

SPRING 2015 NEWSLETTER



Division of
**BUSINESS &
FINANCIAL
AFFAIRS**
C H A N N E L
I S L A N D S

Division of Business & Financial Affairs

Spring 2015

Mission Statement:

We transform the delivery of services through continuous improvement.

Vision:

We are the recognized leader for the delivery of outstanding services.

Values:

- Timeliness
- Safety and Quality
- Compassion
- Trust and Respect
- Dedication and Willingness
- Sustainability



STORIES

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Vice President's Office



Vice President for
**BUSINESS &
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The Professional Development Workshop Series are once again in full steam ahead. Our facilitator, Lauren N. Nile, Esq., conducted the recent workshops on March 19th. Lauren is an author, keynote speaker, trainer, and licensed attorney who has 23 years of designing, developing and implementing a wide range of professional development activities. Even if you missed the first two sessions on Conflict and Team Building, you can RSVP to join us for the upcoming series, listed below:

[RSVP Spring Series Professional Development](#)

Topic	Date	Time
Communication	May 27	9:30 a.m.-12 noon
Customer Service	May 27	1:30 p.m.– 4:30 p.m.
Management	June 10	9:30 a.m.-12 noon
Leadership	June 10	1:30 p.m.– 4:30 p.m.

The Lean Six Sigma Yellow Belt Training date is:

June 12th from 8:00 am—5:00 pm in Ojai 1986



Channel Islands
CALIFORNIA STATE UNIVERSITY

*How does what I do
make this a better place for CI students
to learn and develop?*

DIVISION OF BUSINESS & FINANCIAL AFFAIRS

Title IX Presentation



**HUMAN
RESOURCES**
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At the Fall Division of Business & Financial Affairs meeting, staff from Human Resources, Laurie Nichols and Anna Pavin gave an informative presentation. California State University Channel Islands is committed to non-discrimination. They spoke about the serious measures the campus is taking to prevent any sexual crimes from occurring, including help from the Public Safety officers. Title IX is a portion of the US Education Amendment that states:

No person in the United States shall, on the basis of gender, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.



If you or someone you know is experiencing any kind of violence on campus please call **911**.

For non emergencies, contact police at: (805) 437-8444
[Brittany Grice](#), Title IX Inclusion Officer: (805) 437-3608

Conference & Events



ADMINISTRATIVE
SERVICES
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California State
University

CONFERENCES
& EVENTS

C H A N N E L
I S L A N D S

The Conferences & Event staff is now located in Lindero Hall, on the 2nd floor. They will continue to provide our campus and community in hosting events and scheduling conferences. For more information, contact Jeri Armstrong, Manager of Conferences & Events, at ext. 3783 or jeri.armstrong@csuci.edu.

Welcome Danny Haws!

We would like to give a warm welcome to Danny Haws, Property Clerk, for joining the Procurement & Contract Services team! He will be a great addition and continue to give great customer service.



Dining Hall Expansion

The dining hall that we all know and love, [Islands Café](#) is getting revamped. Salon A, the building next door, will be remodeled and converted into more dining, kitchen, and cooking areas. There will be seating for approximately 200 more staff and students. Construction for the expansion began in the Fall of 2014 and the date of completion is expected in August of 2016.



Fully Funded Enrollment!



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The [Strategic Resource Planning Task Force](#) is co-chaired by the Provost Gale Hutchinson and the Vice President for Business & Financial Affairs Ysabel Trinidad. The SRPTF serves as a subcommittee of the President's Planning and Policy Council that oversees CI's important planning efforts which enhances the relationship amongst campus budgeting and planning. This subcommittee is of great importance as they make certain that CI is well arranged in the continuation of the mission of service to students and the community. The campus is invited to attend a fiscal year 2015-16 budget planning informational opportunity. It will be held on Thursday May 7th from 1:30 p.m. to 2:30 p.m. in Malibu Hall 100.

Success for CI



Theresa Olivo, Financial Services, provided campus testimony on the Keller et. Al. v CSU Trustees case. We are pleased to announce that the jury has ruled in CSU's favor on the student fee matter. Those involved included our finance and administrative teams on the campuses, students, colleagues and the Chancellor's Office. This was a strong victory toward the CSU mission of maintaining a student-centered, fiscally responsible and California enriching CSU. We are grateful to all who provided assistance. The outcome is, in a word, CSU working together at its best.

