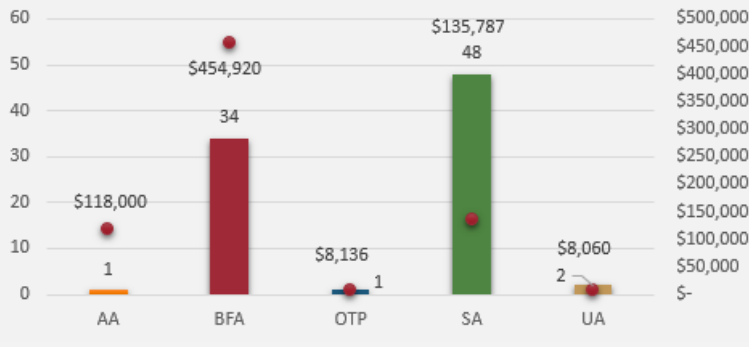


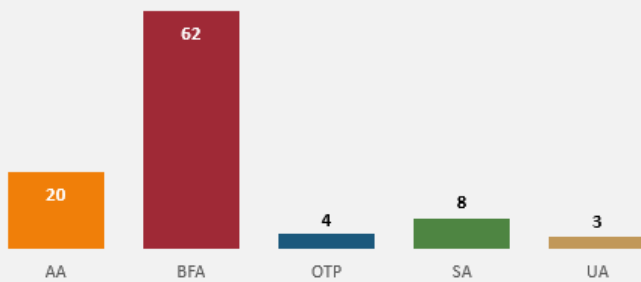
# CSU CHANNEL ISLANDS

## PROCESS IMPROVEMENT EFFICIENCIES

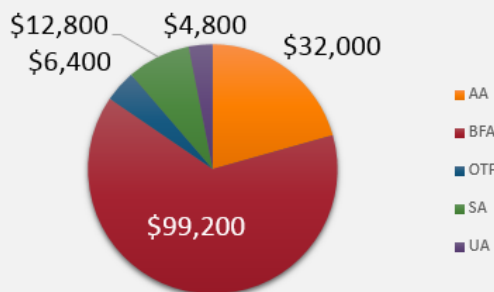
Number of Improvements and Savings  
by Division  
FY 17-18 Total: \$724,904



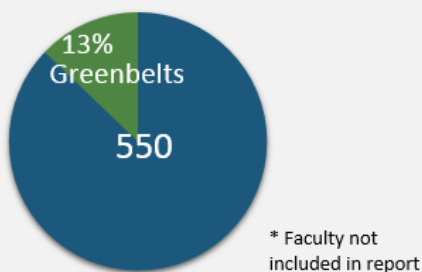
Green Belts by Division  
2014-2018 Total: 97



Green Belt Investment by Division  
2014-2018 Total: \$155,200



Green Belts to Total Staff



### \$724,904 TOTAL EFFICIENCIES FY 2017-18

#### NOTABLE PROJECTS

The following projects provide a sample of improvements the campus engaged in during the 2017-18 fiscal year.

#### Supply Purchase Centralization (SA)

The Division of Student Affairs centralized all of their office supply purchases to the AVP Office which reduced duplication of orders and efforts. *\$20,000 cost savings*

#### Certify Travel Expense Reporting (BFA)

Financial Services implemented “Certify”, an online travel booking and expense reporting program, replacing a manual process which has reduced staff processing time considerably. *\$78,540 cost savings*

#### Enabling Solution Center (BFA)

ITS empowered their student employees with the ability to unlock accounts for incoming callers to the Solution Center, which allowed for fulltime IT staff to work on other more complex solutions. *\$13,600 cost savings*

#### Automating Student Transcript Transcription (AA)

Academic Affairs found a technology solution that automated the transcribing of students transcripts submitted in the admission application package, which was originally completed manually. *\$118,000 cost savings*

#### Division Key:

AA - Academic Affairs

BFA - Business & Financial Affairs

OTP - Office of the President

SA - Student Affairs

T&I - Technology & Innovation

UA - University Advancement

UAS - University Auxiliary Services

A “**Green Belt**” is a CSUCI employee who has been trained to facilitate process improvement teams using the Lean Six Sigma method.