



SPRING DIVISION MEETING

DIVISION OF BUSINESS & FINANCIAL AFFAIRS

Virtual
May 11, 2021























Agenda

Welcome

VP Introduction

New Employees

Fall Return Planning

Q&A

Recognition

INTRODUCTION

Ysabel Trinidad

Vice President for Business & Financial Affairs

WELCOME NEW BFA EMPLOYEES

David Ford

Police Officer

University Police Department

Jessica Parker

Human Resources Assistant

Human Resources

Brian Manson

Analyst Programmer

ITS

Jon Saclolo

Internal Auditor

Internal Audit

Wendi Nightingale

Disbursement & Refund Technician

Student Business Services

Patricia Sainz

Accounting Technician III

Financial Services

FALL RETURN UPDATES

Laurie Nichols

Assistant Vice President for Administrative Services

Joyce Spencer

Director, Environmental, Health and Safety

FALL REPOPULATION

- Cross divisional working group
- Drivers, assumptions, considerations
- Consistency

MANAGER GUIDELINES

Four Parts

1. People Assessment
2. Space Assessment
3. Managing Exceptions
4. Plan and Communicate



CONSULTATION

- Division Liaisons
- Coordination with EH&S and Facility Services
 - Review of workspaces
 - Ordering of supplies

TELEWORK

- Town Halls
- Review of Telework policy
- Considerations
- Separate from Fall Repopulation