Direct Deposit

Financial Services is pleased to offer Direct Deposit to the CI employees as an option for receiving reimbursements and payments. This service is faster, more convenient, and will save you time.

You can enroll by filling out the Authorization Agreement Form and return it in person or via interoffice mail to Karina Cruz in Procurement and Contract Services, located in Lindero Hall.

For additional information, please contact [Karina Cruz](#) at Ext. 8581



ATTENTION!

STAFF RECOGNITION

We would like to recognize all staff within the division. It is your excellence in teamwork and collaboration that makes us an outstanding campus community.

Procurement



We would like to thank the **Procurement** department for all the services they provide to the campus. These include facilitating purchase of goods and services, administering contracts, coordinating travel, credit card programs, and managing the campus assets. They also provide shipping, receiving, and mail services.



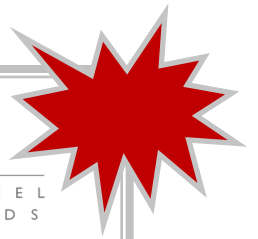
Parking

We would like to thank **Parking** for all of their services. They help this campus continue to function the best it can. Parking assists with parking permits, transportation services, and keeping this campus safe for our students, faculty and staff.

CI Police New Members!



PUBLIC SAFETY
CHANNEL ISLANDS



Alexis has had a passion for helping others at a young age. He decided the most rewarding career would be in public safety. He enjoys working in the intimate “family” environment that CI offers. Alexis plans to develop a working relationship with the faculty and staff on campus.



Alexis Solis & Joshua Ibrahim

Joshua has always had an interest in Law Enforcement and Legal Studies. Before his job as a Public Safety Officer, he worked as a legal assistant at a law firm. Rules and regulations are his specialty. One day, he hopes to become a Police Officer and maybe even a detective.

Alexandria became inspired to become a police officer because of her grandfather and father. They are both veterans and great role models whom she admires very much. They dedicated their lives to their career of service and she wanted to do the same.



Alexandria Mitchell

Active Shooter Drill

Follow CI Police on Twitter @



Recently, there was an active shooter drill on campus that occurs annually. It took place in the Broome Library as well as several parking lots. The Police department described this event as a learning opportunity to be aware of the necessary precautions that are needed when faced with an active shooter; run, hide, and fight.

New Construction at CI



FACILITIES
SERVICES

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Santa Rosa Village Progress



The groundbreaking for Channel Island's third phase of student housing began in the Fall of 2014. It has now been expanded and renovated at the intersection of Ventura Street and Santa Paula Street. The four story building will hold about 600 incoming freshman, resident advisors, communal spaces, and a beautiful outdoor courtyard. This is a great new addition to CI as our student population is growing, we are constantly meeting the needs of the community. The project is expected to be completed by Fall 2016.

The Building of Sierra Hall

The building of Sierra Hall is in its early stages. This is the next major building that will be emerging at the CI campus. Sierra Hall is being built with energy efficient guidelines in mind, such as water efficiency and conservation. This new building will house classes such as Environmental Science, Anthropology, Physics, Psychology, Computer Science and Geology. It will feature an outdoor roof terrace which will give faculty and students a place to collaborate and learn together. The expected date of completion is June 2015. This new building will add to the beauty that is already present here at CI.



Did you know... CI has two locksmiths!

Loren Fleming

Loren started working in the CI Facilities Services department in 2002. He has been a part of the locksmith team for about four years. In his current position, he maintains the locking and door operating hardware, as well as managing the physical and electronic access systems on campus. Loren's favorite part of working with Facilities is having the chance to visit all corners of the campus while performing maintenance and completing projects. He has had the pleasure of working alongside the IT department which has been very exciting. This is a crucial area of growth of the campus, as it moves forward with new technology such as the Dolphin One Card system.

Aaron Lasley

Aaron has been a part of CI since 2007. He was originally hired as the Lead Locksmith. In September of 2011, he was reclassified as Supervising Locksmith. Aaron's duties include supervising the lock shop, which includes key control, paperwork, and the use of software base systems. He works closely with Technology and Communication, Risk Management, and the campus police. They are collaborating in moving forward with the online access control system. Aaron is a part of the BASSCT (Building Access and Security Systems Control Team) which helps set the standards and ensures continuity in future projects. Aaron enjoys working with the entire campus community because



Loren Fleming & Aaron Lasley



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*Produced by Student Assistants for the
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