

CSU CHANNEL ISLANDS PROCESS IMPROVEMENT ANNUAL REPORT

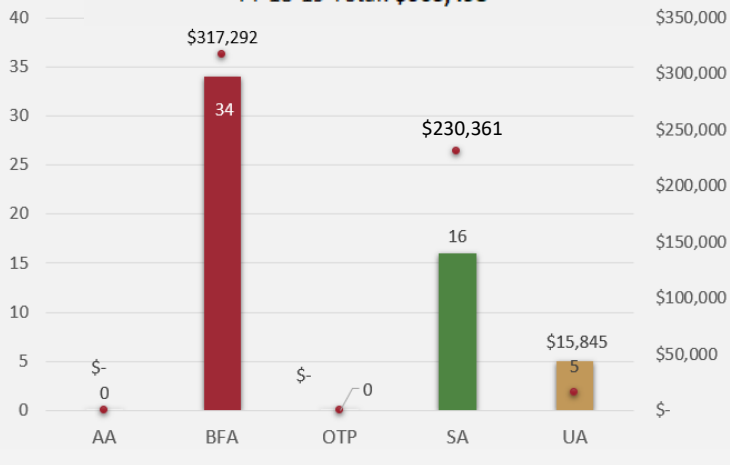
\$563,498 TOTAL EFFICIENCIES FY 2018-19

The Organizational Effectiveness Program serves the University by leading, coordinating, and supporting process improvement projects throughout the campus. Over the last five years through our partnership with the County of Ventura, the campus has invested about \$200,000 in training 108 facilitators (Green Belts) since 2014. Currently, CSUCI has 81 trained facilitators, making up 13% of the current staff. In FY 18-19 the Organizational Effectiveness (OE) Team has focused on the skill development of Managers and Staff to identify areas for improvement and initiate improvement projects by developing and launching targeted curriculum. 28 managers participated in “Champion Training” and 21 staff members participated in “Continuous Improvement Essentials Training”. In the last two years, the University has saved over \$1.2 M due to the application of the Lean Six Sigma methodology for continuous improvement.

FY 2018-2019 STATISTICS

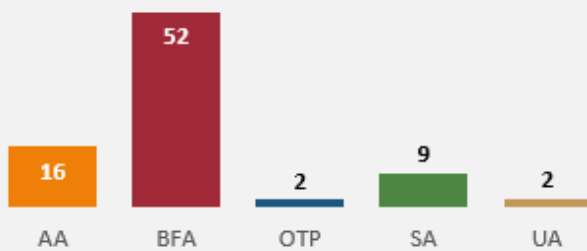
Number of Improvements & Savings by Division

FY 18-19 Total: **\$563,498**



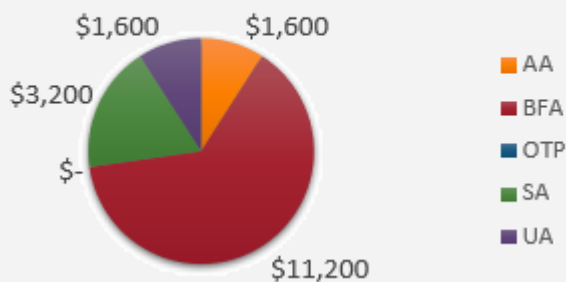
Green Belts by Division

2018-2019 Total: 81



Green Belt Training Cost by Division

2018-2019 Total: **\$17,600**



NOTABLE PROJECTS

The following projects provide a sample of improvements the campus engaged in during the 2018-19 fiscal year.

Trash Implementation Plan (BFA)

The Department of Health and Safety collaborated with students from ESRM 410 to develop a trash implementation plan and Geographic Information System map that will serve as a compliance baseline for the next 10 years. *\$10,000 cost savings*

Server Decommissioning (BFA)

By decommissioning out of date servers using Windows 2002—Windows 2008 operating systems, allowed a total of 64 physical servers to be decommissioned and drastically reduced the staff time needed to maintain the out dated servers. *\$97,684 cost savings*

Streamline Event Registration & Reconciliation (UA)

Eliminated additional software subscriptions that did not integrate with donor data base and created additional work to reconcile. *\$3,600 cost savings*

Reallocation of Staff Administrative Tasks (SA)

Resident Advisors are now responsible for completing simple Administrative tasks as part of their role, instead of staff. *\$155,250 cost savings*

Furnishing Training Room (BFA)

Professional Development furnished the Employee Learning and Development Center using surplus furniture. *\$40,989 cost savings*

Division Key:

AA - Academic Affairs

SA - Student Affairs

BFA - Business & Financial Affairs

UA - University Advancement

OTP - Office of the President

A “**Green Belt**” is a CSUCI employee who has been trained to facilitate process improvement teams using the Lean Six Sigma method.