



CHICAGO STYLE - NOTES-BIB: WHAT IS IT?

The *Chicago Manual of Style* or “Chicago Style” refers to the publication style of the University of Chicago Press, which started in 1891. This documentation and layout style for authors, editors, designers, and publishers evolved over the century and the most recent **18th edition** addresses the needs of digital publication and manuscripts. There are two systems of Chicago Style documentation:

- The **Notes and Bibliography** system requires the use of footnotes and a bibliography.
- The **Author-Date** system looks more like APA style with parenthetical citations and a reference list.

Below are examples of the same source formatted according to the Notes and Bibliography and Author-Date systems. Notice that bibliography and reference lists look very similar but are not exactly alike. In the Author-Date reference list, the year appears right after the author.

Notes and Bibliography System

Footnote: use your word processor’s built-in footnote function [no Googledoc] to indent, enumerate. No comma after title. **Notice that the “1” in the Note section is not superscripted like this.¹**

1. Mae M. Ngai, *Impossible Subjects: Illegal Aliens and the Making of Modern America* (Princeton University Press, 2004), 2.

Bibliography: format with hanging indentation

Ngai, Mae M. *Impossible Subjects: Illegal Aliens and the Making of Modern America*. Princeton University Press, 2004.

Author-Date System

Parenthetical Citation: no comma between author and date; no “p.” for pages

(Ngai 2004, 2)

References: format with hanging indentation

Ngai, Mae M. 2004. *Impossible Subjects: Illegal Aliens and the Making of Modern America*. Princeton University Press.

CHICAGO STYLE: GENERAL FORMAT FOR NOTES AND BIBLIOGRAPHY SYSTEM

This handout provides examples for the Notes and Bibliography system. For more examples, visit https://www.chicagomanualofstyle.org/tools_citationguide/.

Book and Edited Book

Number. First Name Last Name, [include “ed.” or “eds.” if citing the edited volume as a whole], “If Applicable Provide Title of Essay(s) in Book Chapter: Capitalize Proper Nouns,” [include “in” if it is edited] *Italicized Title of Longer Works or Resources Such as Book Title* (Publisher, Year), specific page(s) being cited.

Notes:

1. Paul J. Silvia, Peter F. Delaney, and Stewart Marcovitch, “Presenting a Research Poster: How to Avoid Optical Obscurantism,” in *What Psychology Majors Could (And Should) Be Doing: An Informal Guide to Research Experience and Professional Skills* (American Psychological Association, 2007), 117.
2. Silvia, Delaney, and Marcovitch, “Research Poster,” 118.
3. *Ibid.*, 118.
4. Ernest L. Boyer et al., *Scholarship Reconsidered: Priorities of the Professoriate* (Jossey Bass, 2016).
5. Silvia, Delaney, and Marcovitch, “Research Poster,” 117.
6. Sohui Lee and Russell Carpenter, eds., *The Routledge Reader on Writing Centers and New Media* (Routledge, 2014).

In the Note:

- **et al.** Short for the Latin *et alia* (“and others”). When you have four or more authors, use “et al.” after the first author in the notes.
- **Ibid.** Short for the Latin *ibidem* (“in the same place”). Only used when a note cites the same source as the note immediately before it. Always use a period after “Ibid.” See note #3 for example. You may still see this being used.
- **In the 18th edition:** *ibid.* is discouraged and the style prefers **shortened citations** (see below) when making any reference after the first full note citation of a source. You may ask your professor if they prefer that you do not use *ibid.*
- **Shortened notes citation:** A shortened version of a notes citation can be used after the first time the full citation is provided. The short form should include the author(s) and an abbreviated title. See notes #2 and #5 for examples.

Bibliography:

Boyer, Ernest L., Drew Moser, Todd C. Ream, and John M. Braxton. *Scholarship Reconsidered: Priorities of the Professoriate*. Jossey-Bass, 2016.

Lee, Sohui, and Russell Carpenter, eds. *The Routledge Reader on Writing Centers and New Media*. Routledge, 2014.

Silvia, Paul J., Peter F. Delaney, and Stuart Marcovitch. "Presenting a Research Poster: How to Avoid Optical Obscurantism." In *What Psychology Majors Could (And Should) Be Doing: An Informal Guide to Research Experience and Professional Skills*. American Psychological Association, 2007.

In the Bibliography: When you have up to six authors, write out the name of all authors. If you have more than six, write out only the first three authors, followed by "et al."

New for the 18th Edition: Page ranges for chapters in a book is no longer required.

Article in Print Journal or Online Journal

Number. First Name Last Name, "Title of Article," *Italicized Title of Journal* Volume number, no. Issue number (Year): specific page(s) being cited, <https://doi.org/xxxx>.

Notes:

1. Douglas Brownlie, "Toward Effective Poster Presentations: An Annotated Bibliography," *European Journal of Marketing* 42, no. 11/12 (2007): 1276, <https://doi.org/10.1108/03090560710821161>.
2. Dustin Hannum, Joy Bracewell, and Karen Head, "Shifting the Center: Piloting Embedded Tutoring Models to Support Multimodal Communication Across Disciplines," *Praxis: A Writing Center Journal* 12 (2014), <http://www.praxisuwc.com/hannum-et-al-121>.

Bibliography:

Brownlie, Douglas. "Toward Effective Poster Presentations: An Annotated Bibliography." *European Journal of Marketing* 42, no. 11/12 (2007): 1245–83. <https://doi.org/10.1108/03090560710821161>.

Hannum, Dustin, Joy Bracewell, and Karen Head. "Shifting the Center: Piloting Embedded Tutoring Models to Support Multimodal Communication Across Disciplines." *Praxis: A Writing Center Journal* 12 (2014), n.p. <http://www.praxisuwc.com/hannum-et-al-121>.