CAMPUS OPERATIONS

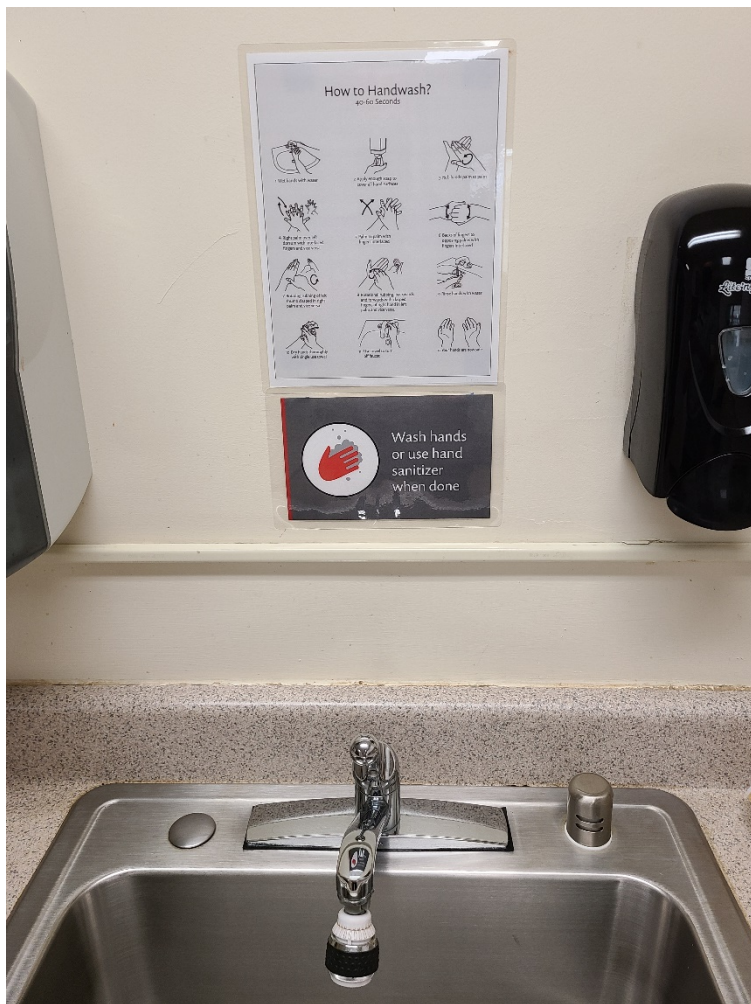
Elevators



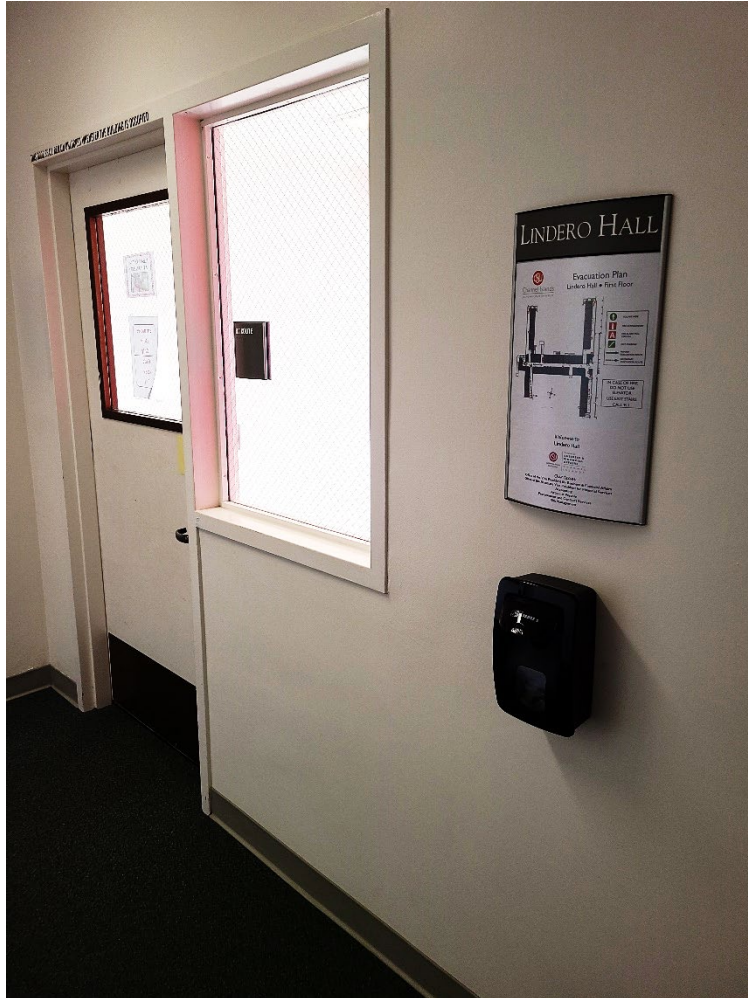
Restrooms



Breakrooms/Kitchens



Hand Sanitizer Dispensers



Printers and Commonly Touched Surfaces



Barriers



Queues



Entry Signage



Conference Rooms



Q&A PANEL

Ysabel Trinidad

Vice President for Business & Financial Affairs

Tom Hunt

Asst. VP Facilities Services

David Carlson

Int. Director of Planning, Design and Construction

Michael Morris

Chief of Police

Laurie Nichols

Asst. VP Administrative Services

Joyce Spencer

Director, Environmental, Health and Safety

RECOGNITION

Paula Robertson

Executive Assistant to the Vice President

Ysabel Trinidad

Vice President for Business & Financial Affairs



BFA Recognition Award Topics

Background

Reform-Refine-Rework

Committee

Award Criteria

Award Presentations

BFA Division Recognition Program Background

Committee Formed



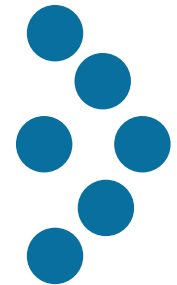
Awards Created



**Program Active
2014-2017**



Refresh



Channel Islands
CALIFORNIA STATE UNIVERSITY

BFA Division Recognition Program Refresh

Committee Reformed



Awards Refined



Website Reworked



**4/2021
Launch**

DBFA Recognition

Welcome to the recognition program website for the Division of Business & Financial Affairs!

This is your opportunity to recognize your colleagues for their important contributions to the Division of Business & Financial Affairs and the University

The BFA Division Recognition Awards are presented at the semi-annual Business & Financial Affairs Division meetings to employees who have demonstrated through their exemplary professionalism and achievements a commitment to advancing the Division and University mission and goals.

[Learn more about the awards »](#)



Website: DBFA Home Page > BFA Staff Resources > Recognition Program

<https://www.csuci.edu/vpbfa/staff-resources/recognition/>

COMMITTEE MEMBERS

Administrative Services

Richard Guyette
William Nutt

Facilities Services

Susan Davis
Terry Tarr

Financial Services

Carolyn Meeks
Marina Moreno, Secretary

ITS

Neal Fisch
Ryan Garcia

Public Safety

Colleen Haws
Drake Massey, Communications Coordinator

VPBFA Office / Budget & Planning

Paula Robertson, Chair

UAS

Peter Maher

BFA Division Recognition Awards



Excellence Award



Efficiency Award



Collaboration & Teamwork Award
Individual & Team Awards

Excellence Award

The Excellence Award recognizes BFA staff members who demonstrate excellence in their service to the University.



Efficiency Award

The Efficiency Award recognizes BFA staff members who demonstrate skill in finding, recommending, promoting or executing the betterment of processes for a department, division or the University.



Collaboration & Teamwork Award

The Collaboration & Teamwork Award recognizes an individual, team or department within or outside of BFA who demonstrates team-oriented cooperation, collaboration, and open communication to complete a significant project or achieved goal.



BFA Division Recognition Awards – Spring 2021

17 nominations submitted



Leo Cervantes

Kristy Madrigal

Roberto Garcia

Daniel Brown

Leslie Brotcke



David Carlson

Mike Long

Joyce Spencer & Maggie Tougas

Martha Ferguson

Anahi Munson

Rogelio Mendoza

Paula Robertson



Christopher Murphy

Procurement & Contracts

ITS User Services

Payroll Services

Christine Miller & David Carlson

SPRING 2021 RECOGNITION AWARDS



Excellence Award Winners



Leslie Brotcke, Fiscal Services



Daniel Brown, Procurement & Contract Services



David Carlson, Planning, Design & Construction



Martha Ferguson, Human Resources

Efficiency Award Winners



Leo Cervantes, Fiscal Services-Accounting



Kristy Madrigal, Human Resources

Collaboration & Teamwork – Individual Award Winners



Mike Long, ITS



Christopher Murphy, ITS – User Services

Collaboration & Teamwork – Team Award Winners



ITS User Services

*Dawn Canfield, Alfred Duenas, Jerry Garcia,
Hai Le, Christopher Murphy, Bill Ochs,
Indy Valencia*



Public Safety

Joyce Spencer, Maggie Tougas



California State
University

Division of
**BUSINESS &
FINANCIAL
AFFAIRS**

C H A N N E L
I S L A N D S