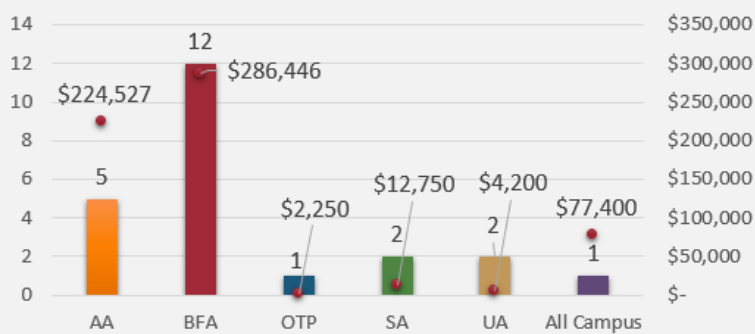


CSU CHANNEL ISLANDS PROCESS IMPROVEMENT EFFICIENCIES

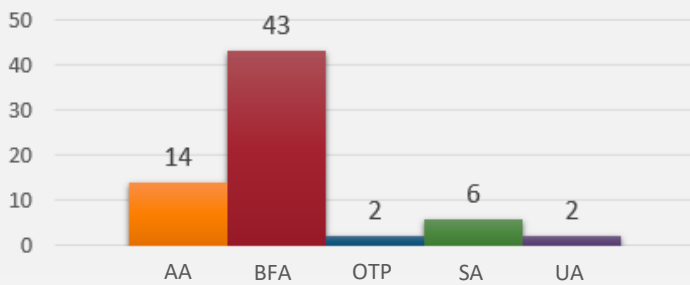
Improvements by Division

Total Savings: \$607,573



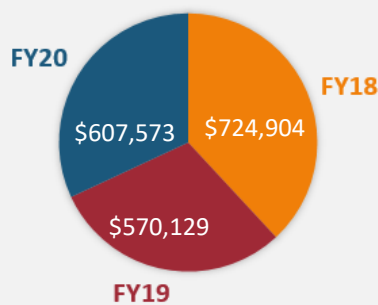
Green Belts by Division

Total: 67



Annual Savings FY18-FY20

\$1,902,606



\$607,573 TOTAL EFFICIENCIES FY 2020 NOTABLE PROJECTS

The following projects provide a sample of improvements the campus engaged in during the 2020 fiscal year.

Faculty Reassigned Time Procedure Standardization (AA)

This project created a standard process which approved, validated and tracked approved reassignment time. This ensured that all faculty reassignments were validated, tracked and in compliance. *\$91,880 cost savings*

Elimination of Oracle/Hyperion System (BFA)

The Oracle Planning and Budget Cloud Service was causing duplication and rework. The functions provided by Oracle/Hyperion was easily replaced by using the Microsoft Office Suite. *\$50,300 cost savings*

AmeriCorps VIP Fellowship Program (AA)

The AmeriCorps VIP Fellow is responsible for developing, expanding and building the volunteer arm of the Center for Community Engagement. Prior to the Fellow joining the CCE, these responsibilities fell to the Director, this volunteer position allowed for a reallocation of duties. *\$102,200 cost savings*

Form Conversion to Adobe Sign (All Campus)

Collectively, the campus has submitted and completed 1,612 signature forms that were formerly part of a manual "hard copy" form signature process. Total process time and wait time has been drastically reduced. *\$77,400 cost savings*

Other Campus Savings

Capital Project Construction Bidding (BFA)

The Procurement Department has been recognized by the Chancellors Office for their collaborative bidding process for construction contracts related to the many capital Projects on campus. *\$1,102,598 cost avoidance (not included in reporting)*

Virtual Meeting vs. In-person Meetings (All Campus)

Due to the Coronavirus Pandemic, all staff and faculty have been working from home, replacing in-person meetings with virtual meetings via Zoom or Microsoft Teams. *\$60,625 cost savings March-June (not included in reporting)*

Division Key:

AA - Academic Affairs

BFA - Business & Financial Affairs

A "Green Belt" is a CSUCI employee who has been trained to facilitate process improvement teams using the Lean Six Sigma method.

OTP - Office of the President

SA - Student Affairs

UA - University Advancement