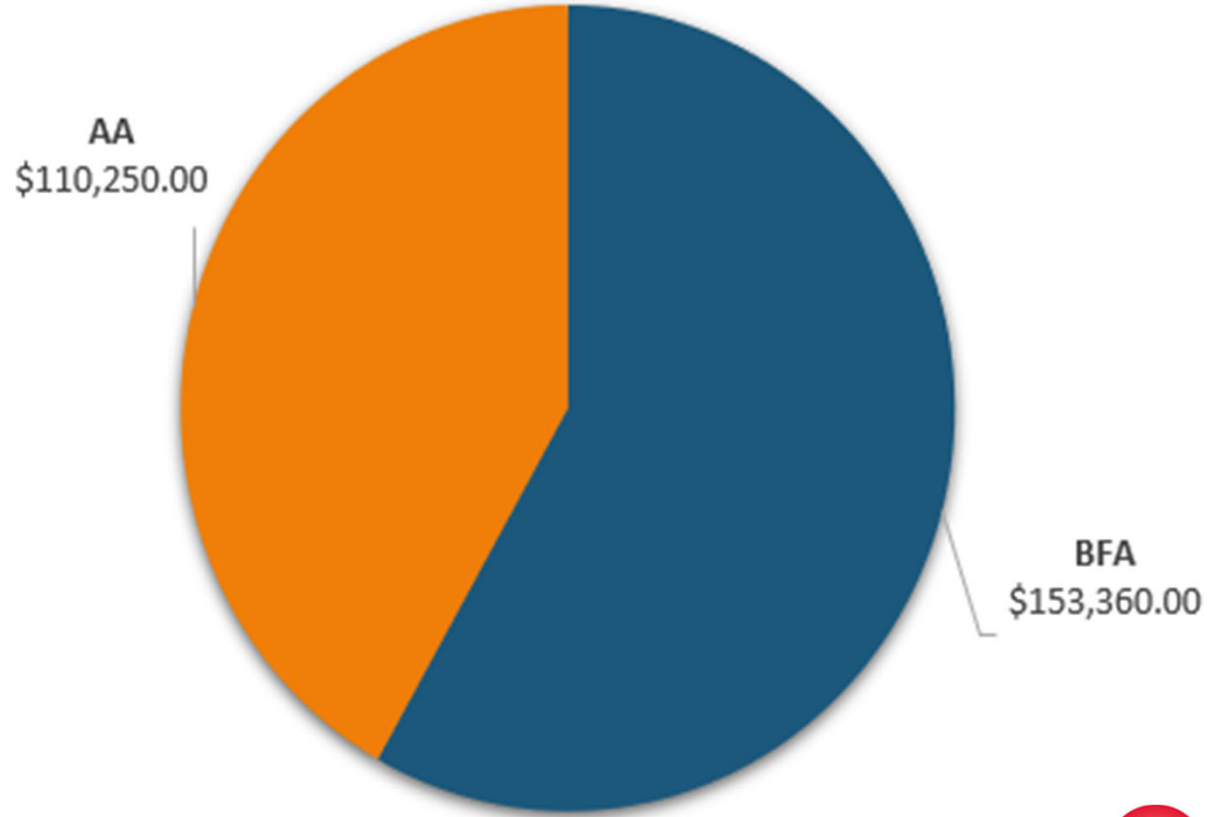
Administrative Efficiencies Committee

Meeting Agenda

- I. Welcome
- II. Improvement Report Final
- III. Excellence in Efficiency Award Finalists
- IV. Organizational Efficiencies Check-in
- V. Division/Department Check-in

Administrative Efficiencies Committee *Improvement Reporting FY 2021*

- **FY21 - \$263,610 saved**



Administrative Efficiencies Committee

Final 3

- SLA Electronic Signature Process
 - Pilar Pacheco
- Official Transcript Printing Process
 - Ana Duran
- HR Service Catalog Automation Team Dynamics
 - Christine Girardot

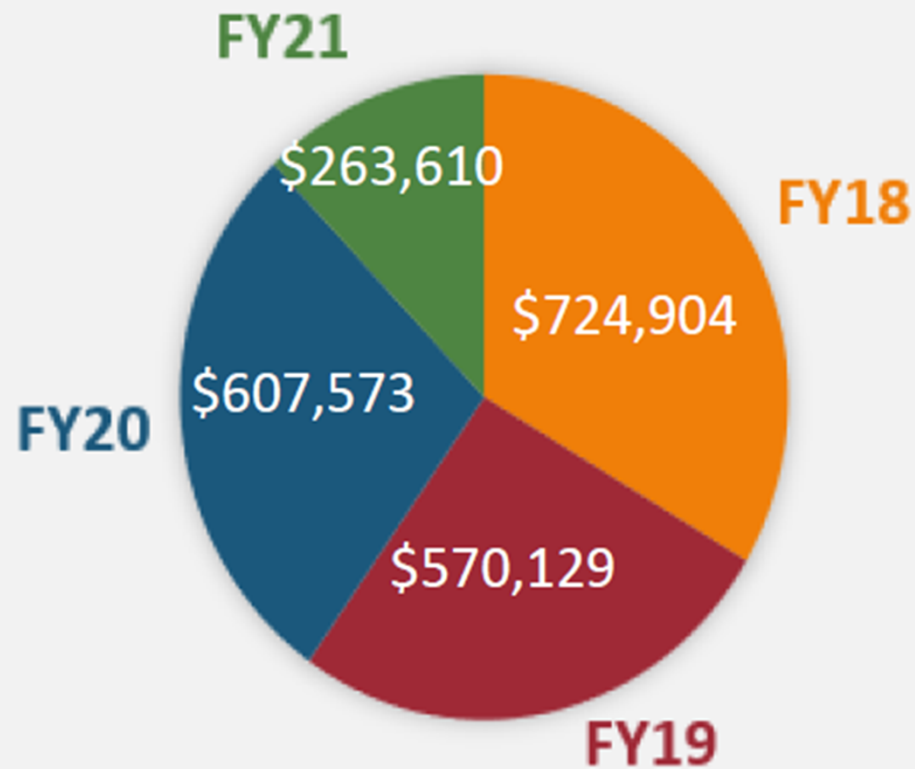


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Administrative Efficiencies Committee *Improvement Reporting cont'd*

Annual Savings FY18-FY21

\$2,166,216



Administrative Efficiencies Committee

OE Update

- **Manager Improvement Planning Workshop**
 - September, 21 – 9am-10:30am
 - Tools for Managers to prioritize and plan improvement projects for the year.
- **Continuous Improvement Basics**
 - October TBD

Administrative Efficiencies Committee
Division/Department Check-in

Check-in

Administrative Efficiencies Committee

- **Next Meeting:** October 20, 11am-12pm
- ***Thank you for attending!***