Article in Newspaper or Magazine

Number. First Name Last Name, "Title of Article," *Italicized Title of Newspaper or Magazine*, Month Day, Year, <https://xxxx>.

Notes:

1. Doug Smith, "L.A. Has Enough Rental Subsidies to End Veteran Homelessness. Why Aren't They Being Used?," *Los Angeles Times*, August 22, 2025, <https://www.latimes.com/california/story/2025-08-29/la-has-enough-rental-subsidies-to-end-veteran-homelessness-why-arent-they-used>.

Bibliography:

Smith, Doug. "L.A. Has Enough Rental Subsidies to End Veteran Homelessness. Why Aren't They Being Used?" *Los Angeles Times*, August 22, 2025. <https://www.latimes.com/california/story/2025-08-29/la-has-enough-rental-subsidies-to-end-veteran-homelessness-why-arent-they-used>.

Other Resources: Website

Number. "Title of Web Page," Website Owner, effective/last modified/accessed Month Day, Year, <https://xxxx>.

Notes:

1. "Plagiarism Overview," Purdue Online Writing Lab, accessed September 25, 2025, https://owl.purdue.edu/owl/avoiding_plagiarism/index.html.

Bibliography:

Purdue Online Writing Lab. "Plagiarism Overview." Accessed September 25, 2025. https://owl.purdue.edu/owl/avoiding_plagiarism/index.html.

Other Resources: Artwork and Illustrations

Number. First Name Last Name, *Italicized Title of Artwork* or Description, Date of Creation/Completion, medium, dimensions if applicable, Location of Artwork, accession number if available, <https://xxxx>.

NOTICE: Information about paintings, photographs, sculptures, and other works of art is usually presented in the text. If a formal citation is needed, follow the models provided here.

Notes:

1. Anago Master (Yoruba artist), cap mask, ca. 1800-1900, wood and pigment, 21.5 x 25.0 x 27.8 cm, National Museum of African Art, Washington, D.C., object no. 97-11-1, https://www.si.edu/object/cap-mask:nmafa_97-11-1.
2. Claude Monet, *Water Lilies*, 1906, oil on canvas, 89.9 x 94.1 cm, Art Institute of Chicago, ref. no. 1933.1157, <https://www.artic.edu/artworks/16568/water-lilies>.

Bibliography:

Anago Master (Yoruba artist). Cap mask. ca. 1800-1900. Wood and pigment, 21.5 x 25.0 x 27.8 cm. National Museum of African Art, Washington, D.C. Object no. 97-11-1. https://www.si.edu/object/cap-mask:nmafa_97-11-1.

Monet, Claude. *Water Lilies*. 1906. Oil on canvas, 89.9 x 94.1 cm. Art Institute of Chicago. Ref. no. 1933.1157. <https://www.artic.edu/artworks/16568/water-lilies>.

Other Resources: Video or Podcast

Number. First Name Last Name, "Title of Resource," Name of Website, Month Day, Year, x mins., x sec.,
<https://xxxx>.

NOTICE: Above is a general format for audiovisual resources like videos and podcasts, so your citations may look a little different depending on the type of resource and the information available.

Notes:

1. Martin Rossman, "Coping with Stress: Imaginative Solutions for Stress Relief," posted October 15, 2010, by University of California Television, YouTube, 1 hr., 28 min., 30 sec.,
<https://www.youtube.com/watch?v=FOQKMiD5QJI>.

2. Alie Ward, host, *Ologies*, podcast, episode 447, "Artificial Intelligence Ethicology (WILL A.I. CRASH OUT?) with Dr. Abeba Birhane," Apple Podcasts, May 8, 2025,
<https://podcasts.apple.com/us/podcast/artificial-intelligence-ethicology-will-a-i-crash/id1278815517?i=1000706770391>.

Bibliography:

Rossman, Martin. "Coping with Stress: Imaginative Solutions for Stress Relief." University of California Television. YouTube, October 15, 2010. 1 hr., 28 min., 30 sec.
<https://www.youtube.com/watch?v=FOQKMiD5QJI>.

Ward, Alie, host. *Ologies*. Podcast. Episode 447, "Artificial Intelligence Ethicology (WILL A.I. CRASH OUT? with Dr. Abeba Birhane." Apple Podcasts, May 8, 2025.
<https://podcasts.apple.com/us/podcast/artificial-intelligence-ethicology-will-a-i-crash/id1278815517?i=1000706770391>.

Other Resources: AI Conversations, Personal Communications, and Social Media

NOTICE: Chatbot conversations, phone interviews, blog entries, email or text messages, and social media posts are rarely listed in the Bibliography. Instead, they are typically listed in the running text and notes.

Cited in the text:

The following recipe for pizza dough was generated on December 9, 2023, by ChatGPT-3.5.

According to a phone interview with Sohui Lee on October 5, 2015,

Conan O'Brien joked on Twitter (now X), "In honor of Earth Day, I'm recycling my tweets" (@ConanOBrien, April 22, 2015, 11:10 a.m. DST)

Cited in a note:

1. Text generated by ChatGPT-3.5, OpenAI, December 9, 2023,
<https://chat.openai.com/share/90b8137d-ff1c-4c0c-b123-2868623c4ae2>.
2. Sohui Lee, phone interview, October 5, 2015 (4:14 p.m.).
3. Conan O'Brien (@ConanOBrien), "In honor of Earth Day, I'm recycling my tweets," Twitter (now X), April 22, 2015, <https://twitter.com/ConanOBrien/status/590940792967016448>.

ADDITIONAL RESOURCES

WMC Citation Resources: <https://www.csuci.edu/wmc/student-citation.htm>

The Chicago Manual of Style Online: https://www.chicagomanualofstyle.org/tools_citationguide.html